

LINKING AGRICULTURE  
WITH INDUSTRY



4222 N.E. OLD SALEM RD.  
ALBANY, OREGON 97321

PHONE (541) 928-4523  
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# ADOPTED BUDGET FY 2017-18

CITY OF MILLERSBURG  
Linn County, Oregon



**\*TABLE OF CONTENTS\***

Budget Message..... Page 1

General Fund (01)..... Page 2-4

Street Fund (02)..... Page 5

Street Reserve Fund (04)..... Page 6

Sewer Construction Fund (05)..... Page 7

Sewer Utility Fund (06)..... Page 8

Water Utility Fund (07)..... Page 9

Affidavit of Publications..... Page 10-11

Resolution# 2017-12, Adopting FY 2017-18 Budget..... Page 12-13

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To: Citizens of Millersburg

From: Steven Hasson, MBA; MPA; AICP – City Manager

#### Budget Message Fiscal Year 2017-2018

The Millersburg City staff is proving for the budget committee's consideration, the proposed 2017/2018 fiscal year budget. When this budget is approved and adopted it will run the fiscal year from July 1, 2017 to June 30, 2018. It should be noted that Oregon municipal budgets are constructed according to Oregon Revised Statutes [ORS 294] and the City's budget has been prepared in accordance with its prescriptions.

The budget provides a complete picture of the City's fiscal operations, revenues and expenditures. The budget has been attached for your review and approval.

In keeping with Oregon Budget Law the budget is balanced between total resources and expenditures in all funds for the fiscal year. The proposed budget is \$15,083,599 whereas last year's budget was \$12,877,468. The budget reflects a 17.1% increase in revenues over last year and a 14.8% in expenditures during the same time period; hence the City has generated slightly more revenue over the course of the year than what was expended, which is always a healthy trend. The City also has ample fund reserves [unappropriated fund balance] to address possible rainy day situations.

The City's development picture remains strong and noting every house built will normally be occupied an average by 2.5 persons, which accounts for the many half persons you see around town.

The City has two major capital improvement projects that will be completed this year, these being: The Morning Star and ATI lift Stations. These lift stations will replace two older undersized stations that were losing their capacity to redistribute wastewaters.

The property tax rate remains undisturbed at \$1.70 per thousand valuation of property.

The City staff has increased by the addition of a City Manager reflecting a shift in the form of local government from a Mayor Council form to a Mayor/ Council/ City Manager type of government structure. The budget also proposes the additional of another employee to serve in a development coordinator capacity. The increase in City staff reflects a desire to reduce dependency on consultants for services provided in order to enhance institutional memory and talents and provide faster responses to complaints and/or concerns.

#### **Summary:**

The City of Millersburg's financial affairs are in good stead as evidenced by the particulars of this budget document and its long term growth opportunities are tremendous. The City intends to complement its present good fortune with the institution of adequate financial controls, living within its financial means and continuing to initiate risk management strategies that protect the public purse. Underscoring this effort is a need and desire to assure protection of the public's trust in their Millersburg City Government.

**CITY OF MILLERSBURG  
GENERAL FUND BUDGET  
FY 2017-2018**

Actual FY 2014-2015	Actual FY 2015-2016	Budgeted FY 2016-2017	Account #	GENERAL FUND RESOURCES	Budgeted FY 2017-2018	Approved FY 2017-2018	Adopted FY 2017-2018
3,805,421	4,104,441	3,954,200		Beginning Fund Balance	3,975,000	3,975,000	3,975,000
		179,600		Balance of Park SDC's	316,000	316,000	316,000
<b>3,805,421</b>	<b>4,104,441</b>	<b>4,133,800</b>		subtotal, beginning balance	<b>4,291,000</b>	<b>4,291,000</b>	<b>4,291,000</b>
1,957	1,451	2,000	01-4001	CIGARETTE TAXES	2,000	2,000	2,000
19,274	22,575	20,000	01-4002	LIQUOR TAXES	20,000	20,000	20,000
45	30	45	01-4003	LIQUOR LICENSES	60	60	60
34,137	55,972	30,000	01-4100	INTEREST ON SAVINGS	40,000	40,000	40,000
17,390	26,050	3,000	01-4004	PLANNING COMMISSION	3,000	3,000	3,000
(929)	12,096	500	01-4005	MISCELLANEOUS REVENUE	500	500	500
1,600	1,860	1,000	01-4310	CITY HALL USER FEES	1,000	1,000	1,000
11,537	9,950	5,000	01-4315	PARK SHELTER USER FEES	5,000	5,000	5,000
7,560	62,224	51,000	01-4400	RENTAL PROPERTY INCOME	61,000	61,000	61,000
202,695	257,372	170,000	01-4330	BUILDING PERMIT FEES	280,000	280,000	280,000
	1,000	20,000	01-4260	GRANT	1,000	1,000	1,000
57,560	69,600	20,000	01-4020	PARK SDC FEE	105,000	105,000	105,000
32,040	17,512	23,000	01-4015	STATE REVENUE SHARING	23,000	23,000	23,000
179,351	212,506	150,000	01-4340	SCHOOL EXCISE TAX	220,000	220,000	220,000
				FRANCHISE FEES:			
31,210	36,367	30,000	01-4200	REPUBLIC SERVICES	38,000	38,000	38,000
8,540	18,753	17,000	01-4210	NW NATURAL GAS	18,000	18,000	18,000
6,018	5,985	6,000	01-4220	CENTURY LINK	6,000	6,000	6,000
823,601	784,058	700,000	01-4230	PACIFIC POWER	784,000	784,000	784,000
18,544	20,889	18,000	01-4240	COMCAST CABLE	20,000	20,000	20,000
633,211	643,944	600,000	01-4006	CURRENT YEAR TAX LEVY	650,000	650,000	650,000
<b>5,890,762</b>	<b>6,364,635</b>	<b>6,000,345</b>		<b>TOTAL RESOURCES</b>	<b>6,568,560</b>	<b>6,568,560</b>	<b>6,568,560</b>

CITY OF MILLERSBURG  
GENERAL FUND  
FY 2017-2018

Actual FY 2014-2015	Actual FY 2015-2016	Budget FY 2016-2017	Account #	GENERAL FUND EXPENDITURES	Budgeted FY 2017-2018	Approved FY 2017-2018	Adopted FY 2017-2018
				<b>PERSONNEL SERVICES</b>			
		50,000	01-5005	CITY MANAGER	90,000	90,000	90,000
70,216	72,342	75,000	01-5010	CITY RECORDER	65,000	65,000	65,000
			01-5012	DEVELOPMENT COORDINATOR	65,000	65,000	65,000
46,139	46,200	52,000	01-5015	DEPUTY CITY RECORDER	52,000	52,000	52,000
275	2,016	20,000	01-5020	OFFICE ASSISTANT	20,000	2,000	2,000
90,214	85,952	60,000	01-5025	MAINTENANCE SUPERVISOR	60,000	60,000	60,000
		45,000	01-5035	MAINTENANCE ASSISTANT	45,000	45,000	45,000
		25,000	01-5030	PAYROLL TAXES	25,000	25,000	25,000
17,520	18,911	40,000	01-5040	PERS	48,000	48,000	48,000
28,694	30,242	51,000	01-5060	MEDICAL INSURANCE	72,000	72,000	72,000
37,165	40,818	3,000	01-5055	DISABILITY INSURANCE	3,000	3,000	3,000
1,543	1,499	3,600	01-5050	SUPPLEMENTAL MEDICAL INS.	7,200	7,200	7,200
4,100	3,600	7,000	01-5056	DENTAL & VISION INSURANCE	12,000	12,000	12,000
5,744	5,357						
<b>304,610</b>	<b>306,937</b>	<b>431,600</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>564,200</b>	<b>546,200</b>	<b>546,200</b>
				<b>MATERIALS &amp; SERVICES</b>			
		30,000	01-5410	ACCOUNTING & AUDIT	30,000	30,000	30,000
12,790	12,376	500	01-5470	BIDS PUBLICATION	500	500	500
		25,000	01-5400	BONDING & INSURANCE	32,000	32,000	32,000
14,131	31,558	5,000	01-5515	CALL-A-RIDE	5,000	5,000	5,000
722	1,781	80,000	01-5350	CITY ATTORNEY	80,000	80,000	80,000
77,854	55,945	30,000	01-5600	CITY HALL MAINT. & SUPPLIES	30,000	30,000	30,000
8,951	17,219	17,000	01-5650	CITY HALL UTILITIES	15,000	15,000	15,000
11,427	8,356	30,000	01-5500	COMMUNITY SUPPORT	30,000	30,000	30,000
77,124	25,888	70,000	01-5510	CONTRACTED SERVICES	70,000	70,000	70,000
43,296	22,985	5,000	01-5300	CONVENTIONS & TRAINING	5,000	5,000	5,000
		9,000	01-5310	DUES & SUBSCRIPTIONS	9,000	9,000	9,000
9,761	7,856	30,000	01-5220	AMEDC	30,000	30,000	30,000
30,000	30,000	3,000	01-5330	ECONOMIC DEVELOPMENT	3,000	3,000	3,000
		500	01-5325	JUSTICE COURT	500	500	500
	32,348	15,000	01-5355	LEGAL SERVICES	75,000	75,000	75,000
1,880	1,903	3,000	01-5440	LIBRARY SERVICES	3,000	3,000	3,000
162,591	225,466	170,000	01-5335	LINN COUNTY BUILDING PERMITS	225,000	225,000	225,000

CITY OF MILLERSBURG  
GENERAL FUND  
FY 2017-2018

Actual FY 2014-2015	Actual FY 2015-2016	Budget FY 2016-2017	Account #	GENERAL FUND EXPENDITURES	Budgeted FY 2017-2018	Approved FY 2017-2018	Adopted FY 2017-2018
79,648	83,630	88,000	01-5620	LINN COUNTY CONTRACTED SHERIFF	88,000	88,000	88,000
8,526	8,651	15,000	01-5340	OFFICE EXPENSES	15,000	15,000	15,000
8,124	8,704	25,000	01-5200	PARKS & RECREATION	25,000	25,000	25,000
28,447	33,400	50,000	01-5230	PARK SUPPLIES & MAINTENANCE	50,000	50,000	50,000
32,242	(73,506)	66,000	01-5110	PLANNING CONSUL TANTS - GEN.	15,000	15,000	15,000
85,567	257,411	140,000	01-5100	PLANNING CONSUL TANTS - ENG.	200,000	200,000	200,000
5,278	2,672	5,000	01-5420	PRINTING & ADVERTISING	5,000	5,000	5,000
5,866	6,677	7,000	01-5490	PROPERTY TAXES	8,000	8,000	8,000
4,094	7,538	15,000	01-5450	RENTAL PROPERTY EXPENSES	15,000	15,000	15,000
188,534	199,922	130,000	01-5445	SCHOOL EXCISE TAX	220,000	220,000	220,000
3,456	3,333	6,000	01-5320	TELEPHONE	6,000	6,000	6,000
3,302	2,982	5,000	01-5430	TRAVEL & MEALS	5,000	5,000	5,000
					190,000		
893,611	1,015,095	1,074,000		TOTAL MATERIALS & SERVICES	1,485,000	1,295,000	1,295,000
				CAPITAL OUTLAY			
			01-5760	CITY HALL IMPROVEMENTS	30,000	30,000	30,000
			01-5730	EQUIPMENT	150,000	5,000	5,000
			01-5710	LAND	100	100	100
			01-5700	OFFICE EQUIPMENT & FURNISHINGS	10,000	10,000	10,000
			01-5740	PARK CAPITAL OUTLAY	50,000	50,000	50,000
			01-5750	PARK SDC PROJECTS		421,000	421,000
		195,100		TOTAL CAPITAL OUTLAY	240,100	516,100	516,100
				TRANSFER TO SEWER UTILITY FUND			
90,000	250,000	250,000	01-6020	TRANSFER TO WATER UTILITY FUND	50,000	50,000	50,000
500,000	500,000	1,000	01-6030	TRANSFER TO STREET RESERVE FUND	1,000	1,000	1,000
100	100	100	01-6015	TRANSFER TO STREET FUND	1,000	1,000	1,000
1,000	1,000	1,000	01-6000	TOTAL TRANSFERS	52,100	52,100	52,100
991,100	751,100	252,100		OPERATING CONTINGENCY	500,000	500,000	500,000
			01-7000	TOTAL EXPENDITURES	2,841,400	2,909,400	2,909,400
1,786,324	2,073,132	2,452,300		Unappropriated Ending Fund Balance	3,727,160	3,659,160	3,659,160
4,104,441	4,291,503	3,547,545		TOTAL	6,568,560	6,568,560	6,568,560
5,890,762	6,364,635	6,000,345					

CITY OF MILLERSBURG  
STREET FUND  
FY 2017-2018

Actual FY 2014-2015	Actual FY 2015-2016	Budgeted FY 2016-2017	Account #	Budgeted FY 2017-2018	Approved FY 2017-2018	Adopted FY 2017-2018
235,957	158,198	181,000	STREET FUND RESOURCES	186,700	186,700	186,700
			Available Cash on Hand			
76,177	92,589	80,000	HIGHWAY USE TAX	80,000	80,000	80,000
1,000	1,000	1,000	TRANSFER FROM GENERAL FUND	1,000	1,000	1,000
313,134	251,787	262,000	TOTAL RESOURCES	267,700	267,700	267,700

Actual FY 2014-2015	Actual FY 2015-2016	Budgeted FY 2016-2017	Account #	Budgeted FY 2017-2018	Approved FY 2017-2018	Adopted FY 2017-2018
			STREET FUND EXPENDITURES			
			MATERIALS & SERVICES			
8,397	16,230	800	BIKE PATH 1%	800	800	800
1,419	687	20,000	MISCELLANEOUS CONTRACTUAL	20,000	20,000	20,000
12,285	26	3,000	SIGNS	3,000	3,000	3,000
32,025	36,107	30,000	STORM DRAINS & DITCHES	30,000	30,000	30,000
810		45,000	STREET LIGHTS	45,000	93,900	93,900
		20,000	STREET & ROAD REPAIR	20,000	20,000	20,000
54,936	53,050	118,800	TOTAL MATERIALS & SERVICES	118,800	167,700	167,700
100,000			TRANSFER TO STREET RESERVE			
			OPERATING CONTINGENCY	148,900	100,000	100,000
154,936	53,050	252,000	TOTAL EXPENDITURES	267,700	267,700	267,700
158,198	198,737		Unappropriated Ending Fund Balance			
313,134	251,787	262,000	TOTAL	267,700	267,700	267,700

CITY OF MILLERSBURG  
STREET RESERVE FUND  
FY 2017-2018

Actual FY 2014-2015	Actual FY 2015-2016	Budgeted FY 2016-2017	Account #	STREET RESERVE FUND RESOURCES	Budgeted FY 2017-2018	Approved FY 2017-2018	Approved FY 2017-2018
130,065	400,181	74,900		Beginning Fund Balance	89,900	89,900	89,900
		565,300		Balance of Street SDC's	1,380,000	1,380,000	1,380,000
130,065	400,181	640,200		subtotal, beginning balance	1,469,900	1,469,900	1,469,900
170,016	346,186	57,000	04-4021	STREET SDC	240,000	240,000	240,000
100,000			04-4910	TRANSFER FROM STREET FUND			
100	100	100	04-4920	TRANSFER FROM GENERAL FUND	100	100	100
400,181	746,467	697,300		TOTAL RESOURCES	1,710,000	1,710,000	1,710,000

Actual FY 2014-2015	Actual FY 2015-2016	Budgeted FY 2016-2017	Account #	STREET RESERVE FUND EXPENDITURES:	Budgeted FY 2017-2018	Approved FY 2017-2018	Adopted FY 2017-2018
				CAPITAL OUTLAY:			
		697,300	04-5600	STREET CONSTRUCTION	400,000	400,000	400,000
			04-5610	SOLAR POWERED SPEED SIGNS	14,000	14,000	14,000
			04-5620	PERLENFEN/ZUHLKE	90,140	90,140	90,140
			04-5630	Suniga/Millersburg Dr Reservation	320,250	320,250	320,250
		697,300		TOTAL EXPENDITURES	824,390	824,390	824,390
400,181	746,467			Unappropriated Ending Fund Balance	885,610	885,610	885,610
400,181	746,467	697,300		TOTAL EXPENDITURES	1,710,000	1,710,000	1,710,000



**CITY OF MILLERSBURG  
SEWER CONSTRUCTION FUND  
FY 2017-2018**

Actual FY 2014-2015	Actual FY 2015-2016	Budgeted FY 2016-2017	Account #	SEWER CONSTRUCTION FUND RESOURCES	Budgeted FY 2017-2018	Approved FY 2017-2018	Adopted FY 2017-2018
13,783	13,783	13,783		Available Cash on Hand	13,783	13,783	13,783
				<b>TOTAL RESOURCES</b>			
13,783	13,783	13,783			13,783	13,783	13,783

Actual FY 2014-2015	Actual FY 2015-2016	Budgeted FY 2016-2017	Account #	SEWER CONSTRUCTION FUND EXPENDITURES	Budgeted FY 2017-2018	Budgeted FY 2017-2018	Adopted FY 2017-2018
				CAPITAL OUTLAY			
			05-5605	SEWER CONSTRUCTION	13,783	13,783	13,783
				Unappropriated Ending Fund Balance			
13,783	13,783	13,783		<b>TOTAL EXPENDITURES</b>	13,783	13,783	13,783

CITY OF MILLERSBURG  
SEWER UTILITY FUND  
FY 2017-2018

Actual FY 2014-2015	Actual FY 2015-2016	Budgeted FY 2016-2017	Account #	SEWER UTILITY FUND RESOURCES	Budgeted FY 2017-2018	Approved FY 2017-2018	Adopted FY 2017-2018
2,199,809	2,446,064	2,690,000		Beginning Fund Balance	2,737,000	2,737,000	2,737,000
633,234	699,829	626,000	06-4010	USER FEES	700,000	700,000	700,000
112,210	141,511	44,620	06-4040	CONNECTION FEES	180,000	180,000	180,000
90,000	250,000	250,000	06-4990	Transfer from General Fund	50,000	50,000	50,000
36,531	37,888	38,000	06-4995	DEQ Wetland Loan Pymts from Alb	38,000	38,000	38,000
3,071,784	3,575,292	3,647,620		TOTAL RESOURCES	3,705,000	3,705,000	3,705,000

Actual FY 2014-2015	Actual FY 2015-2016	Budgeted FY 2016-2017	Account #	SEWER UTILITY FUND EXPENDITURES	Budgeted FY 2017-2018	Approved FY 2017-2018	Adopted FY 2017-2018
				MATERIALS & SERVICES			
112,501	117,535	150,000	06-5655	O&M SEWER PLANT	170,000	170,000	170,000
51,679	58,175	80,000	06-5656	O&M SEWER LINES	80,000	80,000	80,000
3,702	15,977	80,000	06-5900	MISC. SEWER EXPENSES	210,000	210,000	210,000
167,882	191,687	310,000		TOTAL MATERIALS & SERVICES	460,000	460,000	460,000
				CAPITAL OUTLAY			
		1,000,000	06-5765	PUMP STATION UPGRADE	900,000	900,000	900,000
	33,356	85,000	06-5763	WETLANDS/MWTP CAPITAL PROJECTS	60,000	60,000	60,000
	33,356	1,085,000		TOTAL CAPITAL OUTLAY	960,000	960,000	960,000
				DEBT SERVICE			
249,070	256,653	265,000	06-5761	DEBT SERVICE TO ALBANY	273,000	273,000	273,000
156,580	159,855	151,000	06-5305	INTEREST PAYMENT TO ALBANY	142,000	142,000	142,000
50,000	50,000	50,000	06-5771	WETLAND LOAN PAYMT TO DEQ	50,000	50,000	50,000
2,188	4,125	3,900	06-5306	INTEREST PAYMENT TO DEQ	3,700	3,700	3,700
457,838	470,633	469,900		TOTAL DEBT SERVICE	468,700	468,700	468,700
				OPERATING CONTINGENCY	500,000	500,000	500,000
625,720	695,676	2,264,900		TOTAL EXPENDITURES	2,388,700	2,388,700	2,388,700
2,446,064	2,879,616	1,382,720		Unappropriated Ending Fund Balance	1,316,300	1,316,300	1,316,300
3,071,784	3,575,292	3,647,620		TOTALS	3,705,000	3,705,000	3,705,000

CITY OF MILLERSBURG  
WATER UTILITY FUND  
FY 2017-2018

Actual FY 2014-2015	Actual FY 2015-2016	Budgeted FY 2016-2017	Account #	WATER UTILITY FUND RESOURCES	Budgeted FY 2017-2018	Approved FY 2017-2018	Adopted FY 2017-2018
1,225,050	1,957,924	1,372,000		Beginning Fund Balance	1,757,556	1,757,556	1,757,556
500,000	500,000	1,000	07-4935	TRANSFER FM GENERAL FUND	1,000	1,000	1,000
848,651	889,979	845,000	07-4010	WATER USER FEES	900,000	900,000	900,000
106,696	143,137	41,420	07-4040	WATER CONNECTION FEES	160,000	160,000	160,000
2,680,397	3,491,040	2,259,420		TOTAL RESOURCES	2,818,556	2,818,556	2,818,556

Actual FY 2014-2015	Actual FY 2015-2016	Budgeted FY 2016-2017	Account #	WATER UTILITY FUND EXPENDITURES	Budgeted FY 2017-2018	Approved FY 2017-2018	Adopted FY 2017-2018
				MATERIALS & SERVICES:			
192,806	245,836	300,000	07-5675	O&M WATER TREATMENT PLANT	430,000	430,000	430,000
47,530	90,780	110,000	07-5670	O&M TRANSMISSION LINES	120,000	120,000	120,000
				TOTAL MATERIALS & SERVICES	550,000	550,000	550,000
240,336	336,616	410,000		CAPITAL OUTLAY:			
				WATER LINE CONSTRUCTION			
30,072	1,217,815	10,000	07-5161	WTP CAPITAL PROJECTS	120,000	120,000	120,000
				TOTAL CAPITAL OUTLAY	120,000	130,000	130,000
30,072	1,217,815	10,000		DEBT SERVICE:			
				LOAN PAYMENTS			
249,822	264,487	275,000	07-5205	INTEREST ON LOAN	295,000	295,000	295,000
202,243	188,503	174,000	07-5305		159,000	159,000	159,000
452,065	452,990	449,000		TOTAL DEBT SERVICE	454,000	454,000	454,000
				OPERATING CONTINGENCY			
		200,000	07-7000		300,000	300,000	300,000
722,473	2,007,421	1,069,000		TOTAL EXPENDITURES	1,424,000	1,434,000	1,434,000
1,957,924	1,483,619	1,190,420		Unappropriated Ending Fund Balance	1,394,556	1,384,556	1,384,556
2,680,397	3,491,040	2,259,420		TOTALS	2,818,556	2,818,556	2,818,556

Total FY 2017-18 Adopted Budget:

15,083,599

\*\*\* Proof of Publication \*\*\*

State of Oregon )  
ss  
County of Linn

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the City of Millersburg, Linn County, State of Oregon, to discuss the budget for the fiscal year July 1, 2017 to June 30, 2018, will be held at the Millersburg City Hall, 4222 NE Old Salem Road in Millersburg, Oregon. The meeting will take place on May 3, 2017 at 6:30 p.m.

The purpose of the meeting is to receive the budget message and to receive comments from the public on the budget.

This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

A copy of the budget may be inspected or obtained on or after April 24, 2017 at Millersburg City Hall between the hours of 8:00 a.m. and 4:00 p.m.

#71942

PUBLISH: 04/19, 04/26/2017

CITY OF MILLERSBURG  
4222 NE OLD SALEM RD  
ALBANY, OR 97321

ORDER NUMBER 71942

I, Pam Burright, being first duly sworn depose and say, that I am the Legal Clerk of the Democrat-Herald, a newspaper of general circulation, as defined by section 193.010 O.R.S., published at 600 Lyon St S. Albany, OR, in the aforesaid county and state; that a copy is hereto Annexed, was published in the entire issue of said newspaper.

PUBLISHED ON: 04/19/2017, 04/26/2017

TOTAL AD COST: 250.80

FILED ON: 4/27/2017

Pam Burright  
Pam Burright  
Legal Clerk

Cyndi Rae Sprinkel-Hart  
Subscribed and sworn to before me on April 27,  
2017  
Cyndi Rae Sprinkel-Hart, Notary





\*\*\* Proof of Publication \*\*\*

State of Oregon  
ss )  
County of Linn

NOTICE OF BUDGET HEARING

A public meeting of the Millersburg City Council will be held on June 6, 2017 at 6:30 pm at Millersburg City Hall, located at 4222 NE Old Salem Rd., Albany Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2017 as approved by the City of Millersburg Budget Committee. A summary of the budget is presented below. A copy of the budget, as well as this notice, may be inspected or obtained at City Hall, 4222 NE Old Salem Rd., Albany Oregon, between the hours of 8 a.m. and 5 p.m. or online at www.cityofmillersburg.org. This budget is for an X annual; biennial budget period. This budget was prepared on a basis of accounting that is: X the same as; \_\_\_ different than the preceding year. If different, the major changes and their effect on the budget are:

CITY OF MILLERSBURG  
4222 NE OLD SALEM RD  
ALBANY, OR 97321

Contact: Sarah Cook, City Recorder  
Email: scookcityofmillersburg.org

Telephone: 541.928.4523

ORDER NUMBER 73390

Financial summary tables including: FINANCIAL SUMMARY - RESOURCES, FINANCIAL SUMMARY BY DEPARTMENT BY OBJECT CLASSIFICATION, FINANCIAL SUMMARY - REQUIREMENTS AND FULL-EQUIVALENT EMPLOYEES BY DEPT, STATEMENT OF CHANGES IN ACTIVITIES AND SOURCES OF FINANCING, PROPERTY TAX LEVELS, and STATEMENT OF DEBT/INDEBTEDNESS.

I, Jason Compton, being first duly sworn depose and say, that I am the Legal Clerk of the Democrat-Herald, a newspaper of general circulation, as defined by section 193.010 O.R.S., published at 600 Lyon St S. Albany, OR, in the aforesaid county and state; that a copy is hereto Annexed, was published in the entire issue of said newspaper.

#73390

PUBLISH-05/26/17

PUBLISHED ON: 05/26/2017

TOTAL AD COST: 332.00  
FILED ON: 5/31/2017

Jason Compton  
Legal Clerk

Cyndi Rae Sprinkel-Hart  
Subscribed and sworn to before me on May 31, 2017

Cyndi Rae Sprinkel-Hart, Notary



## RESOLUTION # 2017-12

### A RESOLUTION ADOPTING THE 2017-18 BUDGET, MAKING APPROPRIATIONS, IMPOSING AND CATEGORIZING TAXES FOR FISCAL YEAR 2017-18

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#### ADOPTING THE BUDGET

**BE IT RESOLVED**, that the City Council of the City of Millersburg hereby adopts the budget for fiscal year 2017-18 in the total of \$15,083,599, now on file at the City Hall.

#### MAKING APPROPRIATIONS

**BE IT RESOLVED**, that the amounts for the fiscal year beginning July 1, 2017, and for the purposes shown below, are hereby appropriated:

#### GENERAL FUND

Personnel Services	546,200
Materials & Services	1,295,000
Capital Outlay	516,100
Transfers	52,100
Operating Contingency	500,000
<b>TOTAL GENERAL FUND</b>	<b>2,909,400</b>

#### STREET FUND

Materials & Services	167,700
Transfers	-
Operating Contingency	100,000
<b>TOTAL STREET FUND</b>	<b>267,700</b>

#### STREET RESERVE FUND

Capital Outlay	824,390
<b>TOTAL STREET RESERVE FUND</b>	<b>824,390</b>

#### SEWER CONSTRUCTION FUND

Capital Outlay	13,783
<b>TOTAL SEWER CONSTRUCTION FUND</b>	<b>13,783</b>

#### SEWER UTILITY FUND

Materials & Services	460,000
Capital Outlay	960,000
Debt Service	468,700
Operating Contingency	500,000
<b>TOTAL SEWER UTILITY FUND</b>	<b>2,388,700</b>

**WATER UTILITY FUND**

Materials & Services	550,000
Capital Outlay	130,000
Debt Service	454,000
Operating Contingency	300,000
<b>TOTAL WATER UTILITY FUND</b>	<b>1,434,000</b>

Total 2017-18 Appropriations for All Funds: \$7,837,973  
Total Unappropriated & Reserve Amounts: \$7,245,626  
**TOTAL FY 2017-18 ADOPTED BUDGET: \$15,083,599**

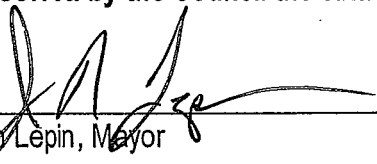
**IMPOSING AND CATEGORIZING TAXES**

**BE IT RESOLVED**, that the City Council of the City of Millersburg hereby imposes the taxes provided for in the adopted budget in the amount or at the rate per \$1,000 of assessed value of \$1.70 for operations; and that these taxes are hereby imposed and categorized for purposes of Article XI section 11b for tax year 2017-2018 upon the assessed value of all taxable property within the City.


General Fund \$1.70/\$1,000 - General Government Limitation

Sewer Assessments Excluded from M5 limitation: \$ 5,878.96

**Resolved by the Council the sixth day of June in the year two thousand and seventeen.**

  
\_\_\_\_\_  
Jim Lepin, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Sarah Cook, City Recorder



**\*MILLERSBURG CITY COUNCIL\***

Mayor, Jim Lepin	Term Ends December 31, 2018
Council President, Scott Cowan	Term Ends December 31, 2018
City Councilor, Scott McPhee	Term Ends December 31, 2020
City Councilor, Don Miller	Term Ends December 31, 2020
City Councilor, Dave Harms	Term Ends December 31, 2020

**\*ADMINISTRATION\***

City Manager, Steven Hasson  
City Recorder, Sarah Cook