



April 26, 2022, Budget Committee Minutes

Virtual Meeting

6:00 p.m.

A. CALL TO ORDER: Called to order by Chair Mark Raum at 6:19 p.m.

B. ROLL CALL

Councilors Present: Mayor Jim Lepin, Councilors Scott Cowan, Dave Harms (joined @ 7p virtually), Mark Raum, and John Sullivan

Committee Mbrs: Doug Iverson, Mike Martin, and Talley Richardson

Members Absent: Lorri Headrick and Rob Yencopal

Staff Present: Kevin Kreitman, City Manager; Janelle Booth, Assistant City Manager/City Engineer; Forrest Reid, City Attorney; and Kimberly Wollenburg, City Recorder/Budget Officer

C. INTRODUCTIONS

Chair Mark Raum began introductions of the Budget Committee and welcomed new members.

D. APPOINT CHAIRPERSON

Chair Raum opened for nominations to Chairperson of the Budget Committee.

Action: **Motion to nominate Mark Raum as the chairperson for the Budget Committee by Mayor Lepin; seconded by Councilor Scott Cowan.**

Mayor Jim Lepin: Aye

Councilor Scott Cowan: Aye

Councilor Mark Raum: Aye

Councilor John Sullivan: Aye

Doug Iverson: Aye

Mark Martin: Aye

Talley Richardson: Aye

Motion Passed: 7/0

E. ADOPTION OF MINUTES

1) Approval of April 27, 2021 and May 4, 2021 Budget Committee Meeting Minutes

Chair Raum noted the date on the May Budget Committee meeting minutes should be May 4, 2021 not May 5.

Action: **Motion to approve the April 27, 2021 and May 4, 2021 Budget Committee meeting minutes as corrected made by Mayor Jim Lepin; seconded by Mike Martin.**

Mayor Jim Lepin: Aye

Councilor Scott Cowan: Aye

Councilor Mark Raum: Aye

Councilor John Sullivan: Aye

Doug Iverson: Aye

Mike Martin:

Aye

Talley Richardson:

Aye

Motion Passed: 7/0

F. AGENCY DONATION REQUESTS

Scott Harper, Meals on Wheels; Glenda Lonstron, Development Director for ABC House; Ryan Lamm, Athletic Director, Boys & Girls Club of Albany; Mayor Lepin for the South Willamette Valley Honor Flight; and Staci Rubesh, South Albany High School Senior Night gave presentations regarding their programs and their request for donations/community support. Budget Committee members asked questions about the programs and their support of the Millersburg community specifically.

Chair Raum recommended updating the Donation and Sponsorship Application by adding a question as to how many Millersburg residents or students will be participating/receive a benefit. Councilor Cowan said he appreciated the presentations and noted he supports their requests as proposed within the draft budget with the revision of adding the donation to the South Albany High School Senior All Night Party of \$1,000.

Mayor Lepin spoke about costs increasing all around and proposed increasing ABC House to \$7,500 with the donation to the South Albany High School Senior All Night Party of \$1,000. Councilor Sullivan supports the proposed with the addition of \$1,000 for the high school senior part. Talley Richardson supports leaving ABC as \$5,000 but supports more than \$5,000 for the Boys & Girls Club to \$7,500 due to their involvement in Millersburg. More discussion to follow during May's Budget Committee meeting.

G. OVERVIEW OF STRATEGIC PLAN

City Manager Kreitman provided the Committee with a high-level overview of the City's Strategic Plan, including reviewing the missions, vision, and goals.

H. REVIEW CAPITAL IMPROVEMENT PROGRAM

Assistant City Manager/City Engineer Booth went over the updates to the Capital Improvement Program for the upcoming fiscal year. Assistant City Manager/City Engineer Booth next reviewed each individual project planned/funded or unfunded.

Maintenance Supervisor Randy Mueller shared with the Committee information regarding the needed roof replacements for structures at the City Park.

Councilor Cowan asked about consideration for a pickleball court option or restriping option of the tennis court. Assistant City Manager/City Engineer Booth spoke about the challenges with doing some additional striping on tennis court and issues around use of the net and storage.

There was lengthy discussion regarding the proposed Woods Road Multi-Use Path and additional lighting.

I. FIRE STATION PROJECT UPDATE

City Manager Kreitman and Assistant City Manager/City Engineer Booth provided an overview of the floor plan of the new Fire Station and took the Committee on a photo tour of the new Fire Station.

There was some discussion regarding using the new conference room and the requirements and policies around that to be handled by the Albany Fire Department.

Budget Committee Chair Mark Raum recessed the meeting at 7:58 p.m.

Budget Committee Chair Mark Raum reopened the meeting at 8:03 p.m.

J. RECEIVED BUDGET MESSAGE & PROPOSED FY 2022-23 BUDGET

City Manager Kreitman reviewed the budget calendar with the upcoming meetings and schedule for adoption. He also reviewed the budget message.

City Manager Kreitman and Assistant City Manager Booth presented an overview of the City, the industries, and the current tax base then reviewed budgeted vs. actual expenditures for fiscal year 2021-2022 and began a review of the proposed 2022-2023 budget with the Committee.

Assistant City Manager/City Engineer Booth reviewed the System Development Charges (SDCs) and went over the proposed Restricted Funds.

K. OPEN FOR PUBLIC COMMENT

No public in attendance

L. ADJOURNMENT

Meeting adjourned at 8:53 p.m.

Respectfully submitted:

 for Kim W

Kimberly Wollenburg
City Recorder

Reviewed by:


Kevin Kreitman
City Manager