



Approved: May 10, 2023

**May 5, 2022, Budget Committee & Public Hearing Minutes**

4222 NE Old Salem Road, Millersburg OR 97321

6:00 p.m.

A. CALL TO ORDER: Called to order by Chair Mark Raum at 6:01 p.m.

B. ROLL CALL

Councilors Present: Mayor Jim Lepin, Councilors Scott Cowan, Dave Harms (virtual), and Mark Raum

Committee Mbrs: Lorri Headrick (virtual), Doug Iverson, Mike Martin, Talley Richardson, and Rob Yencopal

Members Absent: Councilor Sullivan

Staff Present: Kevin Kreitman, City Manager; Janelle Booth, Assistant City Manager/City Engineer; Kimberly Wollenburg, City Recorder; and Matt Straite, Community Development Director

C. PUBLIC HEARING

Chair Raum opened the public hearing @ 6:02 p.m. and reviewed the proposed resolutions for State Shared Revenues then opened the hearing for public comment.

a. Comments received by correspondence.

None received.

b. Audience comments.

No public in attendance.

1) State Revenue Shared Funds – Discussed possible uses of funds

2) Public Comments

No public in attendance.

Chair Raum closed public hearing at 6:05 p.m.

D. CONTINUED REVIEW OF PROPOSED FY 2022-23 BUDGET

City Manager Kreitman and Assistant City Manager/City Engineer Booth continued to review the draft of the 2022-23 budget with the Budget Committee.

The Budget Committee had a lengthy discussion regarding Community Support and the requests for sponsorships/donations, particularly around the request from the South Albany High School Senior Night Party.

Action: **Mayor Lepin motioned for the following allocations for Community Support: Meals on Wheels, \$1,000; ABC House, \$5,000; Boys & Girls Club, \$5,000; Arts & Air Festival, \$3,000; Willamette Valley Honor Flight, \$2,000; South Albany High School Senior All Night Party, \$1,000; Miscellaneous, \$3,500; seconded by Councilor Scott Cowan.**

Mayor Jim Lepin: Aye

Councilor Scott Cowan: Aye

Councilor Dave Harms: Aye

Councilor Mark Raum: Aye  
Lorri Headrick: Aye  
Doug Iverson: Aye  
Mike Martin: Aye  
Talley Richardson: Aye  
Rob Yencopal: Aye

Motion Passed: 9/0

The Committee discussed the City of Albany increase in non-resident fee for a library card and increasing the library reimbursement expense to cover the increase from \$40.00 to \$80.00.

Action: **Councilor Cowan motioned to fund the library reimbursement for FY 2022-2023 for the full \$80.00 up to a budget cap of \$5,000; seconded by Talley Richardson.**

Mayor Jim Lepin: Aye  
Councilor Scott Cowan: Aye  
Councilor Dave Harms: Aye  
Councilor Mark Raum: Aye  
Lorri Headrick: Aye  
Doug Iverson: Aye  
Mike Martin: Aye  
Talley Richardson: Aye  
Rob Yencopal: Aye

Motion Passed: 9/0

City Manager Kreitman provided the Committee with information regarding the request by the Events Planning Committee to increase the Millersburg Celebration budget from \$45,500 to \$50,718. made by Scott Cowan; seconded by Mayor Jim Lepin.

Action: **Councilor Cowan motioned to increase the Millersburg Celebration budget from \$45,500 to \$50,718; seconded by Mayor Jim Lepin.**

Mayor Jim Lepin: Aye  
Councilor Scott Cowan: Aye  
Councilor Dave Harms: Aye  
Councilor Mark Raum: Aye  
Lorri Headrick: Aye  
Doug Iverson: Aye  
Mike Martin: Aye  
Talley Richardson: Aye  
Rob Yencopal: Aye

Motion Passed: 9/0

Budget Committee Chair Mark Raum recessed the meeting at 7:45 p.m.

Budget Committee Chair Mark Raum reopened the meeting at 7:50 p.m.

During review of the stormwater budget, Mayor Lepin asked if the City was willing to consider helping the property owners at 3057 Millersburg Drive with repairing a culvert beneath a shared driveway. City Manager Kreitman recommended that the property owner to bring it to Council and the Council could then consider action.

E. OPEN FOR PUBLIC COMMENT  
No public in attendance.

F. MOTIONS TO APPROVE CIP AND FY 2022-23 BUDGET

Action: **Motion to approve and recommend to City Council the adoption of the proposed FY 2022-2023 Budget and Capital Improvement Plan as modified made by Talley Richardson; seconded by Doug Iverson.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Aye
Councilor Dave Harms:	Aye
Councilor Mark Raum:	Aye
Lorri Headrick:	Aye
Doug Iverson:	Aye
Mike Martin:	Aye
Talley Richardson:	Aye
Rob Yencopal:	Aye

Motion Passed:

G. ADJOURNMENT

Meeting adjourned at 8:30 p.m.

Respectfully submitted:

*Sheen M. Dickema for*  
Kimberly Wollenburg *kimw*  
City Recorder

Reviewed by:

  
Kevin Kreitman  
City Manager