



Erosion Prevention and Sediment Control Permit Application Form

4222 NE Old Salem Road
458-233-6300

Applicant Information

Name:	
Company:	
Address	
City	
State	
ZIP Code	
Email Address:	
Phone Number:	

Project Site Information

Project Name:	
Site Address:	
Subdivision Name, Lot Number:	
Tax Lot Number:	
Building Permit Number:	
Land Use Zone:	

Company Information

Person Name:	
Company Name:	
Address	
City	
State	
ZIP Code	
Email Address:	
Phone Number:	

24 Hour Emergency Contact

Name:	
Company:	
Address	
City	
State	
ZIP Code	
Email Address:	
Phone Number:	

Permit Type

Please select the type of land disturbing activity for the project based on information below.

- Major Land Disturbing Activity
- Minor Land Disturbing Activity

Major land-disturbing activities include those sites that:

Minor land-disturbing activities include those sites that:

- Affect an area of an acre or more in size.
- Contain average slopes throughout the disturbed area that exceed 10 percent.
- Contain slopes greater than 3:1 which exceed six feet in height.
- Have concentrated runoff through the disturbed area that comes from over one acre off-site.
- Contain sensitive areas

- Affect an area of less than an acre in size.
- Individual single-family home or duplex construction on existing lots of record, or manufactured home placement on individual lots or in manufactured home parks.
- Average slopes throughout the disturbed area do not exceed 10 percent.
- Slopes within the disturbed area do not exceed six feet in height at slopes greater than 3:1 (horizontal: vertical).
- Concentrated runoff conveyed through the site does not originate from more than one acre off-site (outside of disturbed area).
- There are no sensitive areas (wetlands, streams, etc.) located on, or adjacent to, the site work.

By signing, I agree to the submittal requirements found within this packet, and I affirm that the information given is true, complete, and accurate. Failure to control erosion and or pollution shall be cause for the City to pursue all remedies authorized by Title 12 of the Millersburg Municipal Code. These include stopping all construction work, undertaking separate abatement activities at the permit holder's expense, and assessing fines each day until measures have been taken to bring all construction into compliance

Signature of Property Owner: _____

Printed Name of Property Owner: _____

Date: ____/____/____

Major Land Disturbance Erosion Control Requirement Form

Each application for an EPSC permit for major land disturbances shall include:

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- Completed Erosion Prevention and Sediment Control Permit Application form.
 - A copy of any applicable NPDES 1200-C permit issued by the Department of Environmental Quality (DEQ). If the site is subject to the requirements of an NPDES 1200-C permit, but it has not been issued, the City will not issue an EPSC permit.
 - Construction schedule with the following information:
 - Construction start and completion dates
 - Dates when erosion control measures will be in place
 - Timing of site clearing and grading, placement of fills, and excavations
 - Projected date of removal of erosion control measures (after landscaping is established or after establishment of a healthy grass stand or other approved vegetation)
 - Submit with the construction plans three sets of the EPSC Plan, drawn to scale, showing the following:
 - Vicinity map, property address, and property owner's name and address
 - Locations, types, and applicable dimensions of erosion control measures
 - Applicable details of erosion control measures showing full dimensions and construction information
 - Existing and proposed ground contours, including a minimum of the first 50 feet of abutting property
 - Arrows to indicate existing and final flow patterns of surface water on the property. Note: it is a violation of Oregon Drainage Law to alter the flow of surface water to harm neighboring properties.
 - Locations and sizes of existing and proposed channels and drainage pipes (labeled as such and with arrows indicating flow direction) on and for 100 feet upstream and downstream of the site
 - Location of the 100-year flood plain, if applicable
 - Site entrances/exits (as approved by the City)
 - Applicable standard erosion control notes from Appendix, with additions or changes as required
 - Other notes including references to timing of placement and removal of erosion control measures, and erosion measure specifications such that types and quantities of materials necessary for the installation of the erosion control measures are fully detailed
 - **Stamped or signed by a certified professional licensed in Oregon as a civil or environmental engineer, landscape architect, geologist, or certified professional in erosion and sediment control (CPESC)**
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Minor Land Disturbance Erosion Control Requirement Form

This is an agreement that the applicant and/or responsible parties will use erosion controls during this project as required. The applicant and/or responsible party must sign this form to comply with Section 12.40.030 of the Millersburg Municipal Code. Details for the measures outlined below are located in the City of Millersburg Erosion Prevention and Sediment Control Manual.

Minimum Erosion Control Requirements	Additional Requirements
Temporary sediment control (silt fences, bio-filter bags or fiber rolls, storm drain inlet protection).	Prevent the transport of sediment from the site. These items must be provided even with undisturbed vegetative buffers as allowed by manual.
Stabilize access points by installing a gravel construction entrance. Do not use rock or dirt ramps in the gutter, use a wood ramp if needed to get over curb.	Limit construction vehicle access, whenever possible, to one route. Stabilizer access points. Provide street cleaning by sweeping or shoveling any sediment that may have been tracked out. Place sediment in a suitable disposal area where it will not erode again
Stabilizer all soils, including stockpiles that are temporarily exposed. Use one or more of the temporary soil stabilization Best Management Practices (BMP's): temporary grasses, mulch applications, erosion blankets, plastic sheeting, plus dust control measure.	Soil Stabilization
Maintain erosion controls identified in requirements 1 through 3 above according to specifications prescribed in manual.	Inspect and maintain required erosion and sediment controls to ensure continued performance of their intended function.
Comply with the necessary development activity controls, including controls for fuel spill control, waste removal, and concrete waste management or painting preparation.	During construction, prevent the introduction of pollutants in addition to sediment into storm water.
Use one or more of the following to permanently stabilize soils before final building inspection: Permanent vegetation cover, mulch applications or application of sod.	After construction but before completion, permanently stabilize all exposed soils that have been disturbed during construction
Prevent sediment from entering all storm drains, including ditches, which receive runoff from the disturbed area	Remove temporary drain inlet protection measures after final site clean-up.

By signing, I agree to meet each requirement and use appropriate erosion control measures as outlined above to prevent erosion and sedimentation from leaving the site of project. I understand the City has the right to inspect at any time with or without notice. In addition, I understand the failure to install or maintain adequate measures may result in fines.

Signature of Property Owner: _____

Printed Name of Property Owner: _____

Date: ____/____/____