



# TREE PERMIT APPLICATION

This application is pursuant to the provisions of  
Millersburg Municipal Code (MMC) 7.30, Tree Regulations.

**Permit Type:**

**Permit #:** \_\_\_\_\_

Street Tree Planting

Street Tree Removal

Heritage Tree Designation Request

Tree Removal (required for trees over 6½' in circumference)

Date: \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Owner Name:** \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Contractor Name:** \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Property Location/Address:** \_\_\_\_\_

## SUBMITTAL REQUIREMENTS

### All Permits

- A statement of the reason for the requested tree permit.
- Map of the property that diagrams location(s) of each tree requested, including location(s) of nearby utilities.

### Street Tree Planting

- A list of each species, and location of the tree(s) proposed to be planted. Proposed tree(s) must be in accordance with City approved street tree list (see attached). If you would like to request consideration of a tree that is not on the approved street tree list, you must have documentation from a certified arborist that the species of tree you wish to plant is equivalent in size, dimensions, and impacts to infrastructure as a tree that is on the approved list for your planter width.
- Tree(s) must comply with spacing requirements from utilities, which is typically 10 feet from water and sewer lines. Spacing requirement from streetlights as well as sight clearances for intersections and traffic control signage must also be met. Sight clearance requirements can be found in the City Development Code.

Note: If it has been determined by the City that a street tree is not compliance with the City Municipal Code it must be removed.

### Street Tree Removal

- A list of each species and location of the tree(s) proposed for removal.
- A written recommendation by a licensed tree care professional or ISA certified arborist concerning the health and quality of the tree(s) in question and possible alternative actions (if applicable).

### Tree Removal (for trees over 6½ feet in circumference)

- A list of each species, size, and location of the tree(s) proposed for removal. Circumference is measured at 4½ feet above the junction of the root and trunk sections.
- A written recommendation by a licensed tree care professional or ISA certified arborist concerning the health and quality of the tree(s) in question and possible alternative actions (if applicable).
- A written statement that the tree(s) listed in the application create a unique circumstance, such as:
  - A tree is causing significant negative impacts to improvements or personal property;
  - Personal health reasons such as severe allergic conditions;
  - The tree is invasive, having significant negative impact to surrounding vegetation;
  - Removal of the tree is necessary pursuant to a building permit for an improvement for which a site plan approval is not required, and no other feasible alternatives exist for locating the structure.



Common Name / <i>Scientific Name</i> / Cultivar	Height (feet) / Width (feet)	Planting Strip			Overhead Utility Wires <sup>2</sup>	For Use in Stormwater Quality	Comments
		6' +	6'-5'	4-5'			
Amur maackia / <i>Maackia amurensis</i>	25 / 20	✓	✓		OK		Hardy tree, upright vase, white flower clusters
Box elder / <i>Acer negundo</i> / <b>Flamingo</b>	20 / 15	✓	✓	✓	OK		Male selection only, short lived
Cascara / <i>Rhamnus purshiana</i>	30 / 12	✓	✓	✓	NR	OK	<b>Native:</b> small green cup-shaped flowers, black cherry-like fruit
Cherry / <i>Prunus serrulata</i> / <b>Royal Burgundy</b>	20 / 15	✓	✓	✓	OK		Red-purplish foliage, pink flower
<i>Prunus x yeodensis</i> / <b>Cascade Snow</b>	25 / 20	✓	✓		OK		White flowers, upright growth, very disease resistant
<i>Prunus sargentii</i> 'JFS-KW58' / <b>Pink Flair</b>	25 / 15	✓	✓	✓	OK		Pink flower clusters, orange-red fall color, upright narrow vase-shaped growth form
Crabapple, Flowering / <i>Malus</i> sp. / Adirondack	18 / 10	✓	✓	✓	OK		Good columnar variety, very good disease resistance
<b>Centurion</b>	20 / 15	✓	✓	✓	OK		Good disease resistance; Red flowers, upright growth
<b>Purple Prince</b>	20 / 20	✓	✓		OK		Purple foliage becoming bronze green; rose red flowers
<b>Prairifire</b>	20 / 20	✓	✓		OK		Very pink flowers, red fruit
<b>Red Jewel</b>	15 / 12	✓	✓	✓	OK		Very red persistent fruit, white flowers
<b>Sugar Tyme</b>	15 / 15	✓	✓	✓	OK		Good disease resistance, white flowers
Dogwood, Kousa / <i>Cornus kousa</i> / <b>Many cultivars</b>	20 / 20	✓	✓		OK		Low branching, the kousa hybrid selections are the best choices, Constellation, Aurora, and Stellar Pink. All are resistant to anthracnose.
Goldenrain / <i>Koelreuteria paniculata</i>	30 / 30	✓			NR	OK	Beautiful yellow flowering tree, very adaptable
<i>Fastigata</i>	25 / 10	✓	✓	✓	OK		Columnar, yellow fall color, flowers bright yellow in large clusters
<i>Summerburst</i>	30 / 30	✓			NR		Unique lantern-like seed capsules
Hawthorn, Paul's Scarlet / <i>Crateagus laevigata</i> / 'Paul's Scarlet'	25 / 20	✓	✓		OK		Scarlet double flower; susceptible to rust and leaf spot
Hornbeam, American / <i>Carpinus caroliniana</i>	25 / 20	✓	✓		OK		Difficult to transplant, dig in spring; does not tolerate compaction
Lilac tree / <i>Syringa reticulata</i> / <b>several cultivars</b>	20 / 15	✓	✓	✓	OK		Upright spreading to oval, white flower clusters
Magnolia hybrid / <i>Magnolia hybrids</i> / <b>Galaxy</b>	30 / 15	✓	✓	✓	NR		A bit messy when flowers drop off
<b>Merril</b>	25 / 25	✓	✓		OK		Yellow fall color, large white flower
Maple / <i>Acer buergeranum</i> / <b>Trident</b>	25 / 20	✓	✓		OK		Lovely fall color; must train to single stem
<i>Acer campestre</i> / <b>Hedge</b>	30 / 30	✓			NR	OK	A tough tree with corky bark

Common Name / <i>Scientific Name</i> / Cultivar	Height (feet) / Width (feet)	Planting Strip			Overhead Utility Wires <sup>2</sup>	For Use in Stormwater Quality	Comments
		6' +	6'-5'	4-5'			
<i>Acer ginnala</i> / <b>Flame</b>	20 / 20	✓	✓		OK		Fragrant flowers great fall color; very adaptable; prolific seeds; multi-stemmed
<i>Acer griseum</i> / <b>Paperbark</b>	25 / 20	✓	✓		OK		All year interest tree; good urban tolerance
Maple, Hybrid / <i>Acer truncatum</i> x <i>A. platanoides</i> / <b>Pacific Sunset</b>	30 / 25	✓	✓		NR		Yellow orange to bright red fall color; resistant to Japanese beetle
Persian Parrotia / <i>Parrotia persica</i>	30 / 20	✓	✓		NR	OK	Excellent, many fine attributes...bark, fall color; specify tree form
<b>Vanessa</b>	28 / 14	✓	✓	✓	NR		Upright, tightly vase shaped; fall color is orange-red
Pistachio, Chinese / <i>Pistacia chinensis</i>	30 / 25	✓	✓		NR		A very good urban tree, although hard to find
Redbud, Eastern / <i>Cercis canadensis</i> / <b>several cultivars</b>	25 / 30	✓			OK		Beautiful small flowering tree, but can experience a lot of branch breakage, die back, and is susceptible to Verticillium
Serviceberry / <i>Amelanchier laevis</i> / <b>Snowcloud</b>	28 / 15	✓	✓	✓	NR		Upright, oval good tree form, small berries
<i>Amelanchier laevis</i> 'JFS-Arb' / <b>Spring flurry</b>	28 / 20	✓	✓		NR		Upright, oval form, white clustered flowers, orange fall colors, small purple berries
<i>Amelanchier</i> x <i>grandiflora</i> / <b>Autumn Brilliance</b>	25 / 15	✓	✓	✓	OK		Upright, white clustered flowers bright red fall color, small purple berries
Sourwood / <i>Oxydendrum arboreum</i>	20 / 15	✓	✓	✓	OK		Temperamental tree, difficult to establish
Stewartia, Japanese / <i>Stewartia pseudocamellia</i>	30 / 20	✓	✓		NR		Great tree with white camellia-like flowers and red fall color
Snowbell, Japanese / <i>Styrax japonica</i> / <b>Snowcone</b>	25 / 20	✓	✓		OK		White bell-shaped flowers, yellow fall color, pyramidal growth form
<b>Pink Chimes</b>	15 / 15	✓	✓	✓	OK		Pink flowers; smaller cultivar
Yellowwood / <i>Cladrastis kentukea</i> / <b>cultivars rare</b>	30 / 40	✓			NR		White and fragrant flowers
Zelkova / <i>Zelkova serrata</i> 'JFS-KW1' / <b>City Sprite</b>	24 / 18	✓	✓		OK		Compact oval to vase, yellow fall color

- Sources:
1. Oregon State University, Dept. of Horticulture. Landscape Plants: Images, Identification, and Information. Copyright 1999-2015. <http://oregonstate.edu/dept/ldplants/1plants.htm#armen>
  2. The City of Portland, Approved Street Tree Planting Lists. <http://www.portlandoregon.gov/trees/66682>
  3. J. Frank Schmidt & Son Co. Nursery, Boring Oregon. <http://www.jfschmidt.com/>