



CITY COUNCIL MEETING & PUBLIC HEARING MINUTES

via Virtual Meeting
March 8, 2022 @ 6:30 p.m.

A. CALL TO ORDER Meeting called to order by Mayor Lepin at 6:30 p.m.

B. ROLL CALL

Councilors Present: Mayor Jim Lepin, Councilors Scott Cowan, Dave Harms (arrived @ 6:30 p.m.), and John Sullivan

Councilors Absent: None

Staff Present: Kevin Kreitman, City Manager; Janelle Booth, Assistant City Manager/City Engineer; Forrest Reid, City Attorney; Kimberly Wollenburg, City Recorder; Matt Straite, Community Development Director

Presenters: Sheriff Michelle Duncan, Linn County Sheriff's Office
Sergeant Ryan Hardy, Linn County Sheriff's Office
Chief Shane Wooten, Albany Fire Department

C. CHANGES AND ADDITIONS TO THE AGENDA

D. CONSENT AGENDA

- 1) Approval of February 8, 2022, City Council Meeting Minutes
- 2) Approval of February 22, 2022, City Council Work Session Minutes
- 3) Acceptance of City Accounts Payable Report

Action: **Motion to Approve Consent Agenda as Revised and Discussed made by Councilor John Sullivan; seconded by Councilor Scott Cowan.**

Mayor Jim Lepin: Aye

Councilor Scott Cowan: Aye

Councilor John Sullivan: Aye

Motion PASSED: 3/0

E. GUEST PRESENTATIONS

- 1) Linn County Sheriff's Office Monthly Report

Lieutenant Michelle Duncan introduced Sergeant Ryan Hardy who has more knowledge regarding the use of Jake brakes and shared information with the City Council. He noted that there is a federal law that deregulates motor carrier traffic not to have restrictions in cities. He shared that it was very broad and explained some of the restrictions and what it takes to enact one.

He went on to say that Jake brakes are safety systems not emergency so enforcement of ordinances are prohibited. Sheriff Duncan further shared that many current rules enacted by cities cannot be enforced because of the regulations on the books by the State statute.

Sheriff Duncan then reviewed the March 2022 monthly report.

F. PUBLIC COMMENT
None

Public hearing opened at 6:45 p.m.

G. PUBLIC HEARING

1) Comprehensive Plan Update DC 21-03 – Ordinance 194-22

Community Development Director Straite provided background information regarding the revisions to the Comprehensive Plan land, and the change of the use designation from Agricultural back to the previous Residential designation.

- 1) Resident Shelley Wright, Woods Road, asked if Woods Road could handle the increase in traffic should that area develop. Staff shared that the change from the agriculture designation to the residential as the area was previously designated would require upgrades to Woods Road at the time of development.

Public hearing closed at 6:55 p.m.

Action: **Motion that, Based on the Findings of Fact, the Proposed Amendment Satisfies the Applicable Criteria and that the City Council Approve Application DC 21-03 and Adopt Ordinance No. 194-22 made by Councilor Dave Harms; seconded by Councilor Scott Cowan.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Aye
Councilor Dave Harms:	Aye
Councilor John Sullivan:	Aye

Motion PASSED: 4/0

H. COUNCIL MEMBER AND STAFF COMMENTS

- 1) Mayor Lepin updated the Council regarding the Events Planning Committee and Celebration preparations.

I. CITY MANAGER'S REPORT

1) Fire Station Project Report

Assistant City Manager/City Engineer Booth reviewed a long list of tasks accomplished within the last two weeks, including concrete curbs and gutters for the new street. In addition, she reviewed the project budget and current change orders. She shared that the completion is scheduled for the end of June 2022.

2) Fire Station Conference Room Naming & Ribbon Cutting Dates

City Manager Kreitman provided background regarding naming of the Fire Station conference room noting that there didn't seem to be interest in giving the conference room a name. He also spoke about a ribbon-cutting ceremony and asked if July 30, 2022, is an acceptable date. Following discussion by council the July 30th date was determined to be the date that would work for the majority of council and staff. Assistant City Manager/City Engineer Booth provided a few more details on the conference room naming and that based on feedback the consensus is to keep things simple.

3) Project Updates

Assistant City Manager/City Engineer Booth provided an update regarding various maintenance and construction activities in progress throughout the City.

4) Love's Update

Staff met with district manager and regional manager for Love's. They shared updates they are planning on doing including adding stop signs with flashing lights at the exits. In addition, they plan to add additional signage and striping in the access road in the area of the food trucks for no parking. He also shared Love's staff are taking additional actions to address concerns which have been shared.

A Love's family member principal also asked them to share that they want to provide the city with a check for \$23,000 to offset the costs the city has spent on additional support from the Linn County Sheriff's Office. Councilor Cowan asked that we continue to keep watch on the impact of Love's on law enforcement time.

5) Regionally Significant Industrial Sites (RSIS) Update

City Manager Kreitman reminded the Council regarding past discussions on Regionally Significant Industrial Sites and that previously the only approved sites were in the Portland area.

He shared that the City was approached by the State for the City's interest in participating which allows for reimbursement of funds that the City directly provides expends for infrastructure, planning, roads, and other things to make the site developable when an industry comes into the site that meets the criteria.

The City has been notified that our application has been received and city owned industrial properties have been approved by the State director for RSIS designation.

J. CITY ATTORNEY'S REPORT

None

K. UNFINISHED BUSINESS

None

L. NEW BUSINESS

1) Appointment of Budget Committee Member

City Manager Kreitman noted one vacancy and that there is one applicant, Doug Iverson.

Action: **Motion to Appoint Doug Iverson to the Budget Committee made by Councilor John Sullivan; seconded by Councilor Scott Cowan.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Aye
Councilor Dave Harms:	Aye
Councilor John Sullivan:	Aye

Motion PASSED: 4/0

2) Appointment of Events Planning Committee Members

Mayor Lepin provided background to the expansion of the Committee and spoke about the two applicants and the positions.

Action: **Motion to Appoint Amanda Garcia and Kimberly Wollenburg to the Events Planning Committee made by Councilor Scott Cowan; seconded by Councilor Dave Harms.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Aye
Councilor Dave Harms:	Aye
Councilor John Sullivan:	Aye

Motion PASSED: 4/0

3) Oregon Parks and Recreation Local Government Grant Program

Community Development Director Straite noted the City seeking a grant for a conceptual park design and public outreach for the newly acquired park property.

Action: **Motion to Adopt Resolution 2022-03 Expressing Support of LGGP Grant Application made by Councilor Scott Cowan; seconded by Councilor John Sullivan.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Aye
Councilor Dave Harms:	Aye
Councilor John Sullivan:	Aye

Motion PASSED: 4/0

M. CLOSING PUBLIC COMMENT

None

N. CLOSING COUNCIL COMMENT

- 1) City Manager Kreitman shared recent discussions with Wildish to get a quote for removal of the rental house and the old barn. He noted there have been a couple of inquiries about the property and that while Wildish is on site at the Fire Station it would be more cost effective to get that addressed now. Councilor Scott Cowan asked about the option of having the house and structures moved instead of demolished.

City Manager Kreitman noted that the city could but believes finding someone to move the house would be challenging. He shared that the equipment to do the work would be off the site relatively soon. Assistant City Manager/City Engineer Booth said that right now the City is asking for a quote and could bring options to the Council later.

Councilor Cowan asked if staff is assuming that with Wildish on-site, there would be a significant cost saving or will the City be going out to others to bid on the work. City Manager Kreitman said that there's a savings with having Wildish do the work since they are mobilized and have had all approvals to be a contractor, which saves costs and staff time. Mayor Lepin suggests that staff get the costs and bring to Council for review and discussion at that time.

O. ADJOURNMENT Mayor Lepin adjourned the regular meeting at 7:29 p.m.

Respectfully submitted:



Kimberly Wollenburg
City Recorder

Reviewed by:



Kevin Kreitman
City Manager