

CITY COUNCIL MEETING MINUTES

September 13, 2022 @ 6:30 p.m.

- A. CALL TO ORDER Meeting called to order by Mayor Cowan at 6:30 p.m.
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
Councilors Present: Mayor Scott Cowan, Councilors Jim Lepin, Mark Raum, and John Sullivan
Councilors Absent: Councilor Dave Harms
Staff Present: Kevin Kreitman, City Manager; Janelle Booth, Assistant City Manager/City Engineer; Matt Straite, Community Development Director; Kimberly Wollenburg, City Recorder; Sheena Dickerman, City Recorder; Forrest Reid, City Attorney
Presenters: Linn County Sheriff's Office
- D. RECOGNITION OF JIM AND CONNIE LEPIN
- 1) Mayor Cowan spoke about his history with Councilor Lepin and thanked him for his efforts over the past years and how he's shaped the City. Mayor Cowan then read an inscription on the recognition gift from the City to Councilor Lepin.

Councilor Lepin shared his experience and thanks.

Mayor Cowan then thanked Connie Lepin for her many and varied services and dedication to the City of Millersburg as a Planning Commission, Parks Committee, and Events Planning Committee member.

Sheriff Michelle Duncan shared her background with Councilor Lepin and his strong involvement in the Linn County Sheriff's Office as a volunteer and his commitment to service of the City.

City Attorney Reid also spoke a bit about challenges in 2016 and 2017 and noted that if Councilor Lepin had not been as "bull-headed" as he is at the time, things could have been very different.
- E. CHANGES AND ADDITIONS TO THE AGENDA
None
- F. CONSENT AGENDA
- 1) Approval of August 9, 2022, City Council Regular Meeting Minutes
 - 2) Approval of August 23, 2022 City Council Meeting & Public Hearing Minutes
 - 3) Acceptance of City Accounts Payable Report

Action: **Motion to approve Consent Agenda as presented made by Councilor Mark Raum; seconded by Councilor John Sullivan.**

Mayor Scott Cowan: Aye
Councilor Dave Harms: Absent
Councilor Jim Lepin: Aye
Councilor Mark Raum: Aye
Councilor John Sullivan: Aye

Motion PASSED: 4/0

G. GUEST PRESENTATIONS

1) Linn County Sheriff's Office Monthly Report

Sergeant Steven Frambes, LCSO, presented the August 2022 report. He reminded everyone to remember to lock their cars and to report any concerns.

Sheriff Michelle Duncan, LCSO, shared that the *Democrat-Herald* contacted her regarding the growth of Millersburg and how it affected law enforcement. She explained what she told them about Millersburg and asked if the Council had any questions or concerns to share with her. She then spoke briefly about the various recruitments.

Councilor Lepin asked about a comment made a month or so ago that the deputies did not know where Sheriff Duncan sat on fireworks. Sheriff Duncan shared that they do and explained the process and how the LCSO determined response based on priority.

I. COUNCIL MEMBER AND STAFF COMMENTS

This item was moved up the agenda at Mayors request.

Events Planning Committee Chair Wolfenbarger spoke about the Millersburg Celebration that happened on September 10, 2022, and the challenges of extreme heat, high winds, and smoke.

H. PUBLIC COMMENT

a. Don Miller, Millersburg Drive, reminded everyone that the Millersburg Celebration event was put on and ran by volunteers and asked for people to express their appreciation.

J. CITY MANAGER'S REPORT

City Manager Kreitman spoke about a reporter from the *Democrat-Herald* contacted him regarding Millersburg growth and that he, Assistant City Manager/City Engineer Booth, and Community Development Director Straite provided a lot of information about Millersburg, the growth, and various projects.

Project Updates

Assistant City Manager/City Engineer Booth provided an update about the ODOT speed study on Old Salem Road and shared that while the final report is forthcoming, she's anticipating that there will be a reduction in speed on the north section. She next provided information regarding various projects and their status, including upcoming projects. City Manager Kreitman pointed out that the maintenance staff are working also on these projects and that while they have a shop at the City park, that park maintenance is not all that they do, it's a portion of their assignments. They do much more.

There was additional discussion regarding the new power substation and routing power under the ground under Transition Parkway.

K. CITY ATTORNEY'S REPORT

None

L. UNFINISHED BUSINESS

None

M. NEW BUSINESS

a. Above Ground Storage Tanks – Ordinance 198-22

City Manager Kreitman reviewed the background of the ordinance and spoke about his discussions with Kinder Morgan regarding the future of the tanks. Tyler Gilligan with Kinder Morgan said that he appreciated the meeting with City Manager Kreitman and Assistant City Manager/City Engineer Booth and shared that they would continue to work with the City to develop next steps.

Action: **Motion to adopt Ordinance 198-22 made by Councilor Jim Lepin; seconded by Councilor John Sullivan.**

Mayor Scott Cowan:	Aye
Councilor Dave Harms:	Absent
Councilor Jim Lepin:	Aye
Councilor Mark Raum:	Aye
Councilor John Sullivan:	Aye

Motion PASSED: 4/0

- b. Appointment to Planning Commission – Jason Young
City Manager Kreitman spoke about the applicant and the applicant's history with the City.

Action: **Motion to appoint Jason Young to the Planning Commission to fulfill the vacancy created by the departure of Commissioner Connie Lepin made by Councilor John Sullivan; seconded by Councilor Mark Raum.**

Mayor Scott Cowan: Aye
Councilor Dave Harms: Absent
Councilor Jim Lepin: Aye
Councilor Mark Raum: Aye
Councilor John Sullivan: Aye

Motion PASSED: 4/0

- c. Property Transaction – Information to be Provided During Meeting, Pending Resolution 2022-13

City Manager Kreitman spoke about a purchase and sale agreement with Creekside Valley Farms for the purchase of farmland to allow the City to have road access to 63 acres that was given to the City in 2016/2017. He also shared that the City is in negotiations with Wilbur-Ellis for a lease for a portion of that property which would be land-locked without the purchase of land for access. Creekside will continue to farm a portion of the City's property currently not being developed.

Action: **Motion to approve Resolution 2022-13 and to authorize the City Manager to sign on behalf of the City to enter into the Purchase and Sales Agreement and other required documentation made by Councilor Mark Raum; seconded by Councilor John Sullivan.**

Mayor Scott Cowan: Aye
Councilor Dave Harms: Absent
Councilor Jim Lepin: Aye
Councilor Mark Raum: Aye
Councilor John Sullivan: Aye

Motion PASSED: 4/0

- d. Resignation of Jim Lepin from City Council and Appointment to Fill Vacant Council Position

Acceptance of Jim Lepin's resignation from Council effective at the conclusion of this council meeting.

Action: **Motion to accept Councilor Jim Lepin's resignation from City Council made by Councilor John Sullivan; seconded by Councilor Mark Raum.**

Mayor Scott Cowan: Aye
Councilor Dave Harms: Absent
Councilor Jim Lepin: Abstain
Councilor Mark Raum: Aye
Councilor John Sullivan: Aye

Motion PASSED: 3/0

Mayor Cowan addressed the vacant Council position with Councilor Lepin's resignation, and that Mike Hickam is a current Council candidate for the upcoming election. Given there are only two positions up for election and two applicants, and as Mike is one of those two applicants for Council and the other applicant is currently a council member, it made sense to go ahead and appoint Mr. Hickam at this time, to fill the remaining term of Councilor Lepin. City Attorney Reid confirmed that it was appropriate for the Council to make the appointment.

Action: **Motion to appoint Mike Hickam to the City Council made by Councilor John Sullivan; seconded by Councilor Mark Raum.**

Mayor Scott Cowan: Aye
Councilor Dave Harms: Absent
Councilor Jim Lepin: Aye
Councilor Mark Raum: Aye
Councilor John Sullivan: Aye

Motion PASSED: 4/0

After the motion passed, the City Attorney Reid swore in Mike Hickam and noted that upon the adjournment of this meeting, Councilor Jim Lepin will no longer be a Councilor and Mike Hickam will be a Council member.

N. CLOSING PUBLIC COMMENT

- a. Doug Iverson, Summit, spoke about Senate Bill 744 and requested that the City Council consider passing a motion to suspend support of the high school graduating class as long as students are not required to demonstrate proficiency in the essential skills of reading, writing, and math to graduate with a diploma in Oregon. City Manager Kreitman shared that it might be worthwhile for Mr. Iverson to discuss his concerns with the Greater Albany Public School District. Councilor Sullivan expressed that he did not feel this was an appropriate response to something over which the students have no control and that the majority of students do work hard and achieve proficiency. Council agreed that this concern should be directed to the school district and the state and elected not to take action on this item.

O. CLOSING COUNCIL AND STAFF COMMENT

- a. Councilor Lepin thanked everyone for the recognition.

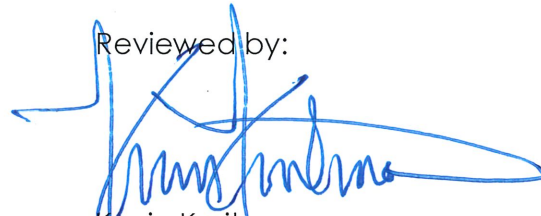
P. ADJOURNMENT Mayor Cowan adjourned the regular meeting at 8:03 p.m.

Respectfully submitted:



Kim Wollenburg
City Recorder

Reviewed by:



Kevin Kreitman
City Manager