



Approved: January 10, 2023

CITY COUNCIL MEETING MINUTES

December 13, 2022 @ 6:30 p.m.

- A. CALL TO ORDER Meeting called to order by Mayor Cowan at 6:31 p.m.
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
Councilors Present: Mayor Scott Cowan, Councilors Dave Harms, Mark Raum, and John Sullivan
Councilors Virtual: Councilor Mike Hickman
Staff Present: Kevin Kreitman, City Manager; Janelle Booth, Assistant City Manager/City Engineer; Matt Straite, Community Development Director; Jamie Comin, Billing/Collection Specialist; Forrest Reid, City Attorney
Presenters: Linn County Sheriff's Office
- D. CHANGES AND ADDITIONS TO THE AGENDA
None
- E. CONSENT AGENDA
1) Approval of November 9, 2022, City Council Meeting Minutes
Action: **Motion to approve Consent Agenda made by Councilor Mark Raum; seconded by Councilor John Sullivan.**
Mayor Scott Cowan: Aye
Councilor Dave Harms: Aye
Councilor Mike Hickam: Aye
Councilor Mark Raum: Aye
Councilor John Sullivan: Aye
Motion PASSED: 5/0
- F. GUEST PRESENTATIONS
1) Linn County Sheriff's Office Monthly Report
Sergeant Steven Frambes, LCSO
Sergeant Frambes gave an update about the body that was found by deputies in Millersburg, while they were dealing with sheep in the area that had gotten loose. He also spoke and provided an overview of the radar speed trailer reports, stolen vehicles in the area, and Millersburg violations (DUI, traffic citations).

G. Public Hearing

DC 22-05 and Ordinance 201-22- Comprehensive Plan Amendment for revised Housing Chapter

Mayor Cowan opened the public hearing at 6:52 PM.

Community Development Director, Matt Straite presented the housing plans and policies.

Straite discussed the pop-up events and the surveys that echo the plan he brought to the Council.

Straite highlighted the themes of the Housing Chapter; satisfy state requirements, protect existing communities from density and allow density but in master planned areas.

Mayor Cowan Closed the public hearing at 7:00PM

Action: **Motion moved to approve DC 22-05 and adopt Ordinance 201-22 by Councilor Dave Harms; seconded by Councilor Mark Raum**

Mayor Scott Cowan:	Aye
Councilor Dave Harms:	Aye
Councilor Mike Hickam:	Aye
Councilor Mark Raum:	Aye
Councilor John Sullivan:	Aye

Motion PASSED: 5/0

H. PUBLIC COMMENT

None

I. COUNCIL MEMBER AND STAFF COMMENTS

Mayor Cowan provided an update on the Event Committee. Jenny Wolfenbarger is stepping down, a member moved out a town and few members have requested a leave of absence. Mayor Cowan proposed a work session to discuss; work session will be January 24, 2023, at 4 p.m.

J. CITY MANAGER'S REPORT

- a. Project Updates-Letter regarding ODOT Fund Exchange program suspension and Council gave a verbal approval to join with Albany in their letter regarding the fund exchange program.

Transition parkway design and road traffic was also discussed. The intent is to redirect commercial trucks from Conser Road.

The Lead and Copper Rule changes were discussed. The rules will apply to both residential and commercial.

A special Council meeting will be held on December 21, 2022, at 5:30 p.m. to consider the sale of property, 60-acres, across from the fire station.

K. CITY ATTORNEY'S REPORT

No report from Attorney Forrest Reid

L. UNFINISHED BUSINESS

a. Republic Services Rate Increase Request

City Manager Kevin Kreitman clarified that the current franchise agreement and City's Municipal Code require garbage to be picked up weekly.

Julie Jackson discussed topics from the prior meeting to remind Council. Mayor Scott Cowan asked about the 32-gallon cart. Customer services updates were also discussed. A notice to residents is sent December letting customers know that rates will change in January.

Action: **Motion to Adopt Resolution 2022-14 by Councilor John Sullivan; seconded by Mayor Scott Cowan**

Mayor Scott Cowan:	Aye
Councilor Dave Harms:	Aye
Councilor Mike Hickam:	Nay
Councilor Mark Raum:	Aye
Councilor John Sullivan:	Aye

Motion PASSED: 4/5

M. NEW BUSINESS

a. Canvas Votes & Certification of Election – Resolution – 2022-15

Action: **Motion to Approve Resolution 2022-15 by Councilor Mark Raum; seconded by Councilor Dave Harms**

Mayor Scott Cowan:	Aye
Councilor Dave Harms:	Aye
Councilor Mike Hickam:	Aye
Councilor Mark Raum:	Aye
Councilor John Sullivan:	Aye

Motion PASSED: 5/0

Kreitman reported the results of the Psilocybin ban vote. No action was required.

b. Appointments, Re-Appointments to Planning Commission, Budget Committee, Parks Commission

Kreitman presented the appointments. *

Action: **Motion to Appoint Caryl Thomas, Monte Ayers, Jason Young and Briggs Dunn to the Planning Commission by Councilor Dave Harms; seconded by Councilor John Sullivan,**

Mayor Scott Cowan:	Aye
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Councilor Dave Harms: Aye
Councilor Mike Hickam: Aye
Councilor Mark Raum: Aye
Councilor John Sullivan: Aye

Motion PASSED: 5/0

Kreitman reiterated that Thomas, Ayers, Young were reappointed for a 4-year term and Briggs Dunn was filling the remaining year of an appointment and would be up for reappointment next year.

Action: Motion to Appoint Talley Richardson to the Parks Commission by Councilor Mark Raum; seconded by Councilor John Sullivan

Mayor Scott Cowan: Aye
Councilor Dave Harms: Aye
Councilor Mike Hickam: Aye
Councilor Mark Raum: Aye
Councilor John Sullivan: Aye

Motion PASSED: 5/0

Action: Motion to Appoint Lorri Headrick and Rob Yencopal to the Budget Committee by Councilor John Sullivan; Seconded by Councilor Mark Raum

Mayor Scott Cowan: Aye
Councilor Dave Harms: Aye
Councilor Mike Hickam: Aye
Councilor Mark Raum: Aye
Councilor John Sullivan: Aye

Motion PASSED: 5/0

c. Miller's Cemetery Survey

The Miller's Cemetery lot lines were reviewed. It is suggested the lot lines need adjustments to include the oldest headstones that are currently within a City right-of-way, outside of the properties boundaries and to place the easterly sidewalk into the Woods Road Street right-of-way. A Surveyor is needed to review the current lot lines and make determinations that would best suit the cemetery's historical landmarks and City right-of-way needs.

Action: Motion to approve the survey proposal from Azimuth Survey by Councilor John Sullivan; seconded by Councilor Dave Harms

Mayor Scott Cowan: Aye
Councilor Dave Harms: Aye
Councilor Mike Hickam: Aye
Councilor Mark Raum: Aye
Councilor John Sullivan: Aye

Motion PASSED: 5/0

d. Transition Parkway and Buffer/Linear Park Update

Council reviewed the various suggestions from the consultant regarding the design options. Option three was favored as the design is more natural looking. Councilor Raum had questions about a retaining wall and its benefits and disadvantages. Council agreed to move forward with the design process supporting comments made by the Parks Commission.

N. CLOSING PUBLIC COMMENT

None

O. CLOSING COUNCIL COMMENT

None

P. ADJOURNMENT Mayor Cowan adjourned the regular meeting at 8:35 p.m.

Respectfully submitted:

Reviewed by:

Jamie Comin
Billing Specialist

Kevin Kreitman
City Manager