

Millersburg City Council Meeting

March 12, 2024
6:30 PM



For those online, the meeting will begin shortly

Agenda



- CALL TO ORDER
- ROLL CALL
- PLEDGE OF ALLEGIANCE
- CHANGES AND ADDITIONS TO THE AGENDA
- CONSENT AGENDA
 - Approval of January 30, 2024 Minutes
 - Approval of February 13, 2024 Minutes
- GUEST PRESENTATIONS
 - Linn County Sheriff's Office Report
- PUBLIC COMMENT
- COUNCIL MEMBER & STAFF COMMENTS
 - Weekly Yard Debris Pickup Consideration
 - Millersburg Celebration Update
- CITY MANAGER'S REPORT
 - Transition Parkway Design Update
- CITY ATTORNEY'S REPORT
- UNFINISHED BUSINESS
 - Conser Land Donations
- NEW BUSINESS
 - Appoint Budget Officer
 - Event Committee Appointment
 - Health Insurance Renewal
 - Park Grant Support Resolution
- CLOSING COUNCIL COMMENT
- ADJOURNMENT

Consent Agenda



1. Approval of January 30, 2024, City Council Work Session Meeting Minutes
2. Approval of February 13, 2024, City Council Public Hearing & Regular Meeting Minutes

Take no action, pull one or more items; or, suggested motion to approve:

I move for the adoption of the Consent Agenda as presented OR with item #___ removed.

APPROVED

Guest Presentations



Linn County Sheriff's Office Report



Michelle Duncan
Sheriff

Phone: 541-967-3950
linnsheriff.org

FOR THE MONTH OF: February 2024

TRAFFIC CITATIONS	8
TRAFFIC WARNINGS	21
TRAFFIC CRASHES	3
ARRESTS MADE	2
COMPLAINTS/INCIDENTS INVESTIGATED	135

TOTAL HOURS SPENT: MILLERSBURG 168.75

CONTRACT HOURS: 153 HOURS

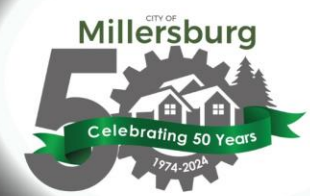
Public Comment



Council Member and Staff Comments



Weekly Yard Debris Pickup Consideration



**Motion to for weekly
Yard Debris pick up:
APPROVED**



Millersburg Celebration Update



City Manager's Report



Transition Parkway Update



- Design 90%+ complete
- Outstanding
 - DeLorean water and driveway connections
 - Funding timing
 - One project vs. two – additional engineering cost and time
 - Permitting
- Bid Schedule
 - Summer vs. Fall

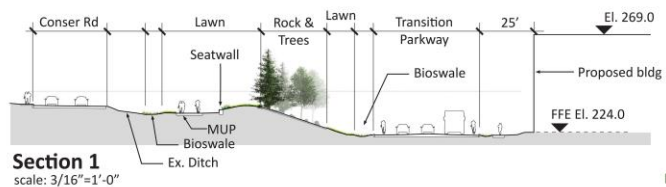


Key Notes

- | | | | |
|---|--|---|--|
| 1 12' Wide Multi-use Path | 5 Landscape Walls | 11 Conifer/Evergreen Trees | 18 Existing Utility Poles and OHP Line |
| 2 6' Wide Sidewalk | 6 Maintained Lawn | 12 Pedestrian Scale Lights/Poles | 19 15' Offset from CL Power Poles |
| 3 Connection to Future Crosswalks | 7 Non-Maintained Grass | 13 Bench with back and litter receptacle | 20 Existing Storm Sewer |
| 4 Mini-plaza node
Includes: low landscape walls/seat walls,
backed benches, litter receptacles,
interpretive sign panels, public art, do-
nor bricks, alternative surface to grass
(crushed rock, unit pavers or concrete) | 8 Rock Mulch with Boulders and
Concrete Edging (9" width) | 14 Future Trail Head Plaza (40' radius shown) | 21 Existing Fiber Optic Cable |
| | 9 Bioswale | 15 Existing Ditch | 22 Right-of-Way |
| | 10 Deciduous Trees | 16 Potential Holiday Display Area | |
| | | 17 Donor Bricks - Approx. 1,050 | |

Park Design Statistics

Total Linear Park Area:
 330,950 SF (7.60 AC)
 12' Multi-use Path:
 35,640 SF (2,970 LF)
 6' Sidewalk:
 4,464 SF (723 LF)
 Plaza Nodes:
 4,648 SF
 Landscape Walls/Seat Wall:
 345 LF
 Pedestrian Light Poles:
 35
 Benches/Litter Receptacles:
 7/5
 Bioswale:
 8,966 SF
 Lawn/Grass Area:
 185,593 SF (4.26 AC)
 Rock Mulch & Boulders:
 88,687 SF (2.04 AC)
 Concrete edging curb - 9" width:
 6,930 LF
 Conifer/Evergreen Trees:
 266
 Deciduous Trees:
 165



Section 1
scale: 3/16"=1'-0"

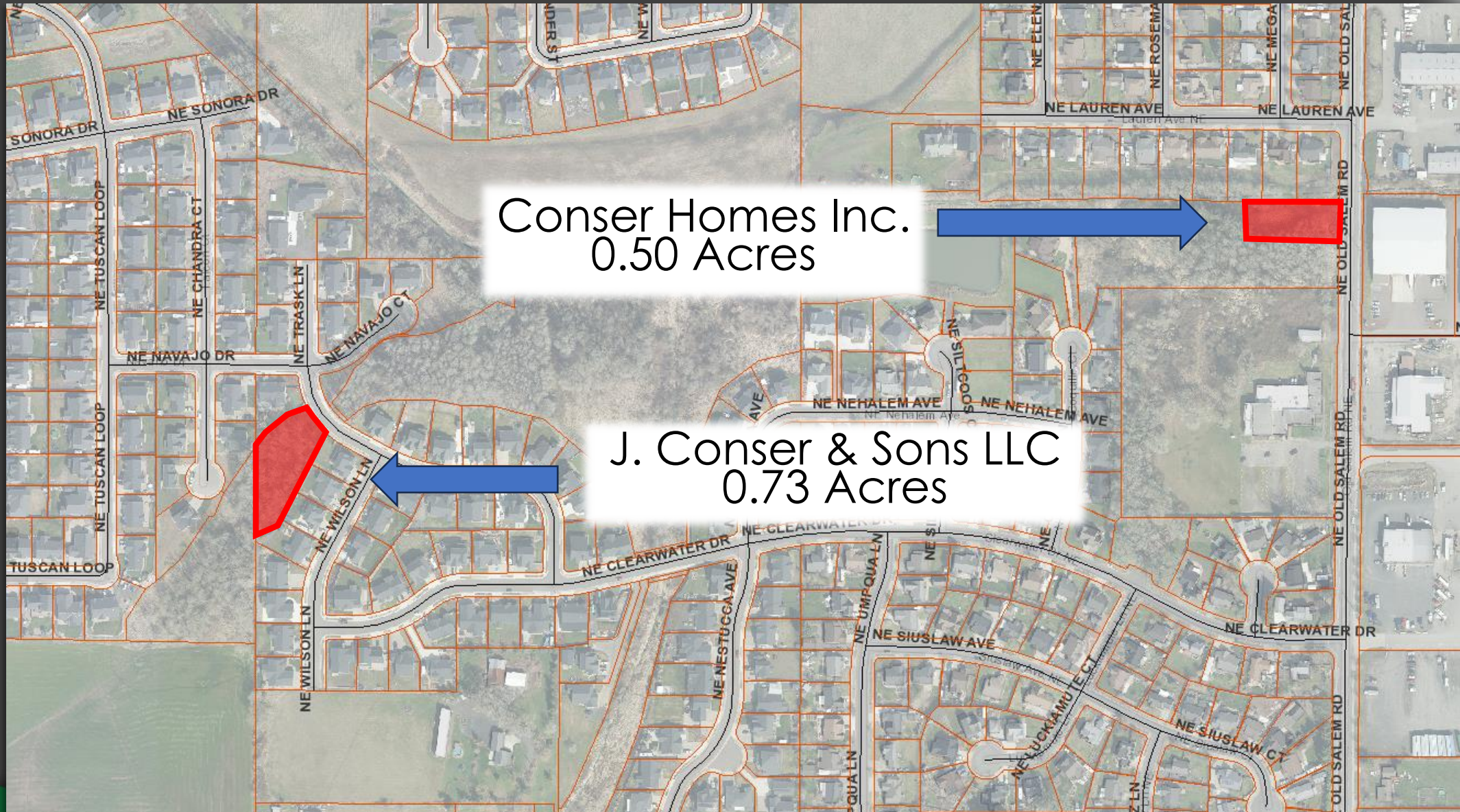
City Attorney's Report



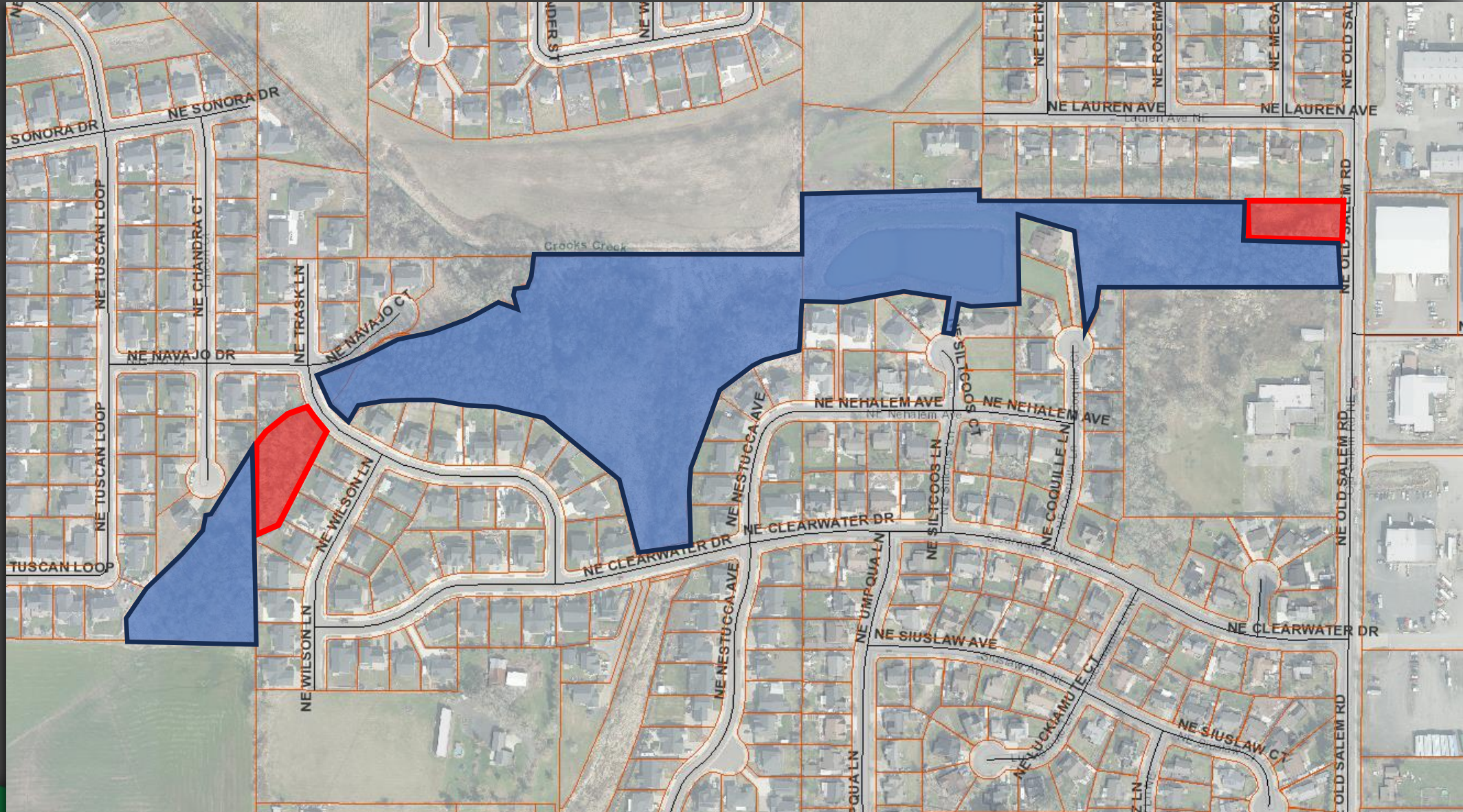
Unfinished Business



Conser Land Donations



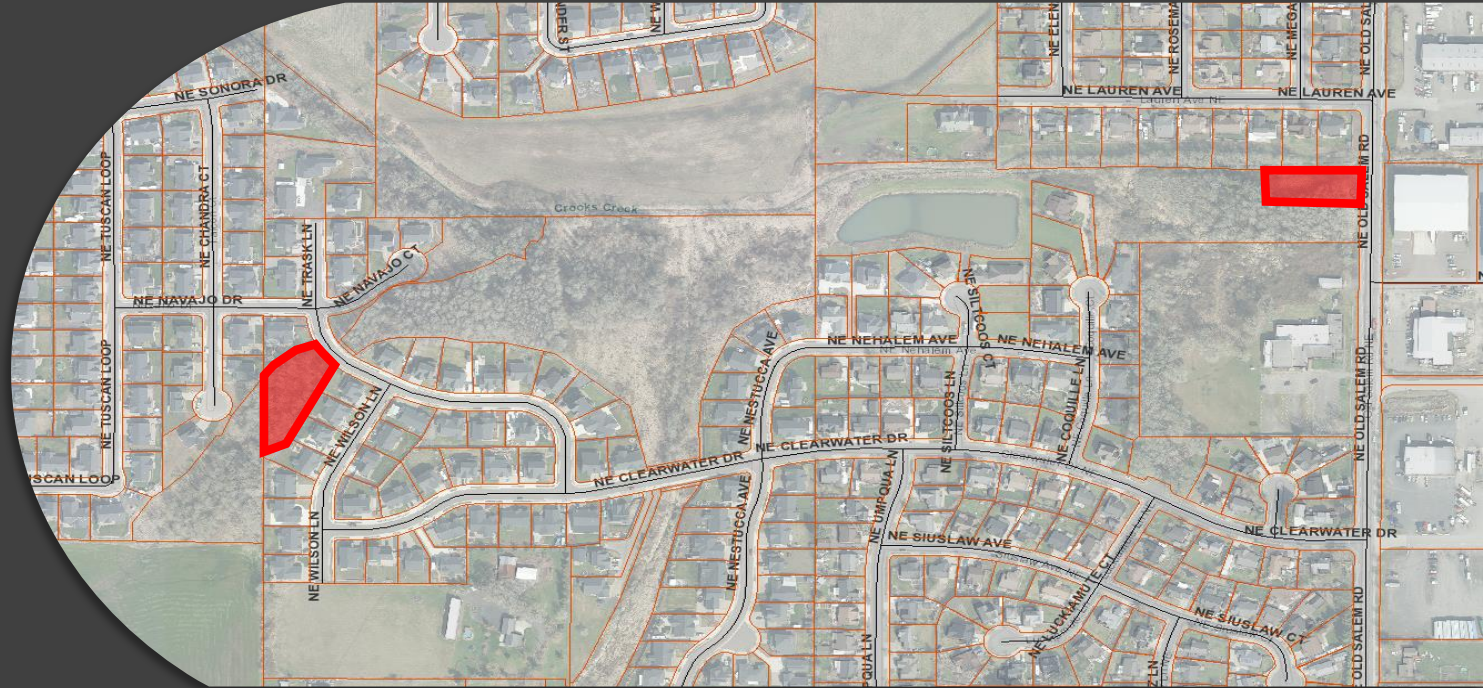
Conser Land Donations



Conser Land Donations



- 2 Tracts
- Both Tract C on different Maps
- Total 1.23 Acres



Take no action or suggested motion to approve:
I move the Council Adopt Resolution 2024-03

APPROVED

New Business



Appoint Budget Officer



- Upcoming budget meetings
 - April 30
 - May 9
- Adopt budget in June

APPROVED

Take no action or suggested motion to approve:

I move the Council appoint Assistant City Manager/City Engineer Janelle Booth as the Budget Officer



Event Committee Appointment



- Robert Richardson

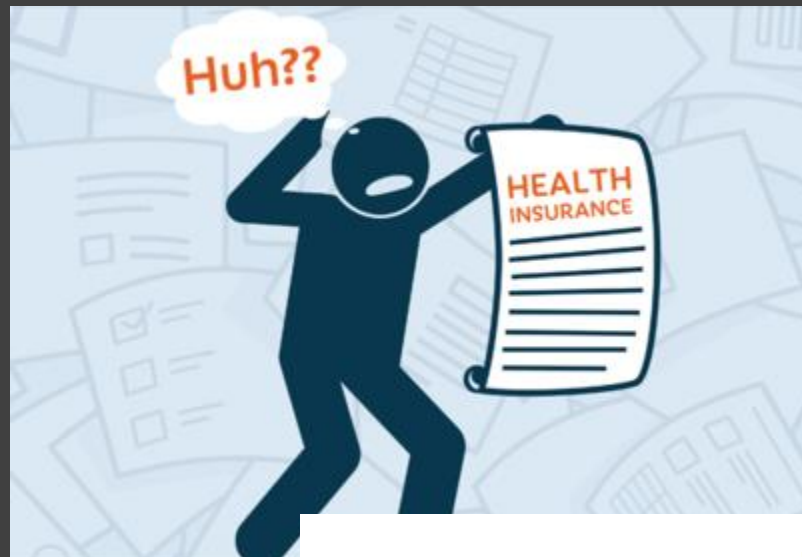
APPROVED

Take no action or suggested motion to approve:
I move the Council appoint Robert Richardson to
the Events Planning Committee



Health Insurance Renewal

- Due for renewal April 1
- Rate increase - Providence
 - 5% over past 5 years
 - Monthly \$9,776.60
 - Increase of \$1,310
- CIS option - Regence



2020	- 5.3% increase
2021	- 0.3% increase
2022	- 5.0% decrease
2023	- 8.9% increase
2024	- 15.5% increase

Motion to change to CIS: APPROVED

Health Insurance Renewal



Providence to Regence for Fiscal Year 24/25

Providence	Monthly	Annual
<ul style="list-style-type: none"> • Health Care <ul style="list-style-type: none"> ○ 4/1/25 5% increase 	\$ 9,776.60 \$10,363.20	\$78,212.80 \$41,452.80
	Total	\$119,665.60
Regence		
<ul style="list-style-type: none"> • Health Care <ul style="list-style-type: none"> ○ 1/1/25 10%* 	\$ 8,827.30** \$ 9,710.03	\$52,963.80 \$58,260.18
	Total	\$111,223.98
Additional Savings Through CIS Annually		
Dental/Vision (improved dental coverage)		\$ 2,022.00
Basic Life Insurance going from 20K to 50k		\$ 1,634.00
Discontinuing Voluntary Short Term Disability available through CIS		
	Total Savings	\$12,097.62
Additional Cost		
Adding Long-Term Disability – 60%, \$6000 max, 90 day elimination period. Estimated monthly premium - \$107.86		\$1,294.32
	Net Annual Savings	\$10,803.30

CIS also offers:

- Employee Assistance Plan is included no extra cost.
- Flexible Spending Plan with an administrative charge of \$3.75 per month for employees utilizing, CIS takes on the Risk.
- Cobra and Retiree health options until eligible for Medicare

*No more than 10%, Regence history is 4-5%

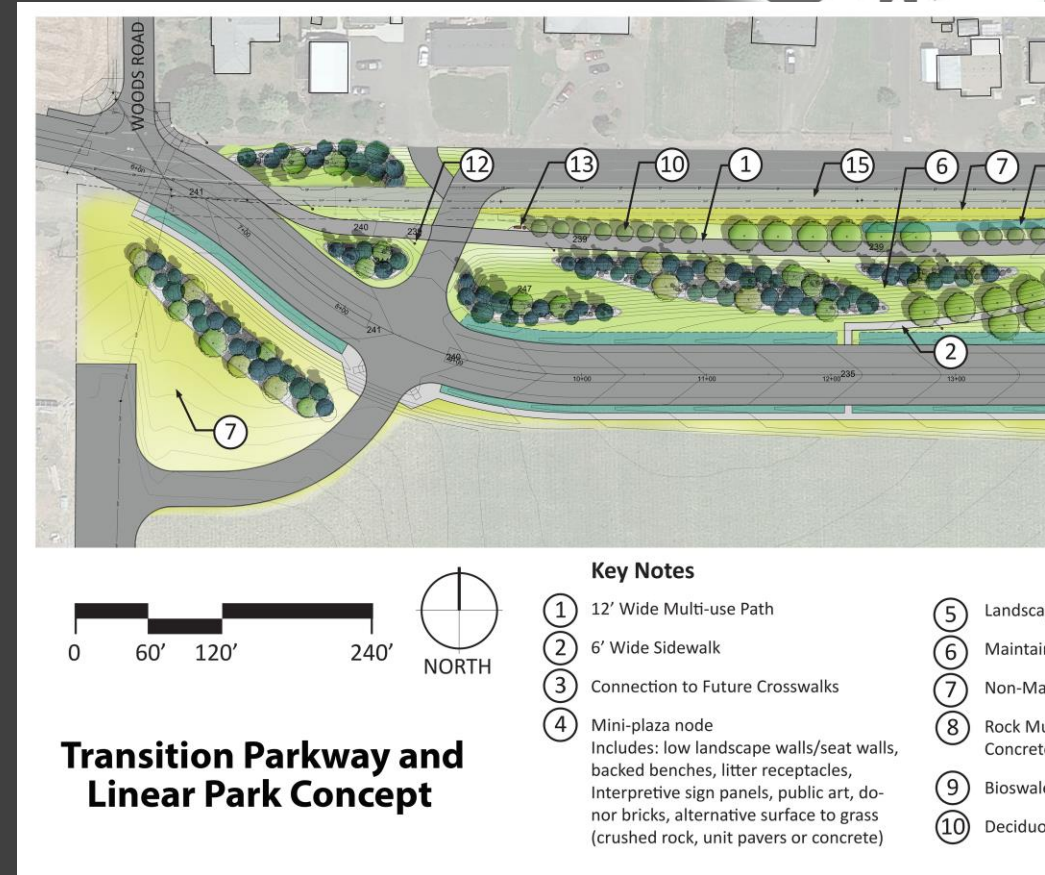
** Cost increase from current Providence Plan 4.26%

Park Grant Support Resolution



- OPRD Annual Grant
- Construction of Linear Park
- Council support resolution required for the application
- Reimbursement grant
- 20% Match Required
- Match to be in budget

APPROVED



Take no action or suggested motion to approve:
[I move the Council Adopt Resolution 2024-04](#)

Closing Council Comments



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