



CITY OF
Millersburg



**Millersburg
City Council
Meeting**

For those online, the meeting
will begin shortly

May 14, 2024

6:30 PM

Consent Agenda



1. Approval of April 9, 2024, City Council Regular Meeting Minutes
2. Approval of AKS Contract Amendment
3. Approval of Jacobs Contract Amendment

Take no action, pull one or more items; or, suggested motion to approve:

I move for the adoption of the Consent Agenda as presented OR with item #___ removed.

APPROVED

Guest Presentations



Linn County Sheriff's Office Report



Michelle Duncan
Sheriff

Phone: 541-967-3950
linnsheriff.org

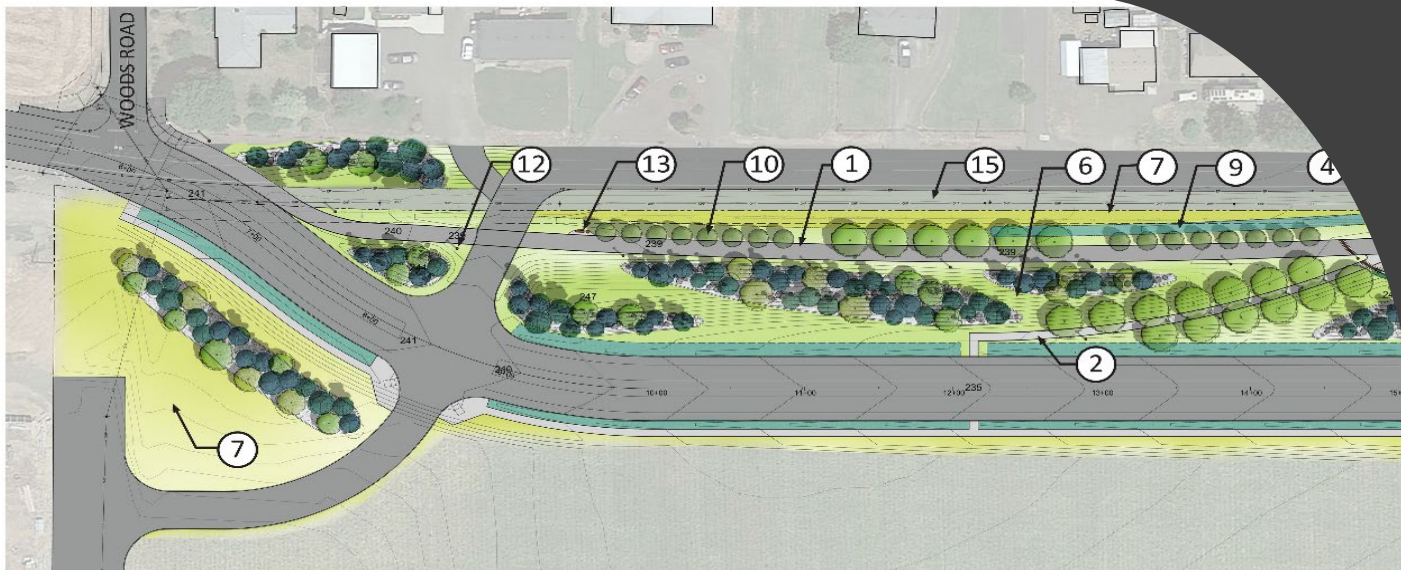
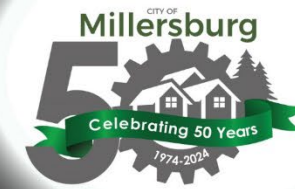
FOR THE MONTH OF: April 2024

TRAFFIC CITATIONS	6
TRAFFIC WARNINGS	6
TRAFFIC CRASHES	5
ARRESTS MADE	3
COMPLAINTS/INCIDENTS INVESTIGATED	112

TOTAL HOURS SPENT: MILLERSBURG 153

CONTRACT HOURS: 153 HOURS

Public Hearing



DC 24-01
 SP 24-02
 Linear Park

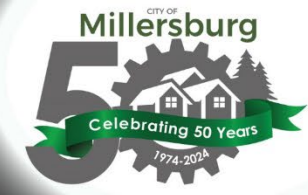


Key Notes

- ① 12' Wide Multi-use Path
- ② 6' Wide Sidewalk
- ③ Connection to Future Crosswalks
- ④ Mini-plaza node
Includes: low landscape walls/seat walls, backed benches, litter receptacles, interpretive sign panels, public art, donor bricks, alternative surface to grass (crushed rock, unit pavers or concrete)
- ⑤ Landscape Walls
- ⑥ Maintained Lawn
- ⑦ Non-Maintained Grass
- ⑧ Rock Mulch with Boulder and Concrete Edging (9")
- ⑨ Bioswale
- ⑩ Deciduous

Transition Parkway and Linear Park Concept

Project Description

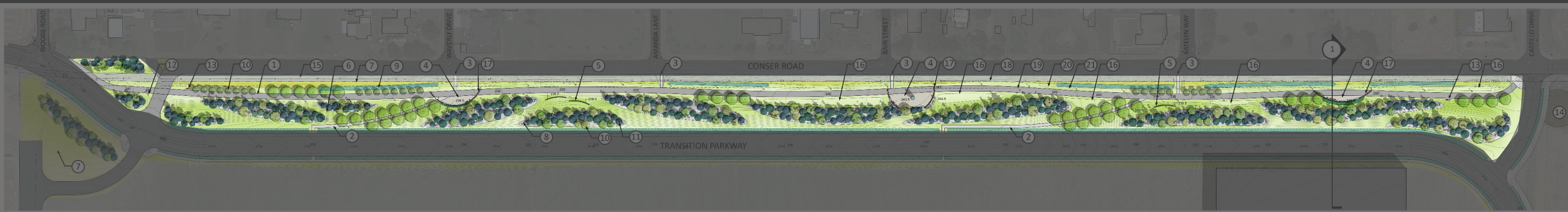


Zone Change

- From GI to PF

Site Development Review

- Linear Park
- 12' Multi-Use Path
- Screening Berm
- Seat Walls/Plazas

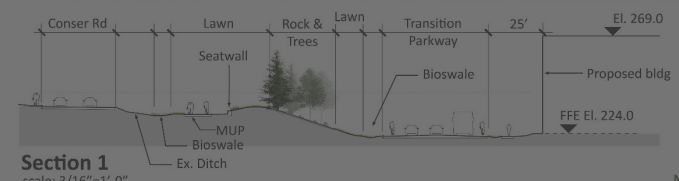


Key Notes

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| ① 12' Wide Multi-use Path | ⑤ Landscape Walls | ⑪ Conifer/Evergreen Trees | ⑱ Existing Utility Poles and OHP Line |
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| ③ Connection to Future Crosswalks | ⑦ Non-Maintained Grass | ⑬ Bench with back and litter receptacle | ⑳ Existing Storm Sewer |
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| | ⑨ Bioswale | ⑮ Existing Ditch | ㉒ Right-of-Way |
| | ⑩ Deciduous Trees | ⑯ Potential Holiday Display Area | |
| | | ⑰ Donor Bricks - Approx. 1,050 | |

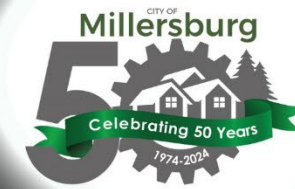
Park Design Statistics

Total Linear Park Area:	330,950 SF (7.60 AC)
12' Multi-use Path:	35,640 SF (2,970 LF)
6' Sidewalk:	4,464 SF (723 LF)
Plaza Nodes:	4,648 SF
Landscape Walls/Seat Wall:	345 LF
Pedestrian Light Poles:	35
Benches/Litter Receptacles:	7/5
Bioswale:	8,966 SF
Lawn/Grass Area:	185,593 SF (4.26 AC)
Rock Mulch & Boulders:	88,687 SF (2.04 AC)
Concrete edging curb- 9" width:	6,930 LF
Conifer/Evergreen Trees:	255



Section 1
Scale: 3/16" = 1' 0"

Criteria

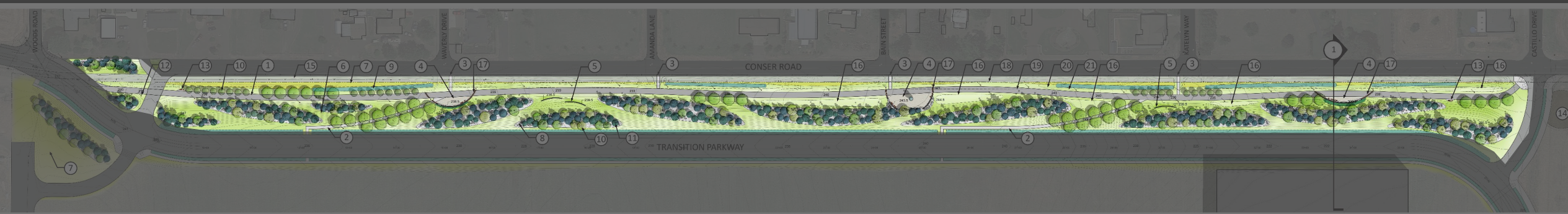


Zone Change

- Comp Plan Consistency
- Use Can be Accommodated
- Use can meet Code
- Adequate Public Facilities

Site Development Review

- Allowed in the Zone
- No Negative impacts
- City May Add COA's

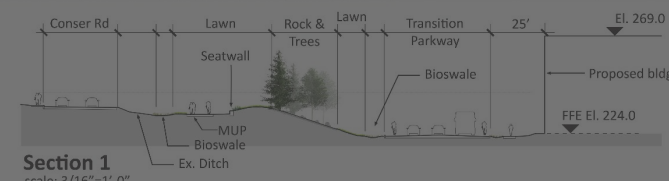


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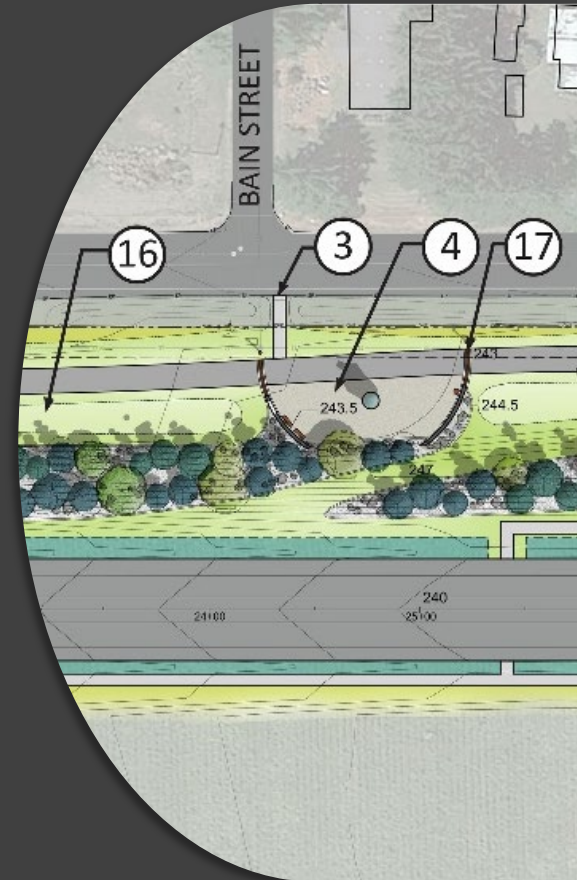
Public Hearing



- PC & Staff Recommend Approval

Approved

I move that the Council approve DC 24-01 and SP 24-02 and adopt Ordinance 211-24 for the Zone Change.



Public Comment



Council Member and Staff Comments



Council Member and Staff Comments



- Strategic Plan Update



City Manager's Report



Street Maintenance Planned for Summer 2024

- Crack Sealing
- Surface Treatment (slurry seal)



Waverly Drive/Cox Creek Bridge

- Grant to replace bridge
- Fed funding = Certified Agency
- Linn County to manage the project
- Consultant selection in June
- Award late summer



Other projects in process

- Woods Road multiuse path
- Old Salem AC waterline abandonment
- Sewer Feasibility Study



Transition Parkway Update



Current Schedule

- Bid advertisement – May 30
- Bid opening – June 27
- Award – July
- Contracting – August
- NTP – September

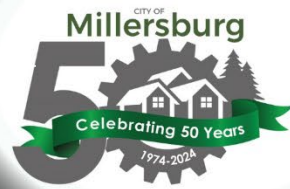
Schedule B
(Water Only)

Schedule C
Remainder of Project

Schedule A



June 11 City Council Meeting



- Propose moving the start time
- June 11 City Council Meeting - 5:30 pm **Approved**
- Attend County Goal Exception PC



Joint Millersburg/Albany Meeting



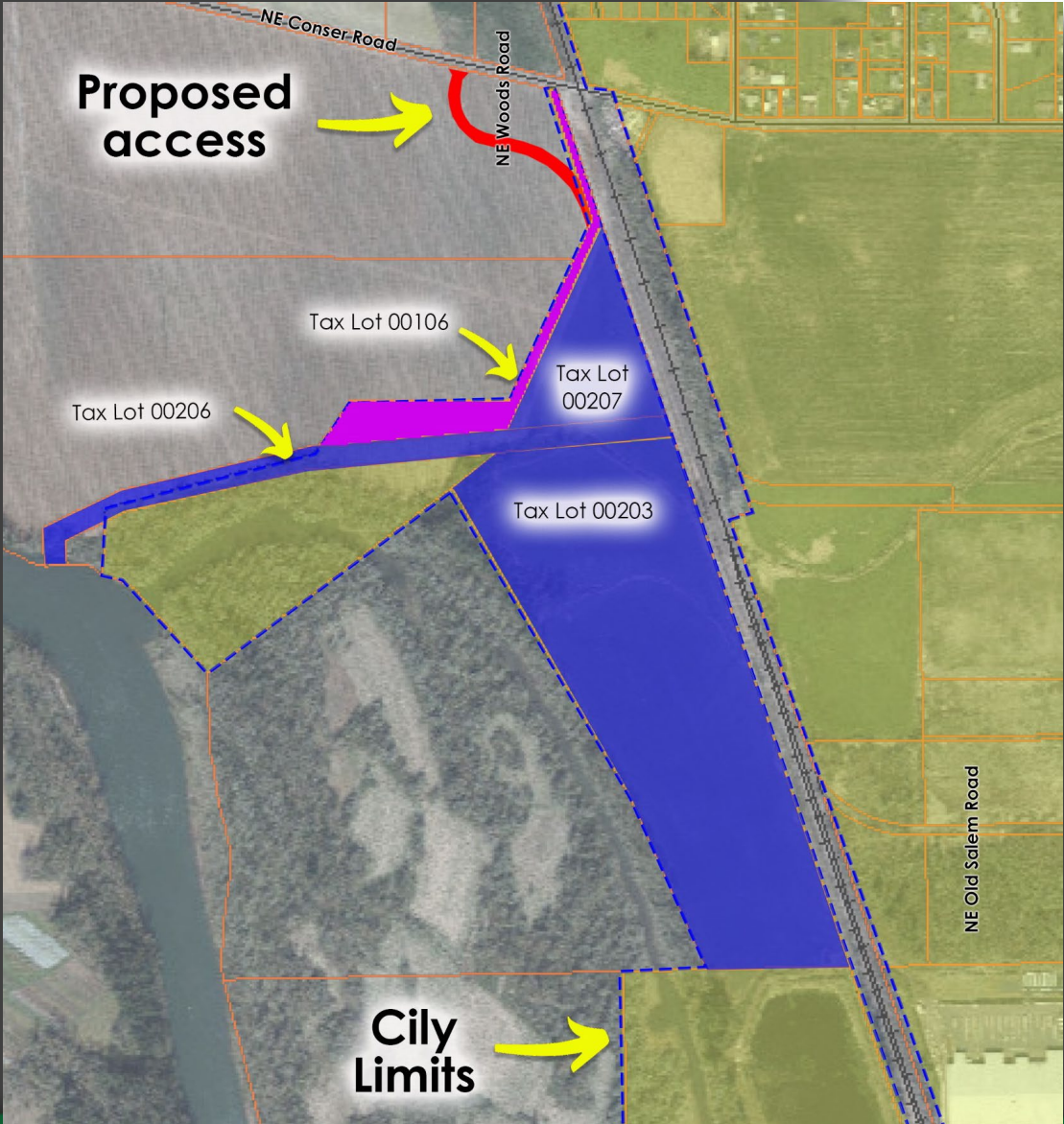
- Joint City Council Meeting & Executive Session
- Millersburg/Albany
- June 10, 2024, 4:00 pm at Albany City Hall



City Attorney's Report



Westside Access Update



Unfinished Business



New Business



COLA



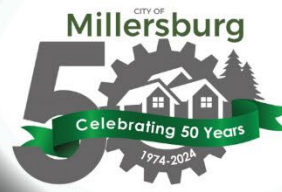
- Benefits & Compensation Policy
- Annual Wage Adjustment
- Effective July 1
- CPI-W - 3%

APPROVED



I move that the Council adopt the COLA as budgeted.

City Engineer Position



- Succession Plan
- Engineering Services Director/City Engineer
- Included in FY 24-25 approved budget
- Start after July 1, 2024

APPROVED

I move Council approve the Engineering Services Director/City Engineer position.



Closing Council Comments



Agenda



- CALL TO ORDER
- ROLL CALL
- PLEDGE OF ALLEGIANCE
- CHANGES AND ADDITIONS TO THE AGENDA
- CONSENT AGENDA
- GUEST PRESENTATIONS
- PUBLIC HEARING
- PUBLIC COMMENT
- COUNCIL MEMBER & STAFF COMMENTS
- CITY MANAGER'S REPORT
- CITY ATTORNEY'S REPORT
- UNFINISHED BUSINESS
- NEW BUSINESS
- CLOSING COUNCIL COMMENT
- ADJOURNMENT



Additional slides for the Linear Park
(should they be needed)

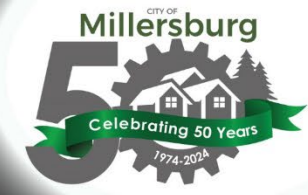
Vicinity Map



Zoning Map

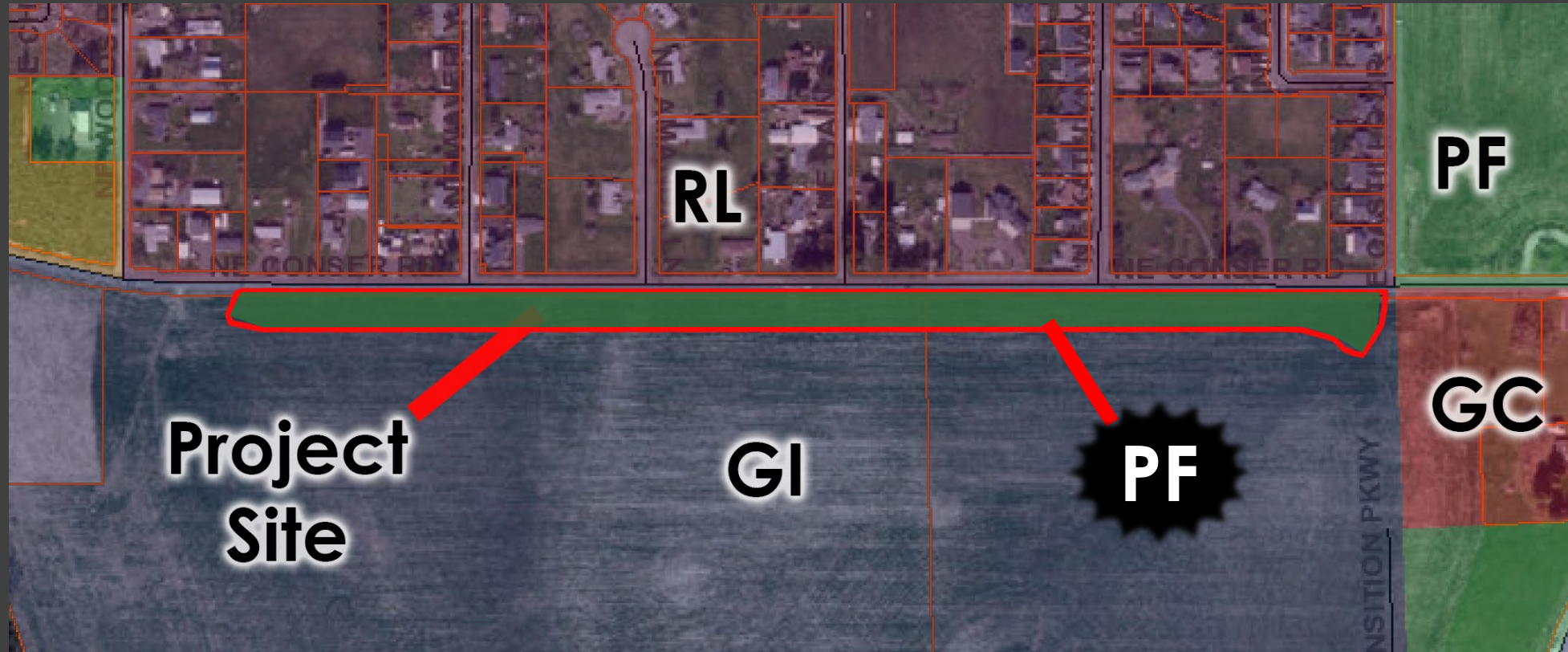


Project Description



Zone Change

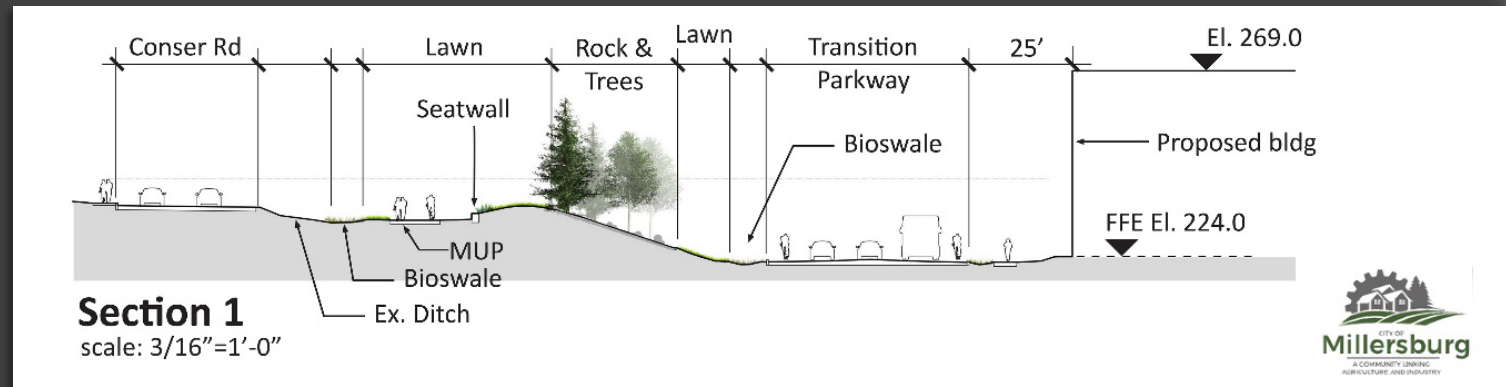
- From GI to PF



Project Description

Site Development

- New Park

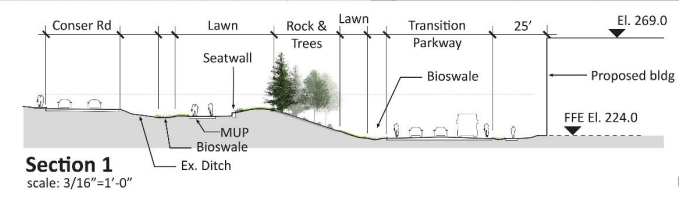


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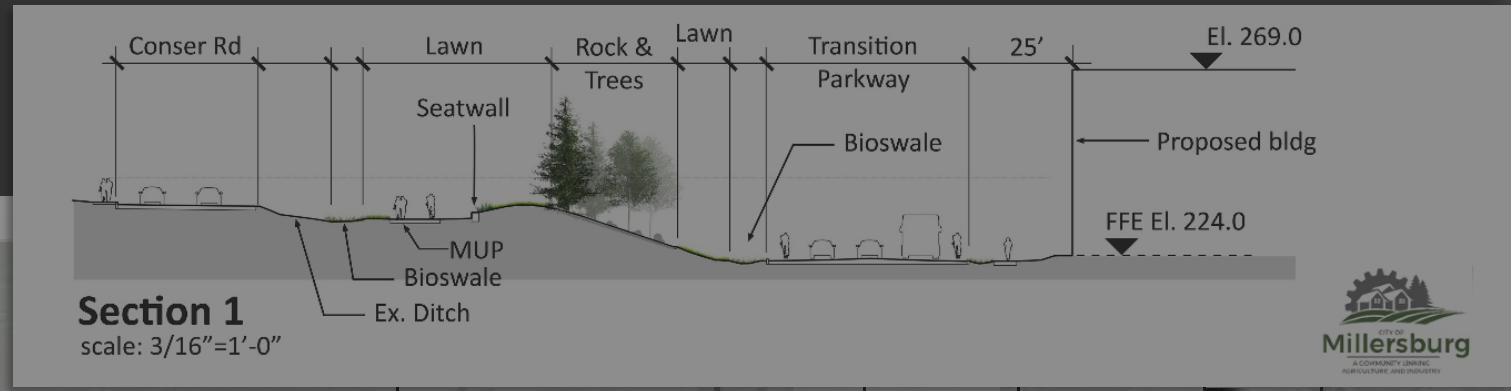
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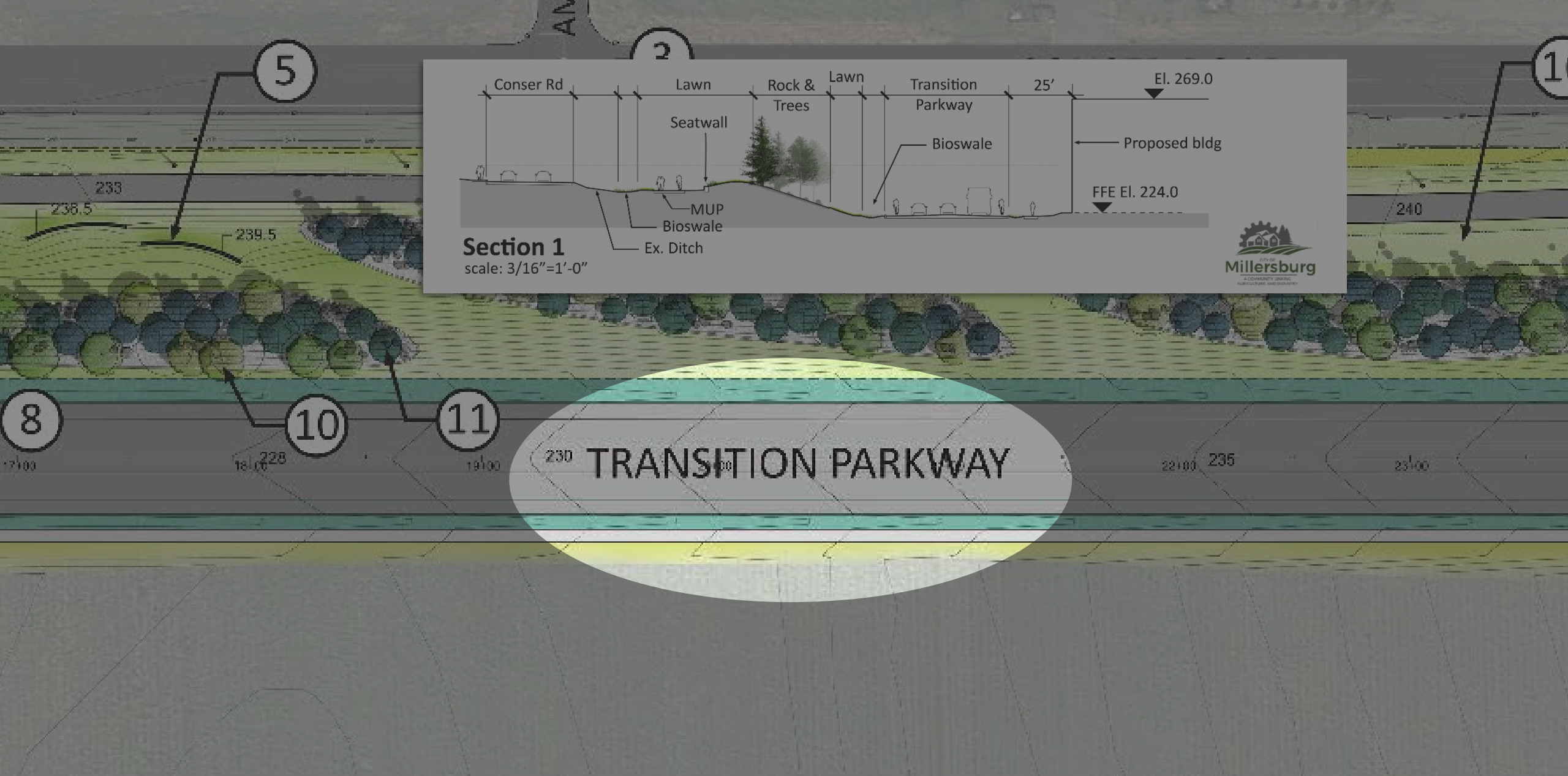
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Deciduous Trees:	165



Project Description





18

Existing Utility Poles and OHP Line

Park Design Statistics

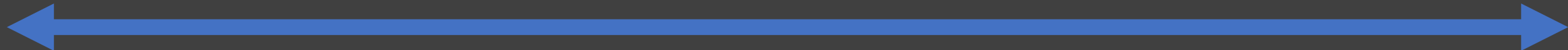
Total Linear Park Area:

Project Description



Woods Road

Castillo Road

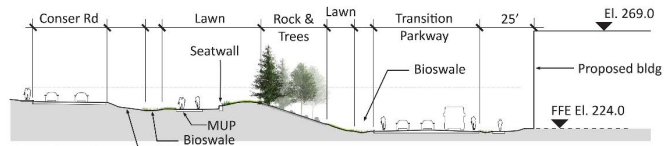


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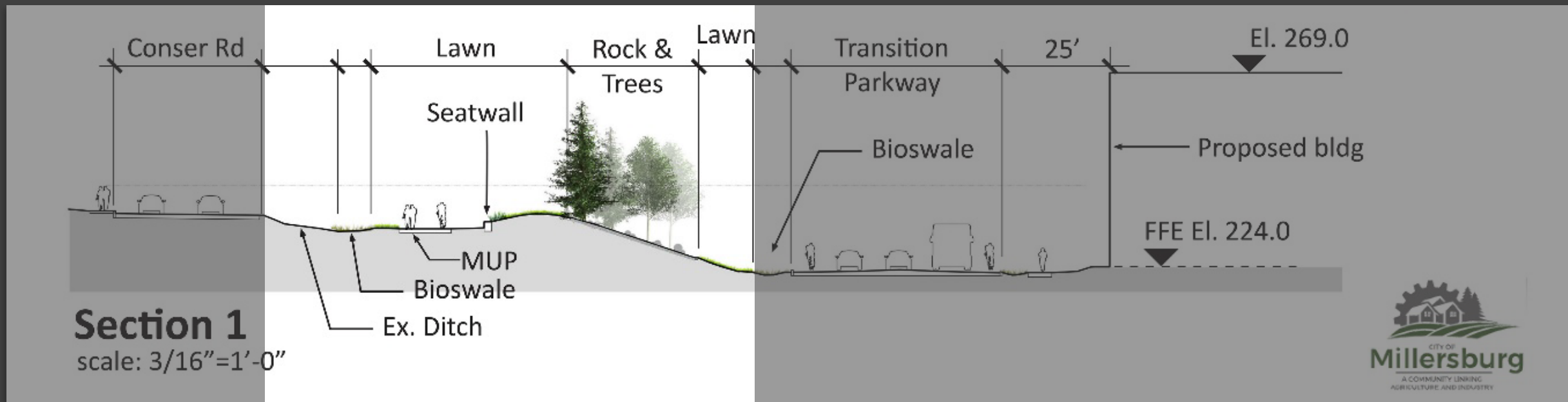
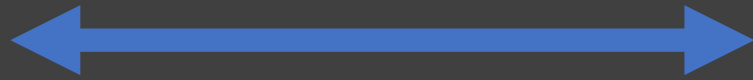


Transition Parkway and Linear Park Concept

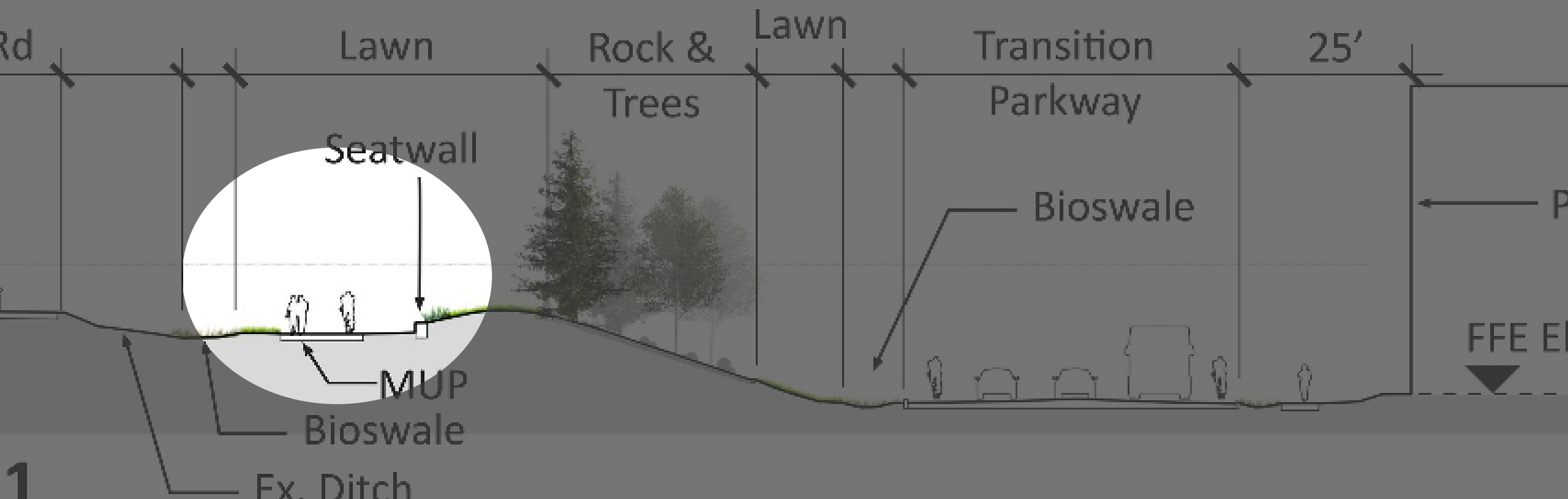
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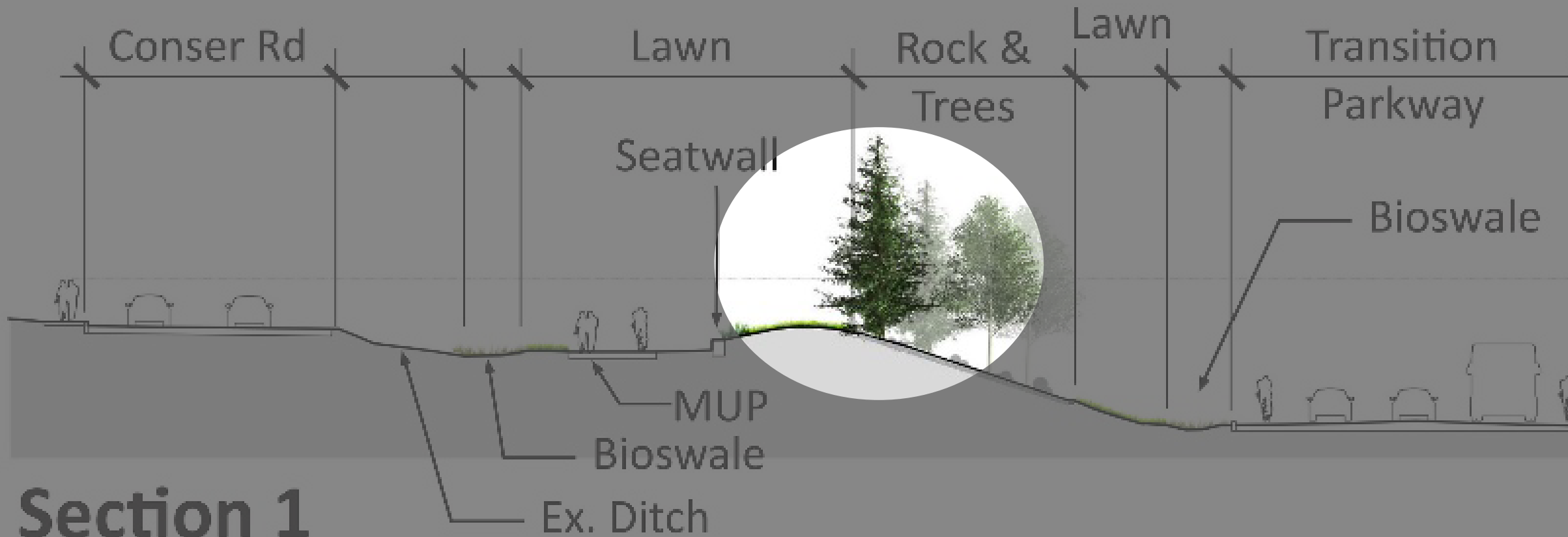
About 100' wide



12' wide Multi Purpose Trail



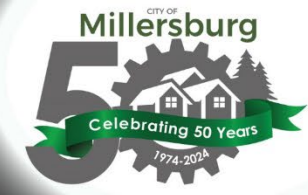
Berm- Average 8' tall



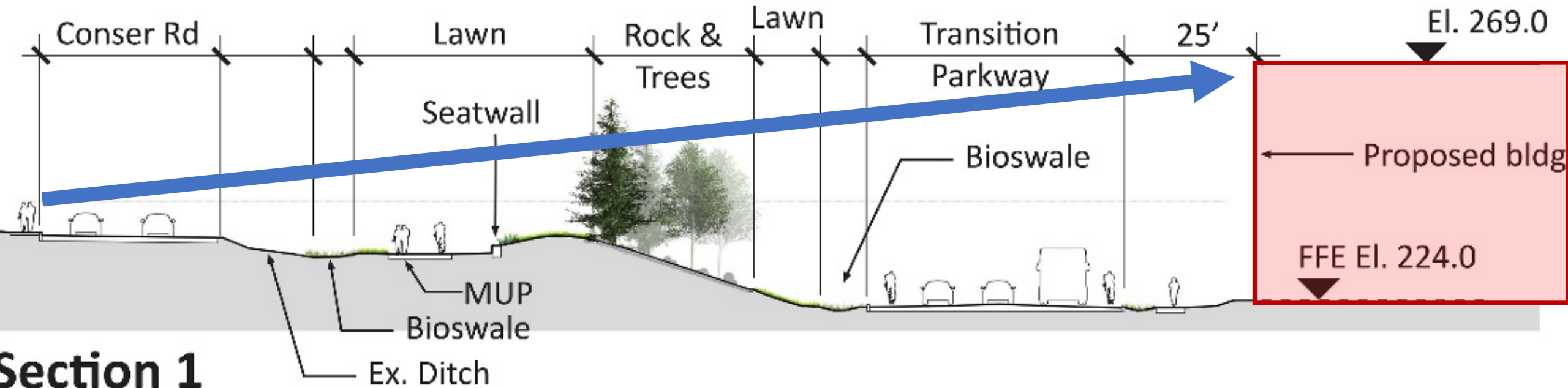
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Buffer- Viewshed from homes

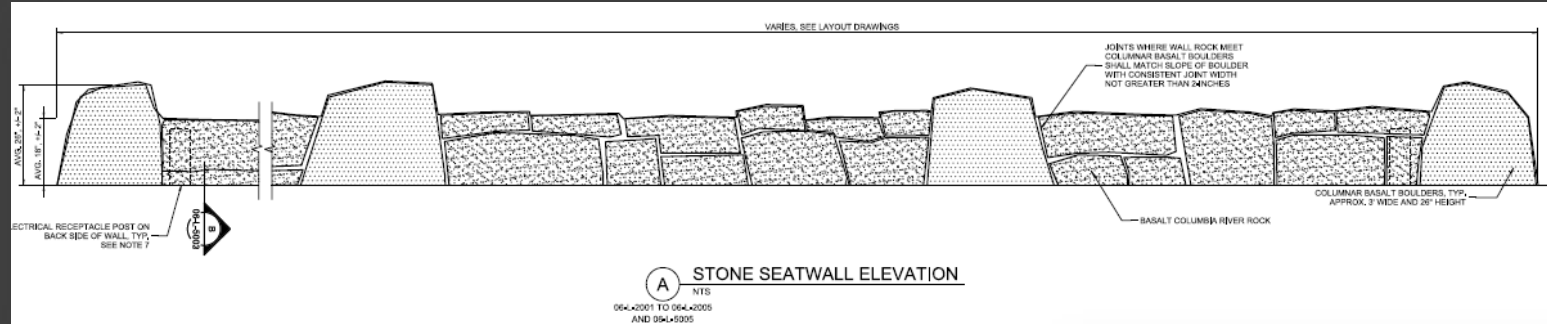
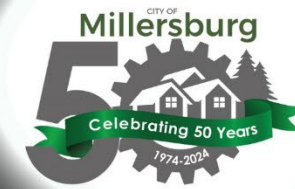


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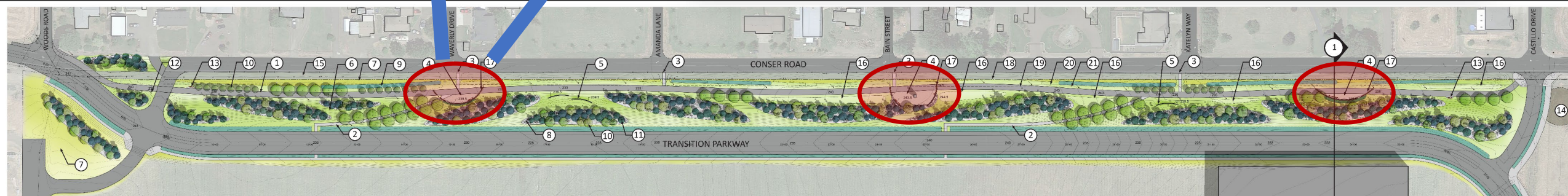
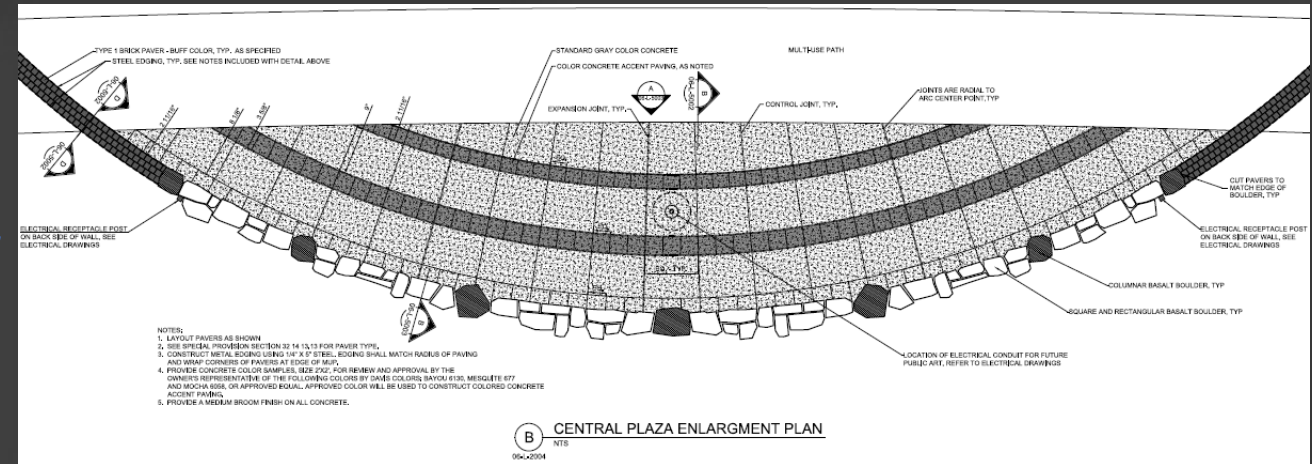
North

South

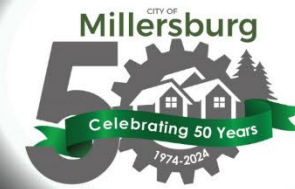
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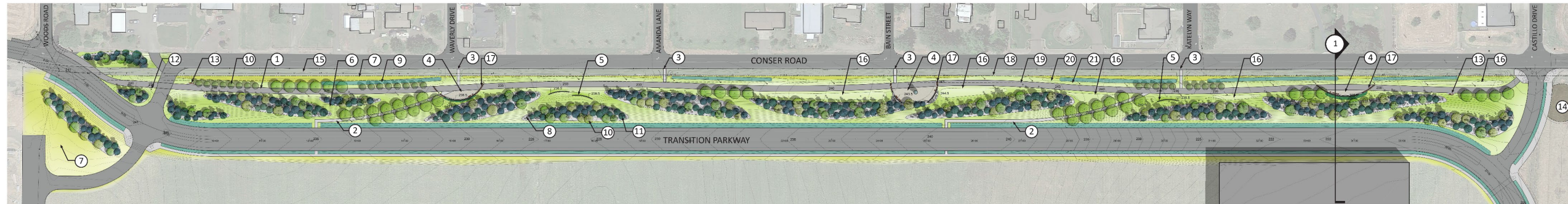
Seat Walls



Project Description



Context

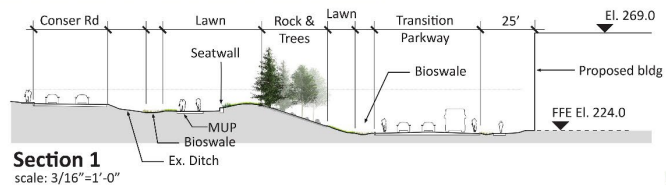


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Transition Parkway and Linear Park Concept



Zone Change Criteria

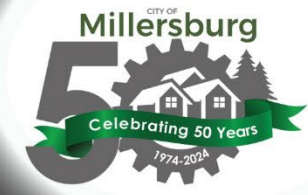
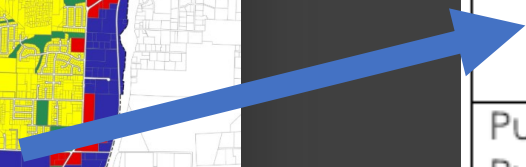
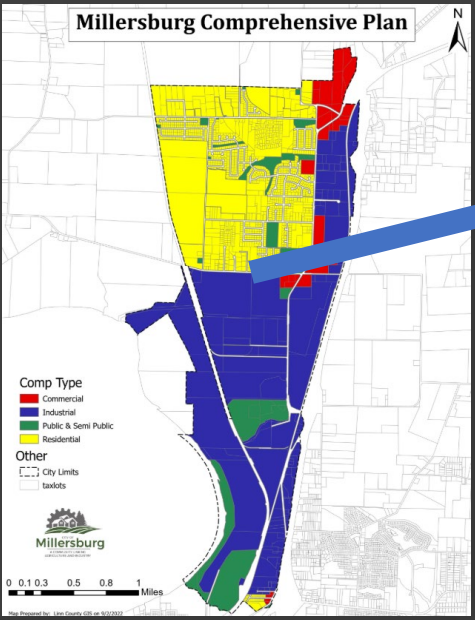


TABLE 9.500B
Comprehensive Plan Land Use/ Zoning Consistency Chart

1. Comp Plan Consistency

- Land Use Designation
- Policies

Comprehensive Plan Land Use	Zones Consistent with the Land Use Classification
Agriculture	Rural (RU), Public Facilities (PF)
Residential	Residential Mixed Density (RM), Residential Low (RL), Rural (RU), Public Facilities (PF)
Commercial	Commercial Office (CO), General Commercial (GM), Limited Industrial (LI), Mixed Use (MU)*, Public Facilities (PF)
Industrial	Limited Industrial (LI), General Industrial (GI), Commercial Office (CO), <u>Public Facilities (PF)</u>
Public and Semi Public	Any Zone



Zone Change Criteria



1. Comp Plan Consistency

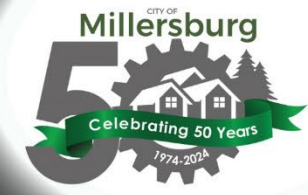
- Land Use Designation
- Policies

Industrial Comp Plan Policies-

- Policy 1- Uses
- Policy 3- Can't disrupt residential
- Policy 7- Relationship to other zones
- Policy 9- Protect industry
- Policy 10- Buffer



Zone Change Criteria



1. Comp Plan Consistency
2. Use Can be Accommodated



Zone Change Criteria



1. Comp Plan Consistency
2. Use Can be Accommodated
3. Use can meet Code



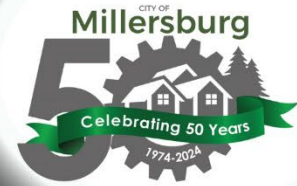
Zone Change Criteria



1. Comp Plan Consistency
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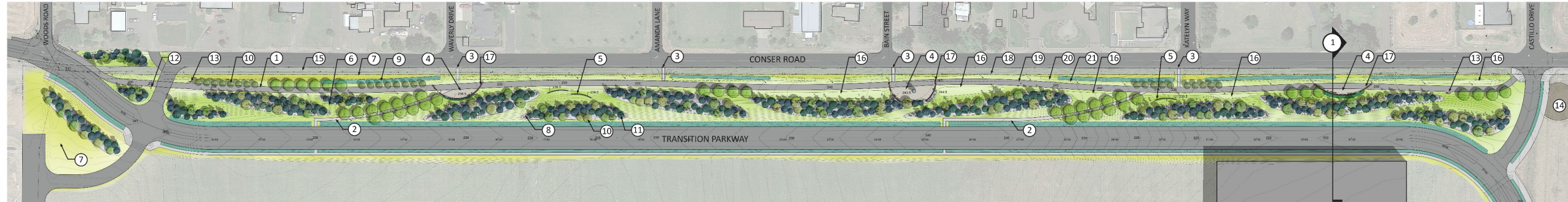


SDR Criteria



1. Allowed in the Zone

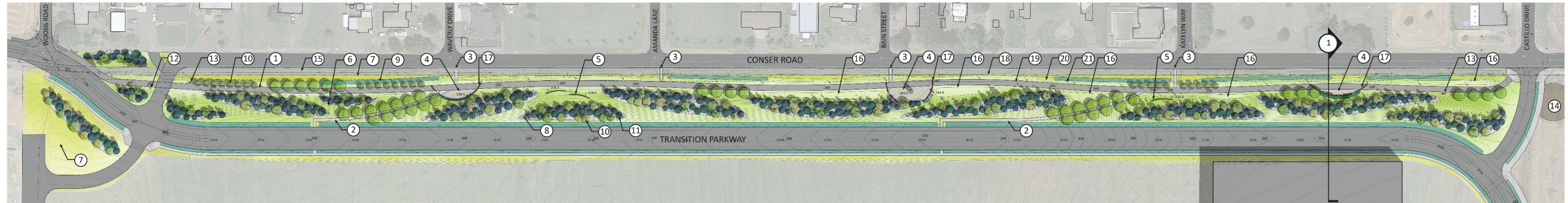
- 2.11.020(2)h
- Meets all Development Standards



SDR Criteria



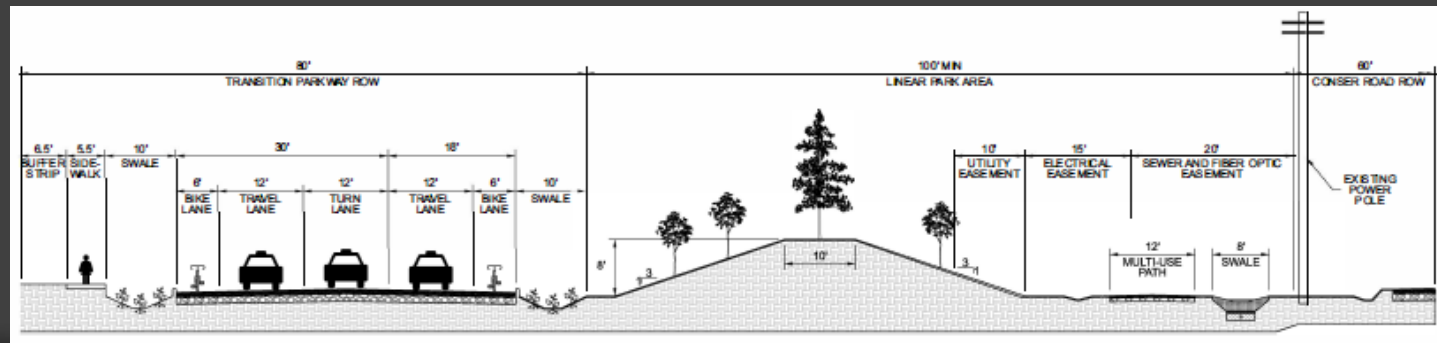
- 1. Allowed in the Zone
- 2. No Negative impacts
 - No Parking
 - Walkable
 - No Sports Fields or Bandstands



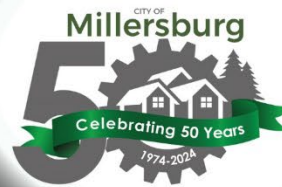
SDR Criteria



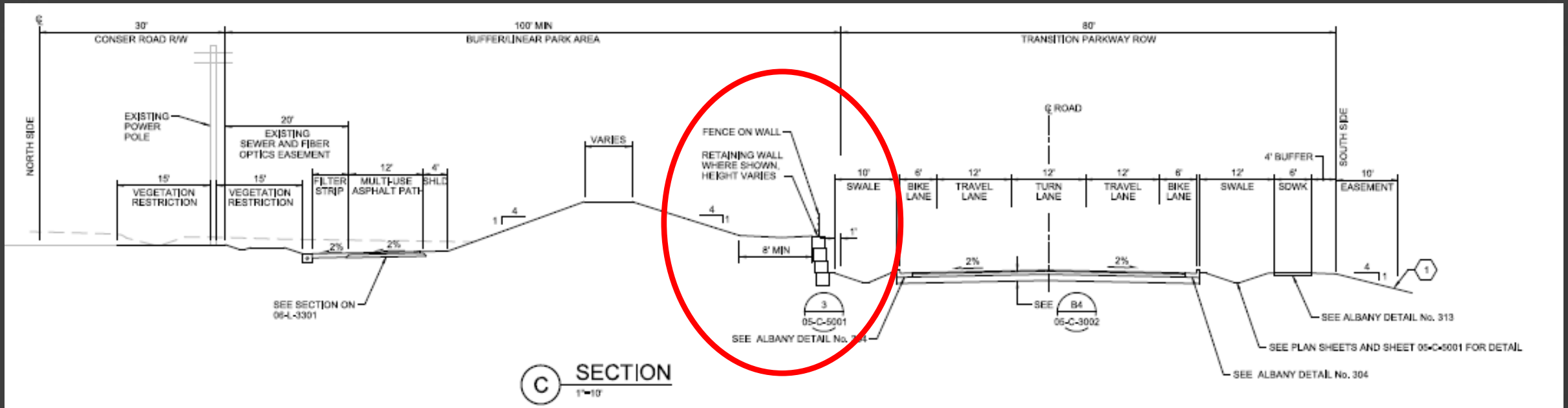
1. Allowed in the Zone
2. No Negative impacts
3. City *May* Add COA's
 - Drainage
 - Screening



Standards

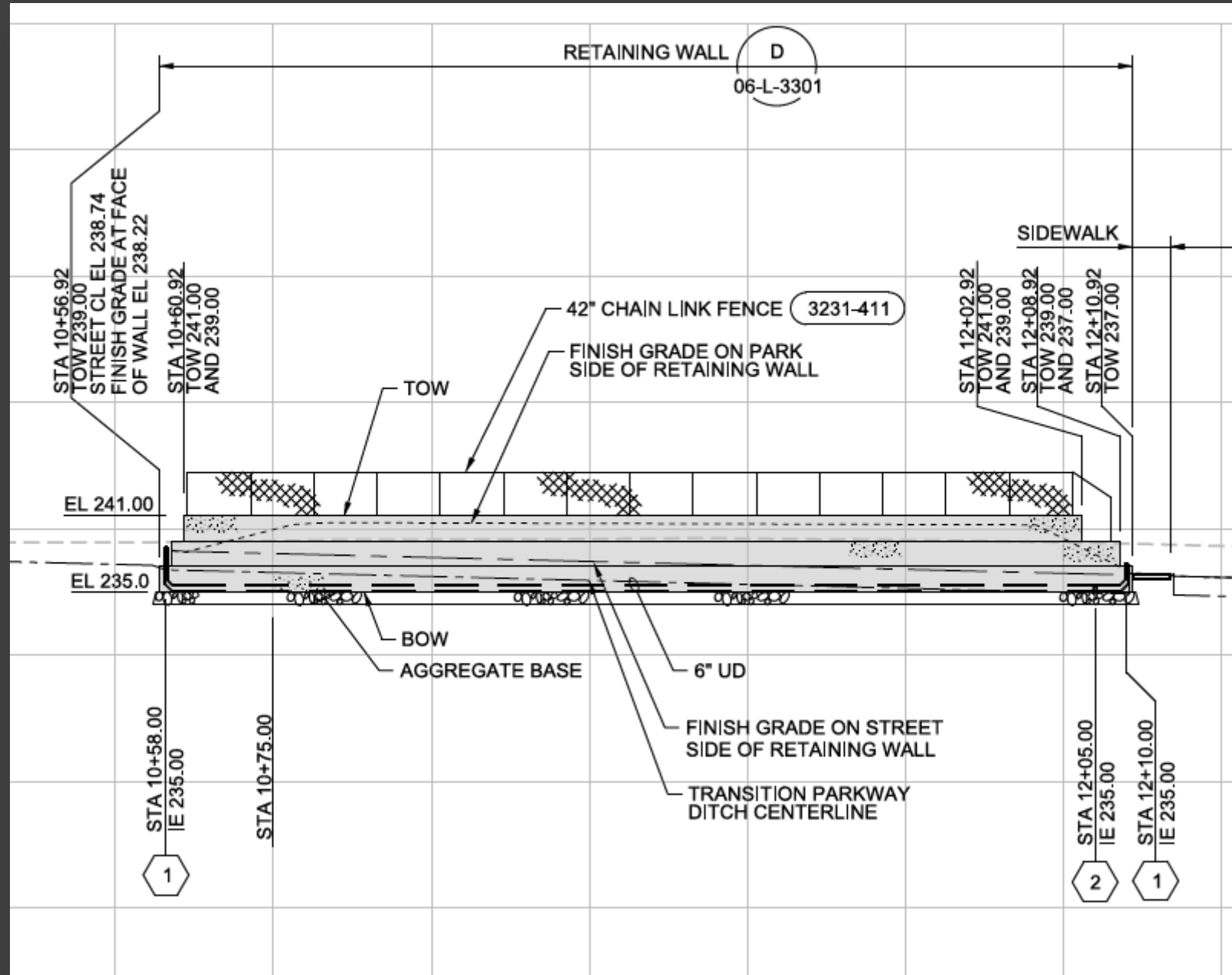


- Fencing

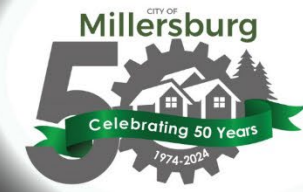


Standards

- Fencing



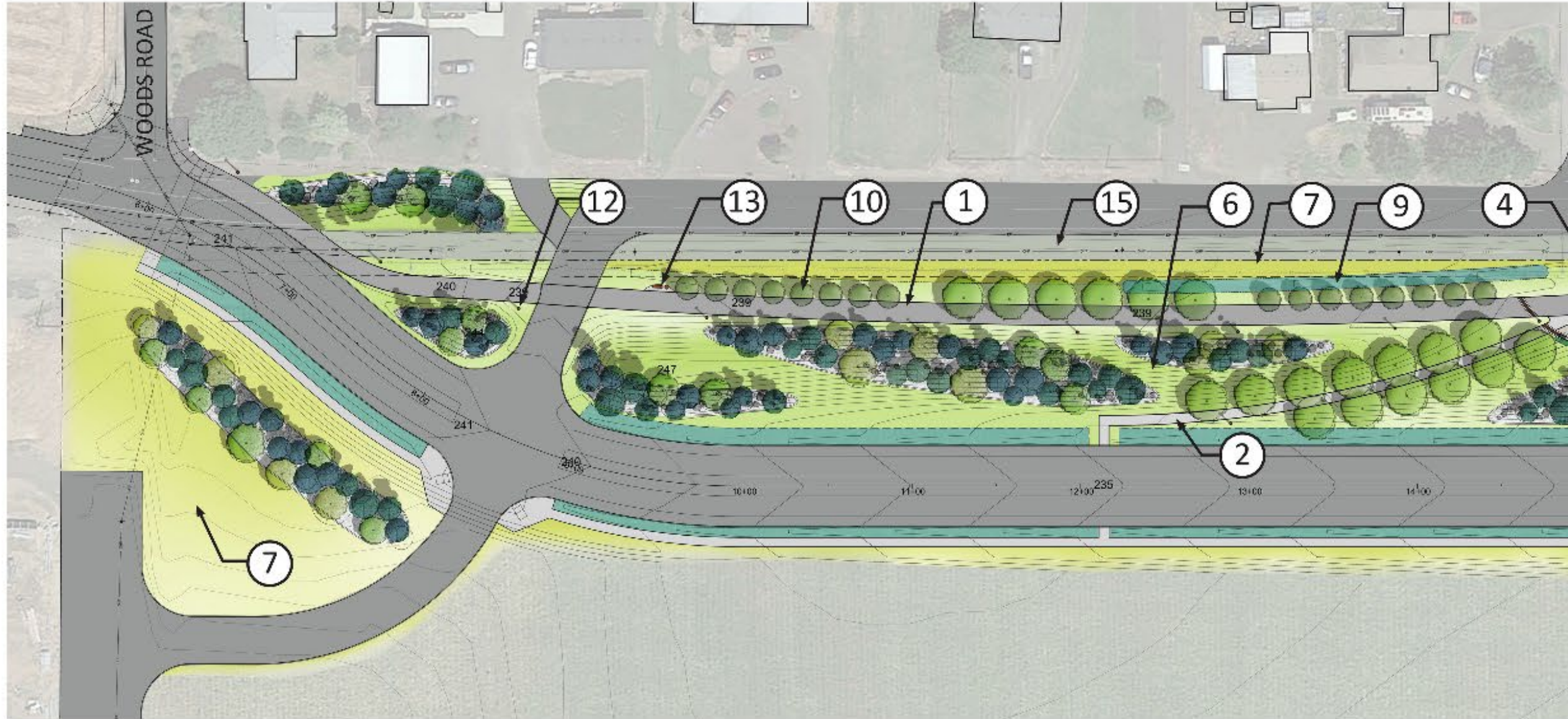
Recommendations

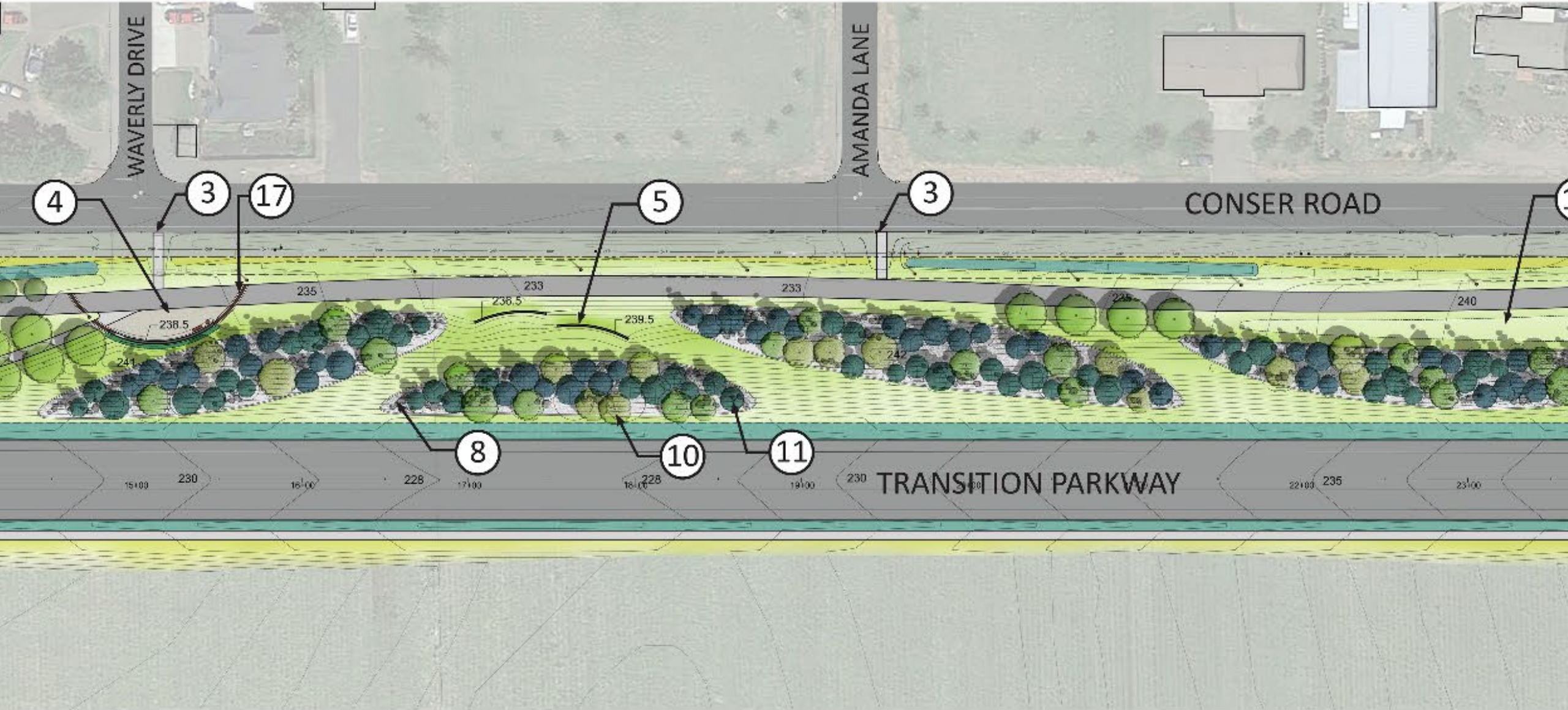


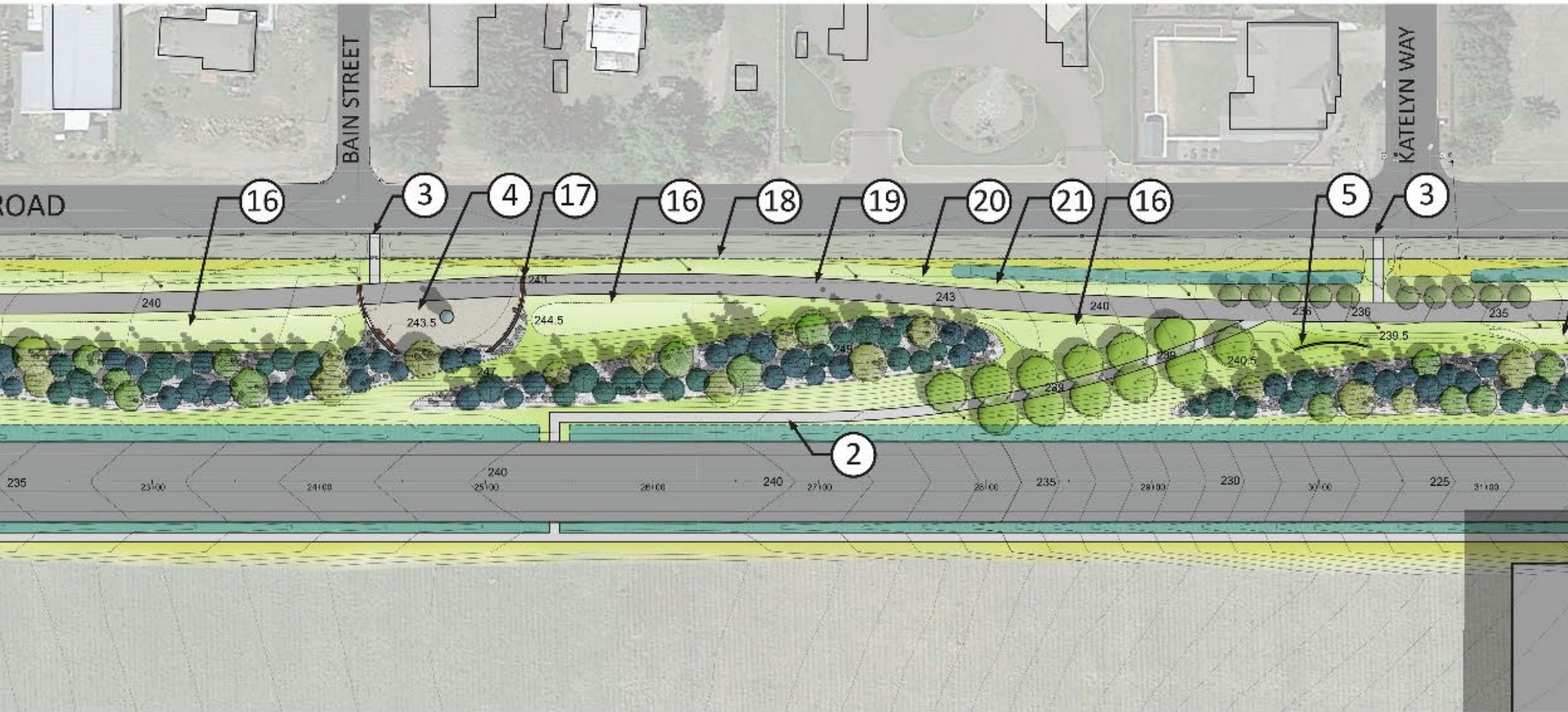
I motion that the Planning Commission recommend approval of DC 24-01 and SP 24-02 to the City Council because all applicable criteria are met and all findings of fact are included in the staff report and Ordinance 211-24.

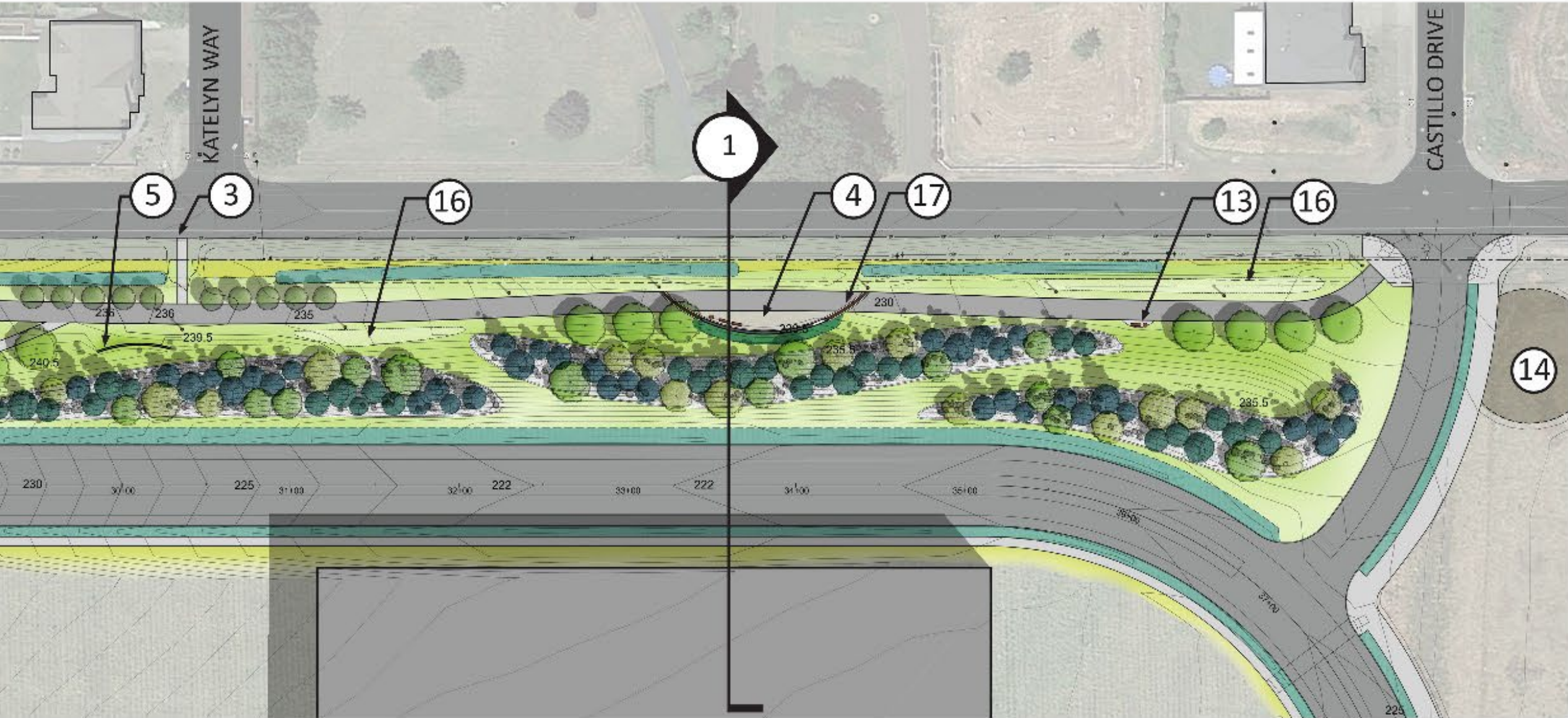
APPROVED





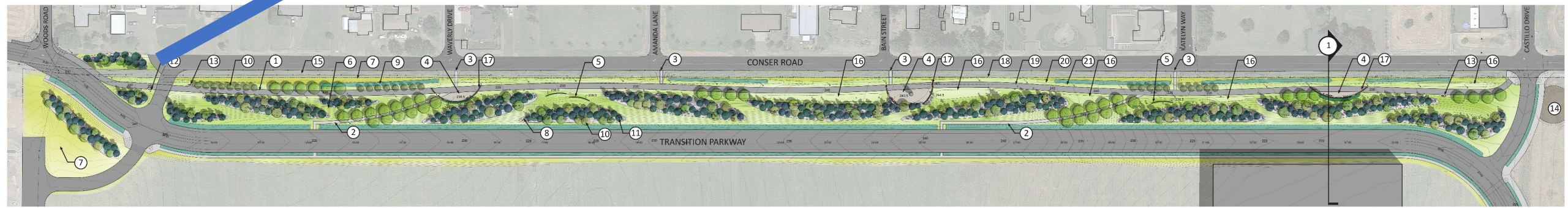
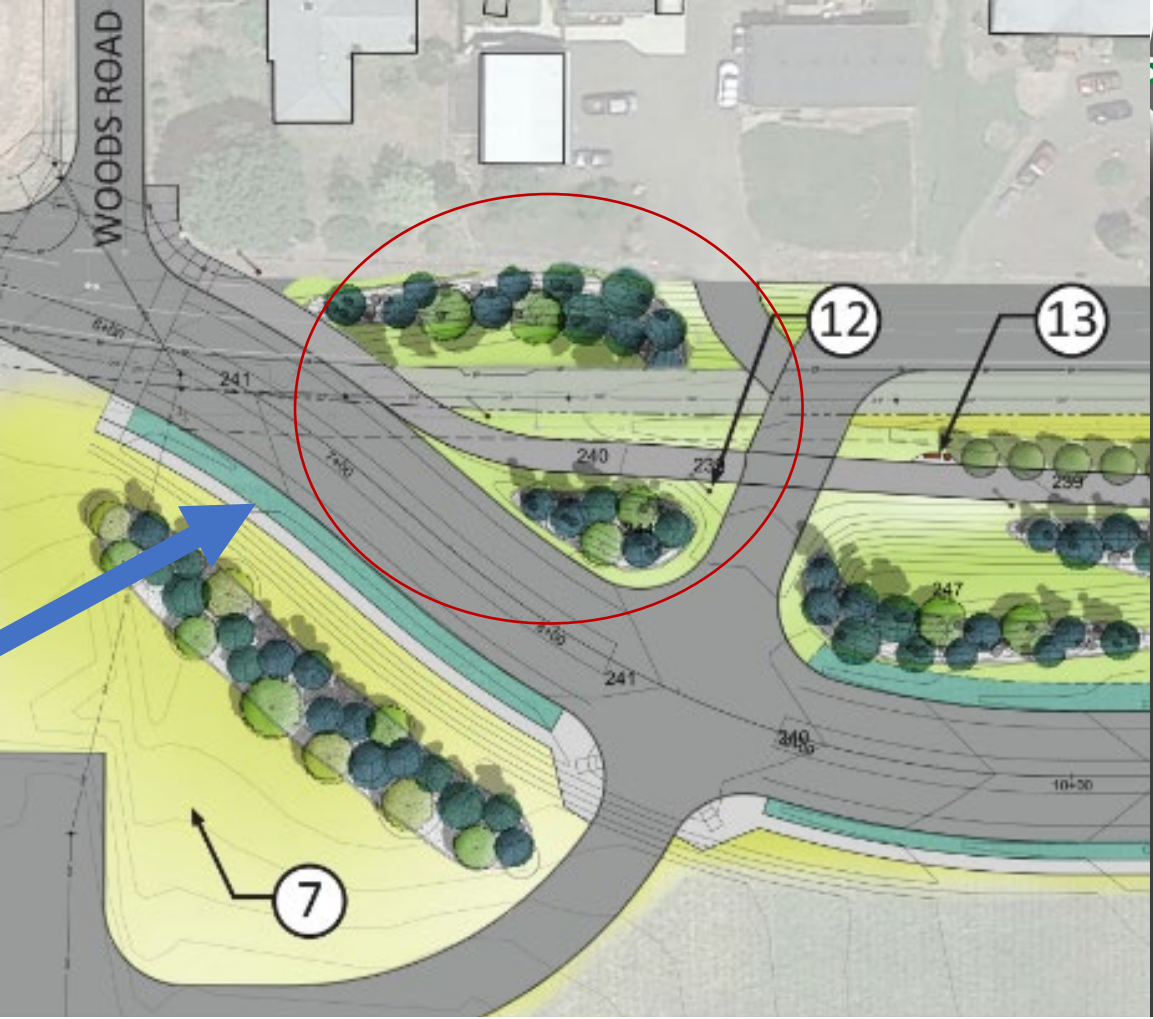






Standards

- ROW Section



Standards

- Storm drainage

