

Millersburg City Council Meeting

March 11, 2025
6:30 PM



For those
online, the
meeting will
begin shortly

Consent Agenda

1. Approval of February 4, 2025 Work Session Minutes
2. Approval of February 11, 2025 Council Meeting Minutes

Approved

Take no action, pull one or more items; or, suggested motion to approve:

I move for the adoption of the Consent Agenda as presented OR with item #___ removed.



Guest Presentations



Linn County Sheriff's Office Report

FOR THE MONTH OF: February, 2025



TRAFFIC CITATIONS	5
TRAFFIC WARNINGS	9
TRAFFIC CRASHES	1
ARRESTS MADE	4
COMPLAINTS/INCIDENTS INVESTIGATED	104

Michelle Duncan
Sheriff

Phone: 541-967-3950
linnsheriff.org

TOTAL HOURS SPENT: MILLERSBURG 153

CONTRACT HOURS= 153 HOURS

Public Comment



Council Member and Staff Comments



Potential Park Projects

- Playground cover
- Additional benches
- Additional bike “trail”



City Street Naming

- Deceased veterans



Timberlab Groundbreaking



City Manager's Report



Project Updates

- Transition Parkway Update
 - Waterline install and testing
 - Electrical conduits
 - Schedule C award – Change Order 4 (to be voted on under New Business)



Project Updates

- Old Salem Road Water Service Transfer Project
 - Transfer industrial water services from old AC main to DI main
 - Bid opening March 18th
 - Award at next council meeting



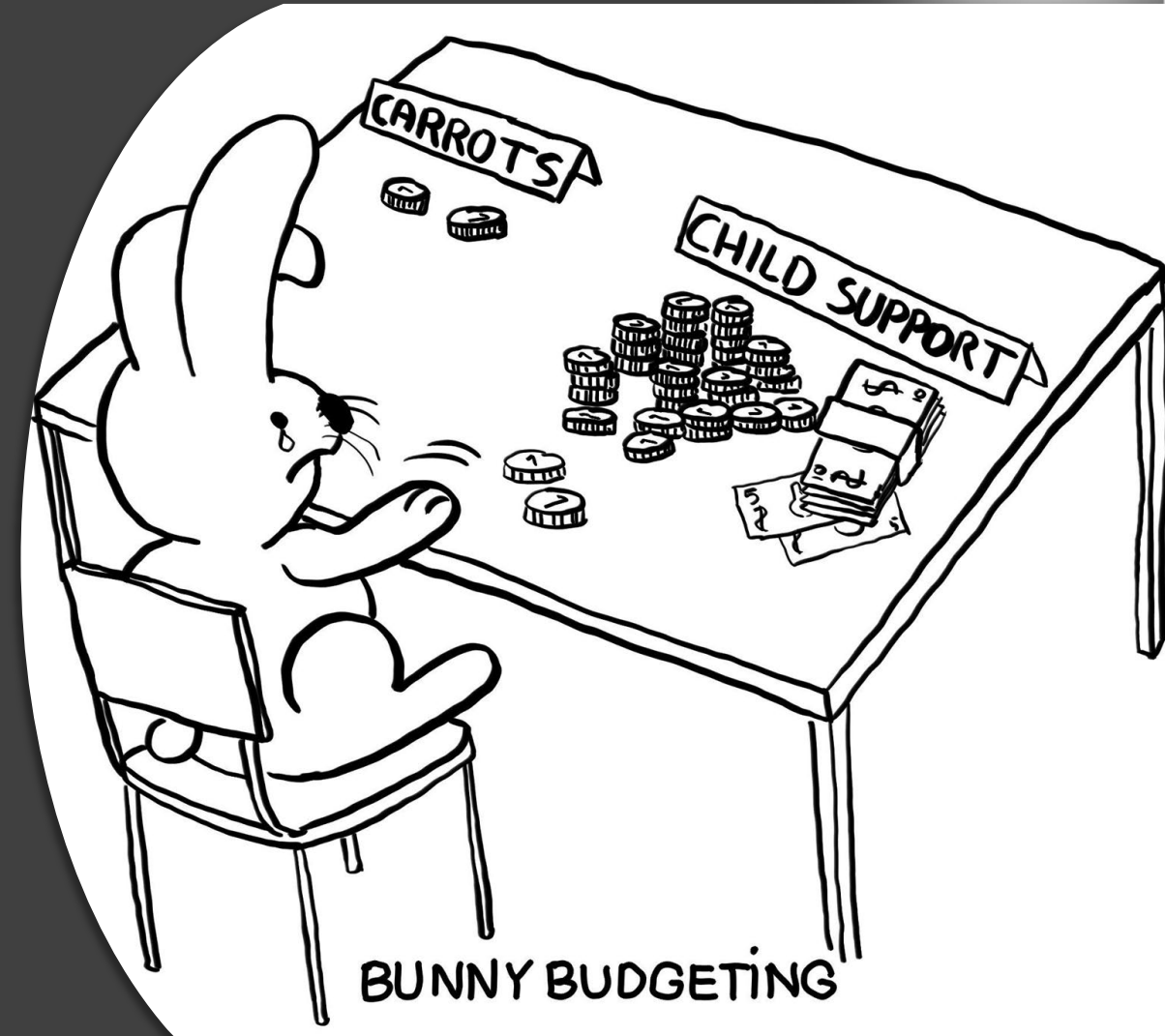
Project Updates

- Siuslaw Court Water Leak
 - Second leak on March 27
 - First leak was November 2021
 - Corrosion
 - Determining extent
 - Planning project for next year



Budget Calendar

- Planned Budget Committee dates:
 - April 23 – First Budget Committee Mtg
 - April 28 – Second Budget Committee Mtg
 - June 10 – Council Meeting to Adopt Budget



Council Summaries

- Starting April
- Graphicly designed
- Summaries of CC meetings
- Updates on community events
- Upcoming road closures, etc.



City Attorney's Report



Unfinished Business

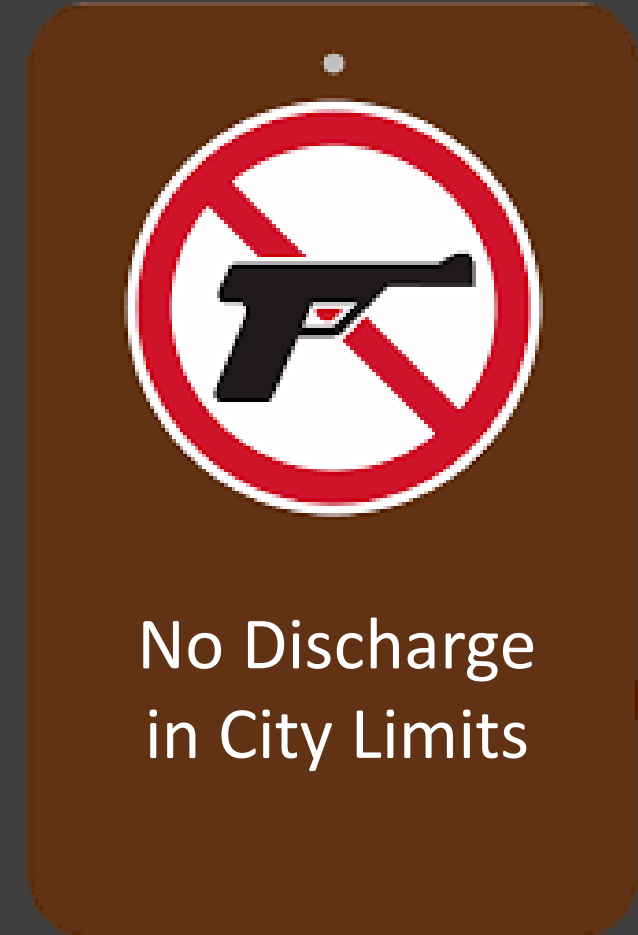


Muni Code - Weapons

- ORS 166.220
- Prohibits discharge of weapons in city limits
- Adds to municipal code
- Revised from February council meeting
- Corrected date in resolution from February to March

Approved

I motion that the City Council
adopt Ordinance 215-25





Request for Refund **No action taken**

- Resolution 2016-11 (Zuhlke Lane) street frontage fees
- Judgment did *not* affect fees being held

MILLERSBURG TSP				
Table 5. Summary of Aspirational Improvements				
ID	Improvement	Description ¹	Purpose	Planning-Level Cost Opinion (2016 Dollars) ²
S1	Zuhlke Ln Extension	Two phases (to be determined by need): (1) extend Zuhlke Ln west to connect to Woods Rd and (2) extend Zuhlke Ln west to connect to Old Salem Rd	Multimodal connectivity, development, and access	I: \$1 mil II: \$400,000

Refund?



Rescind Resolution

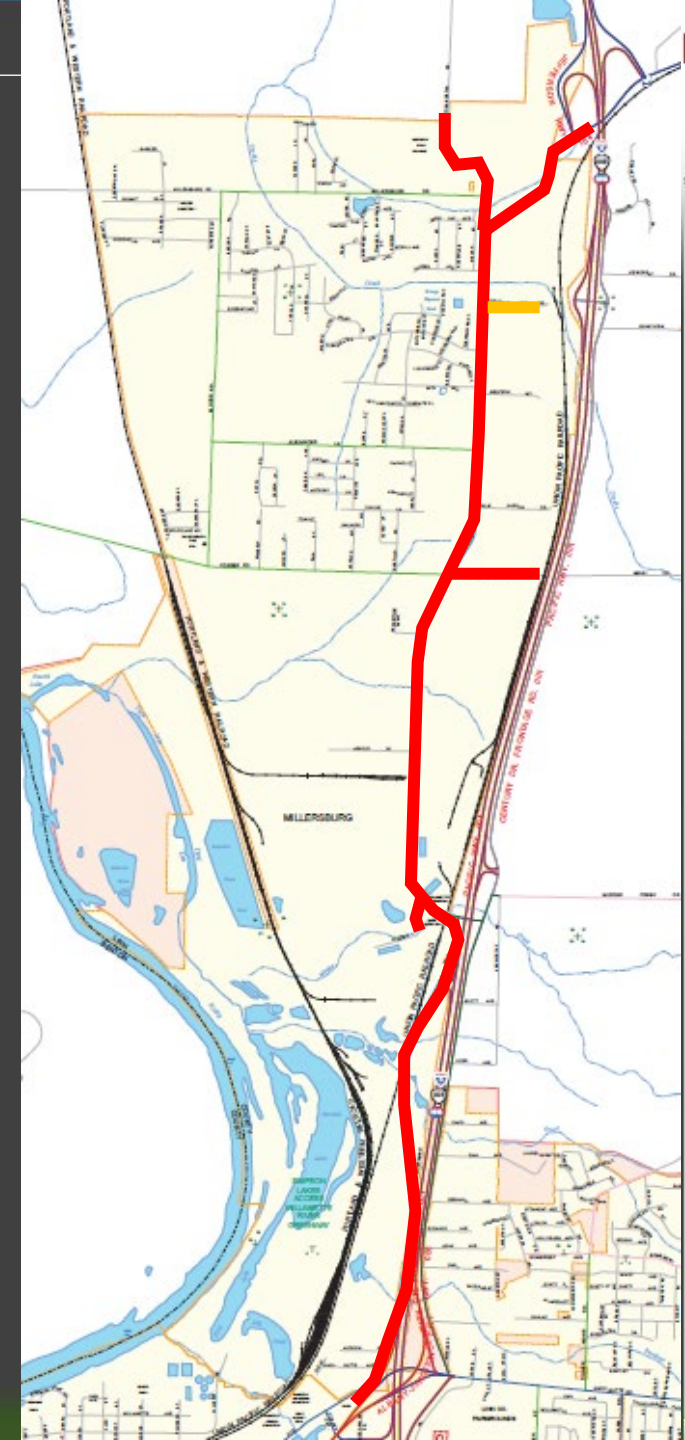
Do nothing

Take no action, or motion to approve:

I move for adoption of Resolution 2025-02 and authorize staff to return street frontage fees paid for Zuhlke Lane improvements to Ed Perlenfein. 19

Fuel Tax Information

- Millersburg road responsibility
 - All except Old Salem, Morningstar, Nygren, east end of Conser (County), and Steelhead Run (private)
- Roadway life
 - 20 years with minimal regular maintenance
 - 50 years with regular and preventative maintenance
- Majority of maintenance need
 - Throughout City
 - Majority of road miles in neighborhoods



Fuel Tax Information

- Road miles by age

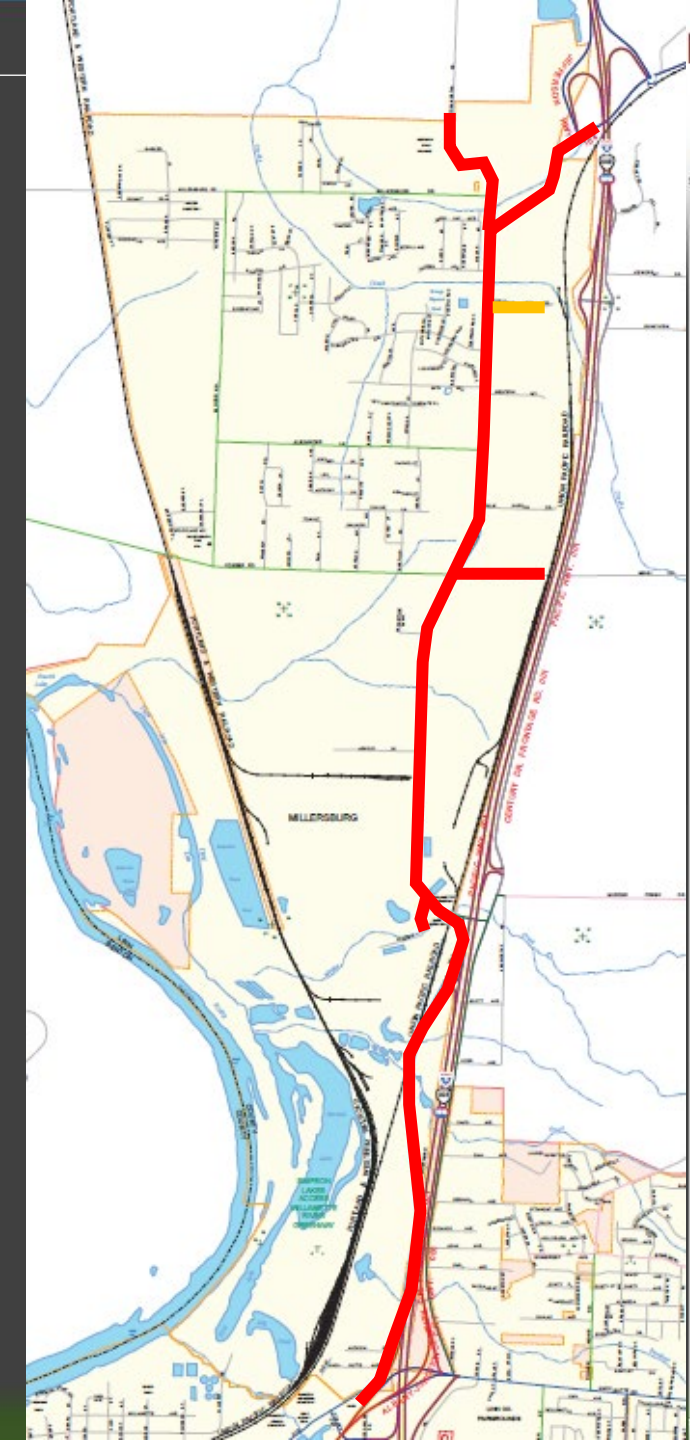
<5 yrs	4.80 miles	6%
5 to 10 yrs	25.77 miles	30%
10 to 20 yrs	34.26 miles	39%
20 to 30 yrs	14.09 miles	16%
30+ yrs	8.08 miles	9%

- Historic spending

2023-24	\$92,301	2019-20	\$117,921
2022-23	\$104,922	2018-19	\$107,217
2021-22	\$132,621	2017-18	\$133,490**
2020-21	\$200,354*	2016-17	\$47,031

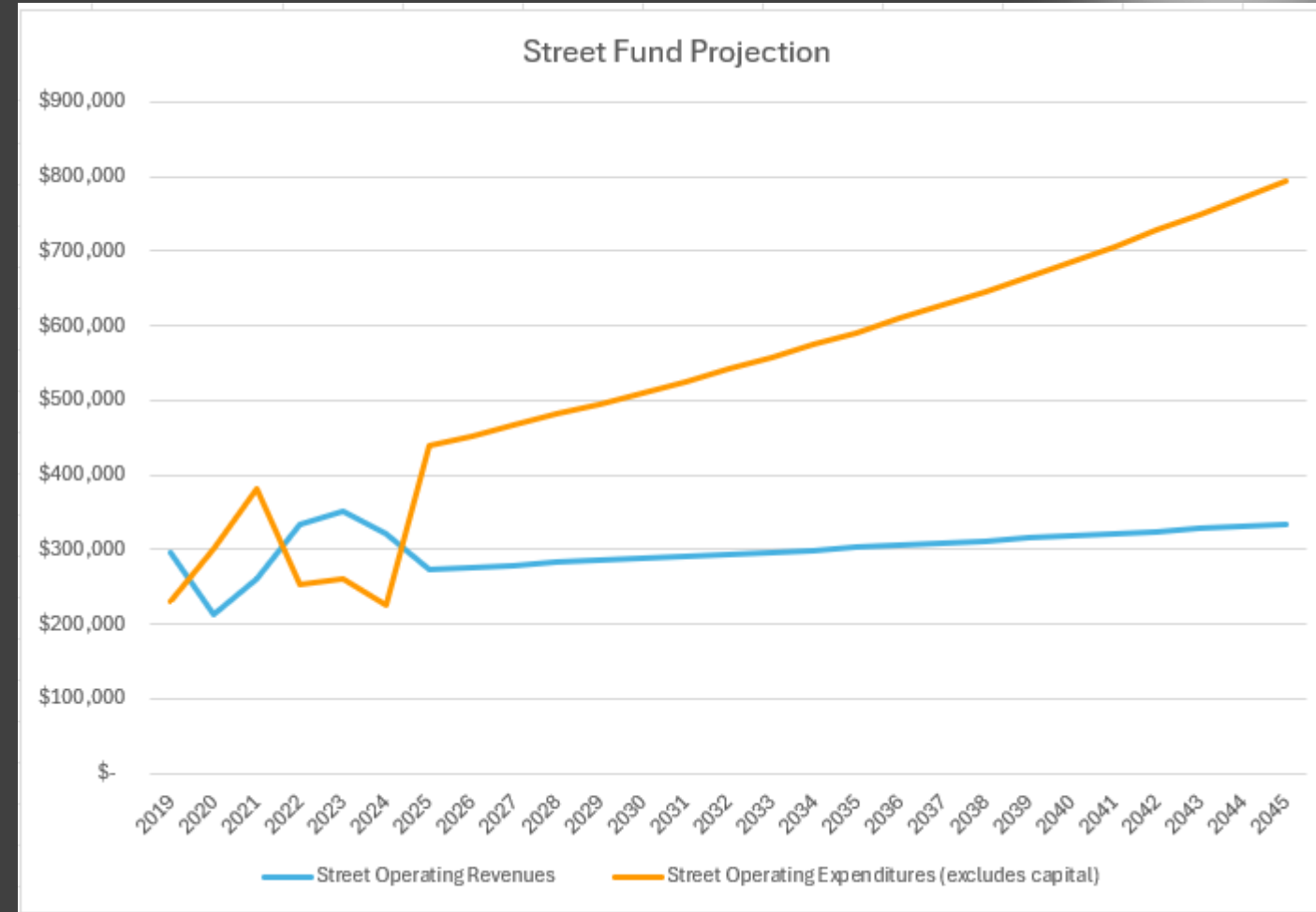
*includes surface treatment (slurry seal) project

**appears to include capital street lighting costs, based on trends would have been approx. \$71,000



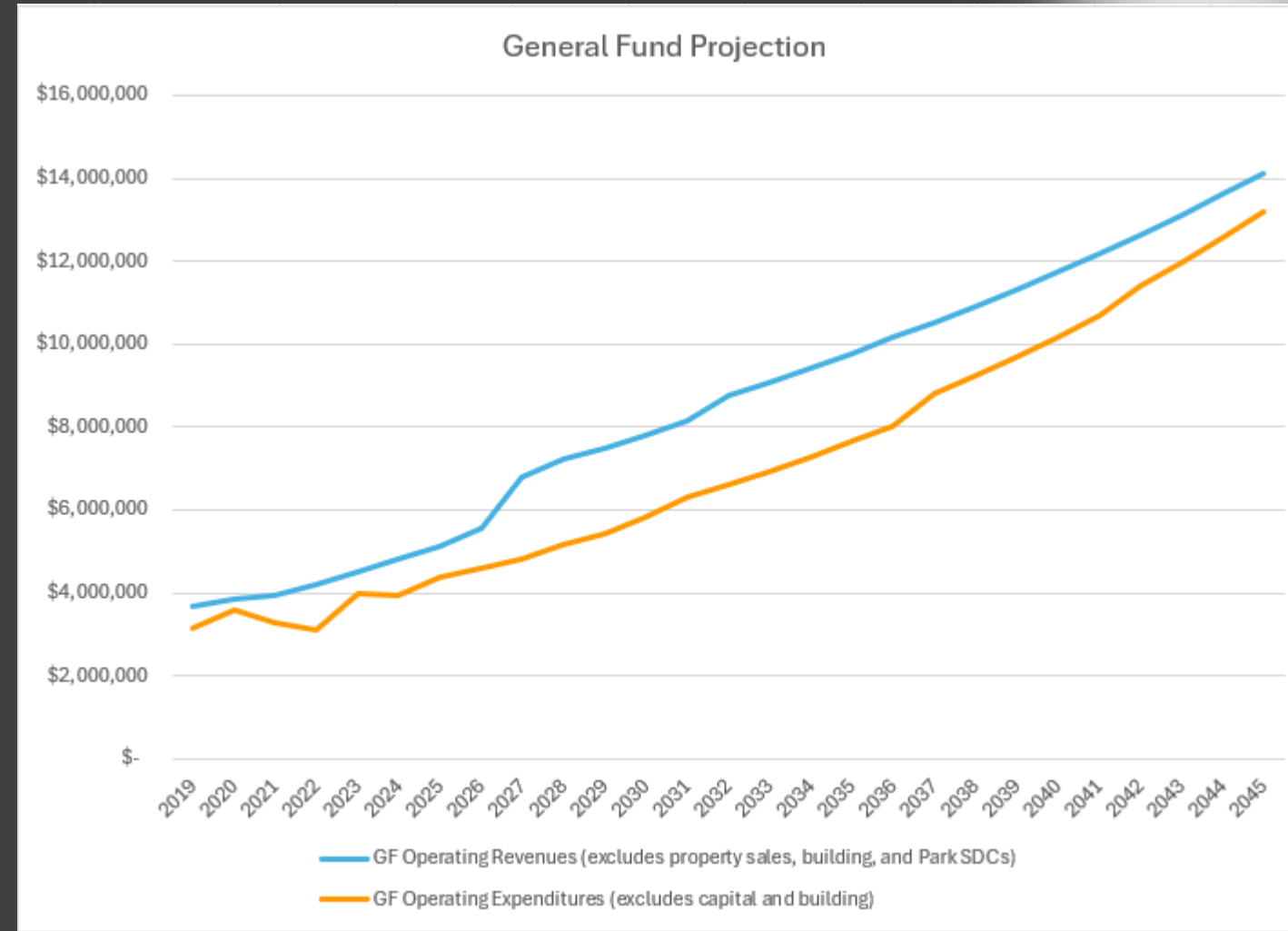
Fuel Tax Information

- Street Fund Revenues vs. Expenditures Projection
 - Assumptions
 - Future revenues are state fuel tax only
 - Revenue projections – 1% per year
 - Expenditure need at 2030 based on road conditions and age
 - Expenditure estimates interpolated between 2025 and 2030
 - Expenditure projection - 3% per year after 2030
 - Projections assume we are continuing to do preventative maintenance
 - Excludes capital for new facilities and capacity increases



Fuel Tax Information

- General Fund Revenues vs. Expenditures
 - Assumptions
 - AV growth projection = 3.775% per year
 - Expenditure projection - 5% per year
 - Depreciation of new AV added in EZs = 85% in 5 years
 - No increase in fire costs until after EZs expire
 - No additional significant new investment



Fuel Tax – Why Consider

- Establish street funding source
 - Capital as well as O&M
 - Build up reserves for larger capital projects
- More \$ for planned/expected capital projects in GF
 - Parks
 - Paths and trails (Woods Road, etc.)
 - Maintenance facility
 - City buildings – equipment replacement, renovations, expansions
 - Additional maintenance equipment
 - Other – YMCA, etc.
- Help avoid future fees
 - Public safety
 - Stormwater
 - Streets



Fuel Tax – Why Consider

No action taken

- Revenue potential
 - \$0.03/gal = \$600,000 annually
 - \$0.05/gal = \$1,000,000 annually
- Pass-through vs. local use
 - No data available
 - Based on averages, max local use 10%
- Timing to refer to ballot
- Neighboring communities
 - Albany considering



Take no action, or suggested motion:

I move Council direct staff to proceed with developing a plan for public outreach.

New Business



Committee/Commission Vacancies

- Budget Committee appointment
 - Bill Schrader

Approved



I move that the City Council appoint Bill Schrader to the Budget Committee



Appoint Budget Officer

- Sheena Dickerman

Approved

I move that the City Council appoint
Sheena Dickerman as the Budget
Officer



Transition Parkway Schedule C Award


- Discussed under Project Updates
- Funding
- Separate task for landscaping


Approved

I move that the City Council approve award of Transition Parkway Change Order 4 for Schedule C

Possible Solar Project **No action taken**

- Exploring opportunities for grant funding
- Proposed project
- Upfront and ongoing costs





City Hall Design

Usage: 77,072 kwh

15.4 kW/Pole (4 Carport poles)

61.6 kW System

4x Level 3 Chargers (3 Grid Powered, 1 with Battery backup)

System Capabilities: Net-Zero to building, production of solar creating "daylight backup" with battery for EV charger

Turnkey Cost: \$1,000,000

ODOE C-REP Grant: \$1,000,000

Net Cost: \$0

Fair Likelihood of Grant Awardal: City Hall traditionally has a 3% chance of awardal (extremely low). However, pairing EV chargers with batteries adds needed direct impact and innovation.

*Fixed Carport option:

Same pricing, 70% less production, would require twice as many panels = not aesthetically pleasing

Take no action, or suggested motion:

I move Council direct staff to proceed with RFQ to select a solar developer to assist with the grant application process

Parade Rules

- Horses/animals in parade
- Parade history
- Insurer's recommendations
- Factors
 - Not closed route
 - Visibility
 - Size and noise
 - Distance and speed
 - City Event



Closing Council Comments



Agenda

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ROLL CALL
- CHANGES AND ADDITIONS TO THE AGENDA
- CONSENT AGENDA
- GUEST PRESENTATIONS
- HEARING
- COUNCIL MEMBER & STAFF COMMENTS
- CITY MANAGER'S REPORT
- CITY ATTORNEY'S REPORT
- UNFINISHED BUSINESS
- NEW BUSINESS
- PUBLIC COMMENT
- CLOSING COUNCIL COMMENT
- ADJOURNMENT