



**CITY OF MILLERSBURG
CITY COUNCIL SPECIAL MEETING & PUBLIC HEARING MINUTES**

Millersburg City Hall
4222 NE Old Salem Road, Albany OR 97321
April 28, 2020 @ 4:00 p.m.

- A. CALL TO ORDER Mayor Lepin called the meeting to order @ 4:08 p.m.
- B. ROLL CALL
Councilors Present: Mayor Jim Lepin, Councilors Scott Cowan, Scott McPhee,
John Sullivan
Councilors Absent: Dave Harms
Staff Present: Kevin Kreitman, City Manager; Janelle Booth, Assistant City
Manager/City Engineer; Forrest Reid, City Attorney; Kimberly
Wollenburg, City Recorder; Matt Strait, City Planner

C. CHANGES AND ADDITIONS TO THE AGENDA

D. PUBLIC COMMENT

E. PUBLIC HEARING

Mayor Lepin opened the public hearing 4:11 p.m. He briefly discussed the process then introduced the City Planner, Matt Straite.

1) Accessory Dwelling Units

City Planner Matt Straite gave the staff presentation. He entered the letter from the Fair Housing Council into the record and discussed the letter and his response to the memo to the Council. Councilor Cowan asked some questions about the foundation provision. Councilor Sullivan expressed concern about the provision allowing an ADU in the front yard with a conditional use permit. After additional discussion regarding the foundation criteria, Councilor Cowan requested a change to the draft code to add language that foundations for ADUs should be similar to the primary home. The Council agreed to the change. Councilor McPhee discussed the front yard option, and the Council agreed to remove that language.

Mayor Lepin closed the public hearing closed 4:42 p.m.

Action: **Motion to Recommend Approval of Application DC 20-02 Amending Development Code by Adding Section 6.110 of the Millersburg Land Use Development Code Ordinance as Revised in the Meeting and Adoption of Ordinance 171-20 with an Emergency Provision that Will Have the Ordinance Take Effect Immediately made by Councilor John Sullivan; seconded by Councilor Scott McPhee.**

Mayor Jim Lepin:

Aye

Councilor Scott Cowan: Aye
Councilor Dave Harms: Absent
Councilor Scott McPhee: Aye
Councilor John Sullivan: Aye

Motion PASSED: 4/0

F. COUNCIL MEMBER AND STAFF COMMENTS

None

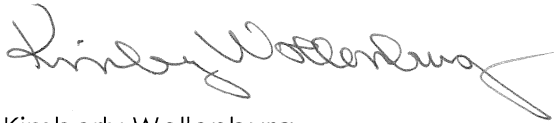
G. CLOSING PUBLIC COMMENT

No public in attendance.

H. ADJOURNMENT

Meeting adjourned at 5:04 p.m.

Respectfully submitted:



Kimberly Wollenburg
City Recorder

Reviewed by:



Kevin Kreitman
City Manager

Upcoming Meetings & Events:

April 28, 2020 @ 6:00 p.m. – Budget Committee Meeting
May 5, 2020 @ 6:00 p.m. – Budget Committee Meeting (tentative)
May 12, 2020 @ 6:30 p.m. – City Council Meeting
May 19, 2020 @ 6:00 p.m. – Planning Commission Meeting

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation to attend or participate, please notify the Millersburg City Hall in advance by calling 458-233-6300.