



September 10, 2019 City Council Minutes

4222 NE Old Salem Road

Albany, OR 97321

6:30 p.m.

A. CALL TO ORDER: Called to order by Mayor Lepin at 6:35 p.m.

B. ROLL CALL

Councilors Present: Mayor Jim Lepin, Councilors Dave Harms, Scott McPhee, Don Miller

Councilors Absent: Scott Cowan

Staff Present: Kevin Kreitman, City Manager; Janelle Booth, Assistant City Manager/City Engineer; Forrest Reid, City Attorney; Kimberly Wollenburg, City Recorder

Presenters: Linn County Sheriff's Office – Lieutenant Michelle Duncan

C. PLEDGE OF ALLEGIANCE

D. CHANGES AND ADDITIONS TO THE AGENDA

None

E. CONSENT AGENDA

1) Approval of August 13, 2019 City Council Meeting Minutes

2) **Acceptance** of Council Approval Report for City Bills

Action: **Motion to Accept Consent Agenda made by Councilor Dave Harms; seconded by Councilor Don Miller.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Absent
Councilor Dave Harms:	Aye
Councilor Scott McPhee:	Aye
Councilor Don Miller:	Aye

Motion PASSED: 4/0

F. PRESENTATIONS

1) Monthly Report from the Linn County Sheriff's Office (LCSO)

Lieutenant Michelle Duncan, Linn County Sheriff's Office, reviewed August's report with Council.

G. PUBLIC COMMENT

None

H. COUNCIL MEMBER AND STAFF COMMENTS

- 1) Striping City Hall Parking Lot
- 2) Mail boxes on Alexander Lane

I. CITY MANAGER'S REPORT

1) Project Updates

City Manager Kreitman provided an overview of City projects.

J. CITY ATTORNEY'S REPORT

None

K. UNFINISHED BUSINESS

None

L. NEW BUSINESS

- 1) Adopting and Accepting Municipal Code of Ordinances

City Manager Kreitman went over staff report.

Action: **Motion to Adopt and Accept Municipal Code of Ordinance made by Councilor Scott McPhee; seconded by Councilor Dave Harms.** Ordinance 158

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Absent
Councilor Dave Harms:	Aye
Councilor Scott McPhee:	Aye
Councilor Don Miller:	Aye

Motion PASSED: 4/0

- 2) Agreement to Furnish Services Amendment #1 – Galardi Consulting, LLC

City Manager Kreitman went over staff report.

Action: **Motion to Approve Amendment #1 to Agreement with Galardi Consulting, LLC to Furnish Services made by Councilor Scott McPhee; seconded by Councilor Dave Harms.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Absent
Councilor Dave Harms:	Aye
Councilor Scott McPhee:	Aye
Councilor Don Miller:	Aye

Motion PASSED: 4/0

- 3) Land Use Development Code Revision – Residential Driveway Standards

City Manager Kreitman went over the staff report.

Action: **Motion to Adopt Ordinance Revising Residential Driveway Standards and Declaring an Emergency made by Councilor Dave Harms; seconded by Councilor Scott McPhee.** Ordinance 159

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Absent
Councilor Dave Harms:	Aye
Councilor Scott McPhee:	Aye
Councilor Don Miller:	Aye

Motion PASSED: 4/0

- 4) Amending Chapter 33 of the Municipal Code – Planning Commission

City Manager Kreitman went over staff report.

Action: **Motion to Adopt Ordinance Amending Chapter 33 of the Municipal Code regarding the Planning Commission made by Councilor Scott McPhee; seconded by Councilor Dave.** Ordinance 160

Mayor Jim Lepin:	Aye
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Councilor Scott Cowan: Absent
Councilor Dave Harms: Aye
Councilor Scott McPhee: Aye
Councilor Don Miller: Aye

Motion PASSED: 4/0

- 5) Adoption of Ordinance Regarding Abandoned Vehicles within the City.
City Manager Kreitman went over the staff report.

Action: **Motion to Adopt Ordinance Regarding Abandoned Vehicles within the City made by Councilor Dave Harms; seconded by Councilor Don Miller.** Ordinance 161

Mayor Jim Lepin: Aye
Councilor Scott Cowan: Absent
Councilor Dave Harms: Aye
Councilor Scott McPhee: Aye
Councilor Don Miller: Aye

Motion PASSED: 4/0

- 6) Adoption of Ordinance Repealing Municipal Code 7.10.040.
City Manager Kreitman went over the staff report.

Action: **Motion to Adopt Ordinance Repealing Municipal Code 7.10.040 made by Councilor Scott McPhee; seconded by Councilor Don Miller.** Ordinance 162

Mayor Jim Lepin: Aye
Councilor Scott Cowan: Absent
Councilor Dave Harms: Aye
Councilor Scott McPhee: Aye
Councilor Don Miller: Aye

Motion PASSED: 4/0

- 7) Approval of Citizen Commissions/Committee Members & Staff Manual.
City Manager Kreitman went over the staff report.

Action: **Motion to Approve Citizen Commissions/Committees Member & Staff Manual made by Councilor Dave Harms; seconded by Councilor Don Miller.** Ordinance 163

Mayor Jim Lepin: Aye
Councilor Scott Cowan: Absent
Councilor Dave Harms: Aye
Councilor Scott McPhee: Aye
Councilor Don Miller: Aye

Motion PASSED: 4/0

- 8) Review of City Noise Permit.
City Manager Kreitman went over the staff report. City Council were in favor of implementing Noise Permit for the City.

M. CLOSING PUBLIC COMMENT

None

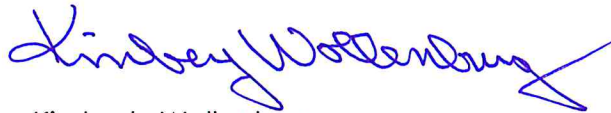
N. CLOSING COUNCIL & STAFF COMMENT

- 1) City Manager Kreitman informed the Council of City Planner Matt Straite's birthday and thanked him for attending Council meeting.

O. ADJOURNMENT

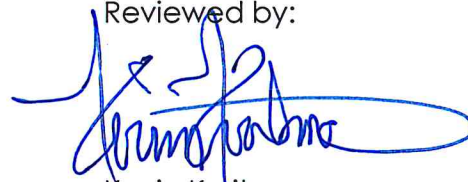
Meeting adjourned at 8:05 p.m.

Respectfully submitted:



Kimberly Wollenburg
City Recorder

Reviewed by:



Kevin Kreitman
City Manager

Upcoming Meetings & Events:

September 14, 2019 @ noon – 2nd Annual Millersburg Celebration – City Park

September 17, 2019 @ 6:00 p.m. – Planning Commission Work Session