



Approved by City Council 3/12/2019

February 12, 2019 City Council Minutes

4222 NE Old Salem Road

Albany, OR 97321

6:30 p.m.

A. CALL TO ORDER: Called to order by Mayor Lepin at 6:30 p.m.

B. ROLL CALL

Councilors Present: Mayor Jim Lepin, Councilors Scott Cowan, Dave Harms, Scott McPhee, Don Miller

Councilors Absent: None

Staff Present: Kevin Kreitman, City Manager; Janelle Booth, Assistant City Manager/City Engineer; Forrest Reid, City Attorney; Kimberly Wollenburg, City Recorder

Presenters: Linn County Sheriff Lieutenant Michelle Duncan; LCSO Community Services Coordinator, Michael Mattingly

C. PLEDGE OF ALLEGIANCE

D. CHANGES AND ADDITIONS TO THE AGENDA

None

E. CONSENT AGENDA

- 1) Approval of January 8, 2019 City Council Meeting Minutes
- 2) Approval of November 29, 2018 Joint Council Meeting (Albany/Millersburg)
- 3) Approval of Council Approval Report for Monthly City Bills

Action: **Motion to Accept Consent Agenda made by Councilor Scott Cowan; seconded by Councilor Scott McPhee.**

Mayor Jim Lepin: Aye

Councilor Scott Cowan: Aye

Councilor Dave Harms: Aye

Councilor Scott McPhee: Aye

Councilor Don Miller: Aye

F. PRESENTATIONS

- 1) Monthly Report from the Linn County Sheriff's Office.

Linn County Sheriff's Office (LCSO) Lieutenant Michelle Duncan presented details on the report given to the City Council regarding responses within Millersburg in January, noting an increase in burglaries which is unusual for Millersburg but most were in the new home construction areas. She next introduced Michael Mattingly, the Community Services Coordinator for LCSO who explained what he does and that he runs the Neighborhood Watch Program.

Attorney Reid will bring the material to the March meeting for the Council to see if the Council wants to approve another one-year lease with Creekside Farms. He said the farmer is well aware that this is the last year he can renew annually and the City will need to go back out for bids for 2020-2021. He also said he wanted to make clear that the City is actively pursuing leasing or selling the agricultural property for other uses. There was some discussion regarding the value of the land and its use and what is City's obligation to the farmer if the property sells.

K. UNFINISHED BUSINESS

None

L. NEW BUSINESS

1) Expansion of Linn County Enterprise Zone - Resolution 2019-3

City Manager Kreitman reviewed the staff report requesting the expansion of the Linn County Enterprise Zone.

Action: **Motion to Approve Resolution 2019-3 to Change an Enterprise Zone Boundary; made by Councilor Scott Cowan; seconded by Councilor Dave Harms.** Resolution 2019-3

Mayor Jim Lepin: Aye
Councilor Scott Cowan: Aye
Councilor Dave Harms: Aye
Councilor Scott McPhee: Aye
Councilor Don Miller: Aye

2) Water Master Plan Adoption – Resolution 2019-4

Assistant City Manager/City Engineer Booth briefly reviewed the staff report, noting the purpose is to officially adopt the Water Master Plan.

Action: **Motion to Adopt the Final Report of the City of Millersburg Water Master Plan dated December 2017 and Incorporating its Analysis into Future Growth and Planning Decisions for the City of Millersburg made by Councilor Scott Cowan; seconded by Councilor Scott McPhee.** Resolution 2019-4

Mayor Jim Lepin: Aye
Councilor Scott Cowan: Aye
Councilor Dave Harms: Aye
Councilor Scott McPhee: Aye
Councilor Don Miller: Aye

3) CH2M Hill Professional Services for Morningstar and ATI Lift Station Improvements – Contract Amendment 3

Assistant City Manager/City Engineer Booth reviewed the staff report providing some history regarding the two projects and the contract and previous amendments.

Action: **Motion to Approve Amendment 3 to the CH2M Hill Professional Services Contract for Morningstar and ATI Lift Station Improvements; made by Councilor Scott McPhee; seconded by Councilor Scott Cowan.**

Mayor Jim Lepin: Aye
Councilor Scott Cowan: Aye
Councilor Dave Harms: Aye

Council liaisons are Mayor Jim Lepin and Councilor Don Miller. City liaison to the Committee is City Recorder Kim Wollenburg

6) City of Lebanon Emergency Biosolids Hauling Intergovernmental Agreement – Resolution 2019-6B00

Assistant City Manager/City Engineer Booth introduced the intergovernmental agreement (IGA) adopted the previous year. The City of Albany recommended the City of Millersburg approve the IGA again to permit the City of Lebanon to haul biosolids to the Albany-Millersburg Wastewater Treatment Plant on an emergency basis.

Action: **Motion to Approve a Resolution Authorizing Execution of an Intergovernmental Agreement with the City of Lebanon for Emergency Biosolids made by Councilor Dave Harms; seconded by Councilor Scott Cowan.** Resolution 2019-6

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Aye
Councilor Dave Harms:	Aye
Councilor Scott McPhee:	Aye
Councilor Don Miller:	Aye

M. CLOSING PUBLIC COMMENT

- Gary Keehn, 3254 Clearwater Drive, asked about the status of the reload facility and meeting on February 19. Mayor Lepin said the project layout has been submitted, and on February 21, the Oregon Department of Transportation (ODOT) is planning to meet to receive all of the plans in preparation for making a final recommendation. He doesn't have any idea when they might make that final decision.
- Dennis Gunner, 4720 Teri Lane, said he saw the sign on Old Salem Road noting that the agricultural land is for sale or lease. He said that the City has said previously they would attempt to develop that land as a rental property and wondered if that was still the plan. Mayor Lepin said the preference is to lease not sell but if they got an exceptional offer to sell, the City Council would have to consider that.
- Doug Iverson, 2113 Summit Drive, asked if the City sent the donation to the South Albany High School and if the High School sent a thank you note. Staff noted they would check into this. Councilor Cowan noted he'd spoken to the parent leading the effort and was thanked for the City's donation.

N. CLOSING COUNCIL COMMENT

- Councilor Harms noted that the City had accomplished a lot over the last year including keeping a lot in reserves and that was the result of City Manager Kreitman, Assistant City Manager/City Engineer, and the staff. Councilor McPhee noted that the staffing costs haven't gone up and engineering costs have gone down which is a value to the City. There was some additional discussion regarding the staff work and how the City is perceived by others which is favorable.