



Approved by City
Council 12/11/2018

October 23, 2018 City Council Minutes

4222 NE Old Salem Road
Albany, OR 97321
6:30 p.m.

A. CALL TO ORDER: Called to order by Mayor Lepin at 4:00 p.m.

B. ROLL CALL

Councilors Present: Mayor Jim Lepin, Councilors Scott Cowan, Dave Harms, Scott McPhee, Don Miller

Councilors Absent: None

Staff Present: Kevin Kreitman, City Manager; Janelle Booth, Assistant City Manager/City Engineer; Forrest Reid, City Attorney; Kimberly Wollenburg, City Recorder

Presenters: Jim Harper, Cardno; Daniel Child, Cardno

C. PLEDGE OF ALLEGIANCE

D. CHANGES AND ADDITIONS TO THE AGENDA

None

E. PUBLIC COMMENT

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1) Stormwater Master Plan Update

Assistant City Manager/City Engineer, Janelle Booth, gave a brief introduction to Cardno, the consultant doing the Stormwater Master Plan. She noted the purpose of the presentation is for Cardno to give an overview of the draft plan, review the entire stormwater program, and share some of the recommended projects to address drainage. After Jim Harper, Cardno, introduced himself and Daniel Child, also of Cardno.

Jim Harper said they started with mapping the stormwater system as the City didn't have a complete system map. They used as-builts submitted by developers, as-builts for roads, and sent out surveyors as well. Once they had collected all of the available data, they used a software program to develop the models of what's in the City and what is coming into the City. He noted they didn't inspect every pipe but went around and spot checked. They found the system is in really good shape overall. The south

part of the City is older and there is no defined drainage system. Drainage in this area is blocked from flowing west to the river by development.

Another place they received useful information was during the City's Open House in June. After getting input, they reevaluated the system a bit then revised their report into the presented document.

Mr. Harper went over some of the recommendations from the report. They determined the main source of the issue with the north fork of Crooks Creek. There are also some issues with a few detention pond overflows. This isn't a failure of the primary drainage system but should be addressed. He noted the City design standards should be updated to help address future issues and allow the City to meet upcoming water quality regulations.

There was some discussion about erosion and sediment control during construction. Mr. Harper noted they didn't see a lot of indication of sediment in the system, but creating a robust single family residential program now will save a lot of time, effort, and expense in the long-run. Assistant City Manager/City Engineer Booth noted this is a permit requirement that will be soon implemented. Mayor Lepin asked about risk of water coming into City from the east side of I-5. Mr. Harper noted there are additional upcoming water quality requirements for municipal agencies and that there are partnerships to keep agricultural buffers along creeks. Discussion continued on options and recommendations in the draft Stormwater Master Plan.

Councilor Miller asked if a developer came in and mitigated wetlands, is there any way the City may prevent development of that real estate up to or within a stream? Assistant City Manager/City Engineer Booth said we can have our own requirements developers have to meet for setbacks. Mr. Harper noted the current setback requirement is 20 feet from the middle of the creek and Cardno is recommending that be changed to a 15 foot setback from the top of the bank. He noted that in places, Crooks Creek is wider than the current setback. He clarified these are recommendations only—no code is being changed.

Mr. Harper talked about the plan appendices and how the information can be used for future planning and how the flows coming into the City system were calibrated. He shared that Cardno is recommending some more capital projects that will be driven by development, and that one of the requirements of the state program for water quality is that cities identify and secure funding for our stormwater program. He noted that to address this, some communities charge a rain tax to residents or it comes in the SDCs charged to developers based on how much they are impacting the system.

There was some further discussion on the south end of Millersburg. Mayor Lepin said that he believes the Council should increase its focus on the south end. Mr. Harper explained what it would take to figure out what needed to be done in the south area, including surveys on private property. The

Council, staff and Mr. Harper discussed the current drainage system, the drains, and the age of the area.

Mr. Harper noted that their primary focus was on what is the City's responsibility, the City right-of-way, and what drains from the City. They did not focus on private development. He said if the individual developers are draining out to the railroads, they will have to work with the railroads.

He said the next step is to post the draft on the website to allow for public comment. They'll evaluate and come up with a capital improvement plan for the Knox Butte area. Then, they'll take the comments and provide another draft for the Council for adoption potentially in the January 2019 City Council Meeting.

Assistant City Manager/City Engineer Booth noted that the Master Plan itself includes recommendation for the program but implementation and adoption of funding is separate. The funding mechanism will come later. A brief discussion followed regarding the timing of funding determination.

H. CLOSING PUBLIC COMMENT

- 1) Linda Westbrook, Millersburg Drive, asked about scope of what Cardno reviewed i.e. culverts and into farmers' fields and neighbors in her area. She noted she was concerned about all the work done in Crooks Creek north tributary related to potential obstructions. Mr. Harper said they did inspect the culverts, which seemed to be flowing good, but did not look into farmers' fields. Assistant City Manager/City Engineer Booth mentioned that just brush was removed from the north tributary to Crooks Creek and that Hoffman Estates doesn't appear to be an issue so City resources were focused on the biggest impact areas first. Discussion followed regarding potential issues around Millersburg Drive, Morningstar Drive, and downstream drainage.

I. CLOSING COUNCIL COMMENT

- 1) Councilor Cowan thanked Cardno for the great job they've done.
- 2) Councilor Miller noted that he really appreciated the maps. He thanks the public in attendance and asked for them to please pass along information to other residents they believe could be impacted.
- 3) Councilor McPhee asked Assistant City Manager/City Engineer Booth if the information Cardno provided is a part of GIS. She shared that yes, this information will be added to the City of Albany GIS site.
- 4) Mayor Lepin noted upcoming meetings and shared that the Planning Commission is working on updating the Land Use Code. Councilor Miller reminded those present these were public meetings so encouraged attendance.

J. ADJOURNMENT
Meeting adjourned at 5:50 p.m.

Respectfully submitted:



Kimberly Wollenburg
City Recorder

Reviewed by:



Kevin Kreitman
City Manager

Upcoming Meetings:

November 13, 2018 @ 6:30 p.m. – City Council Meeting

November 28, 2018 @ 6:00 p.m. – Planning Commission Meeting

November 27, 2018 @ 4:00 p.m. – City Council Work Session (Cancelled)