

**Millersburg City Council
June 10, 2014**

Present: Mayor Clayton Wood, Councilors Darrin Lane, Scott Cowan, City Attorney Forrest Reid, Deputy City Recorder LeAnn Chartraw, City Planner Don Driscoll,

The Millersburg City Council was called to order at 7:30 p.m. by Mayor Clayton Wood. The Pledge of Allegiance was said.

MINUTES OF SEPTEMBER 13, 2016

moved, seconded by to approve the minutes of September 13, 2016 as written. The motion passed.

Staff.

SEPTEMBER 2016 LINN COUNTY SHERIFF'S REPORT

Citizen complained about the homeless camp at i-5 and old salem. They will investigate that and try to get them removed.

PUBLIC HEARING – CHANGING FROM COUNCIL-MAYOR TO COUNCIL-MANAGER FORM OF GOVERNMENT

Forrest opened with an explanation , Its basically same work, when barb retires will it be manager or admin. A lot of the duties of the council overseeing the staff would go away with the manager position and would point more to policy. Darrin thought the council still needs to be a liason to various things. This is an ordinance and would need to be changed by ordinance which would change the charter and actually deleted. Don driscoll was concerned we were eliminating our charter. Forrest verified the charter does say we may change to a council mayor? If the council does decide to change the form of government at some point when we update the charter it would be added. Darrin expressed that once we hire a manager and recorder the ordinances and city charter can be cleaned up with the extra

Forrest brought up the fact that we either change to council manager now and change barbs title or wait until we hire on the new person.

Don Miller commented that he had someone ask him they want to make sure that the hire is not a relative and from outside the city. It was stated that the council will do the hiring.

Darrin motioned that we wait until hire to change the title to simplify things. Hearing was closed. Forrest clarified if it would be administratorr manager and it was unanimous that it woould be a manager position. It would be effective upon signing of both parties of employment contract.

FIRE SERVICE CONSULTANT

Scott introduced jack snook. Mr. snook gave a a brief history of their company. He discussed that a study session would be very important to decide where the city would like to take their fire protection needs. Lane asked if they have access to performance status of local district and involvement from community input. Snook said they have never had a fire district not give them the info they would need. On occasion private companies may not want to release info. Jscott asked if he has worked in a comm. This size. Snook stated yes they have all throughout Oregon. Scott felt the next step would be a work session. Lane suggested a proposal from Mr snook. Snook suggested they have a work session first to get an idea of what the city wants before proposing services we may not need. Lane asked for a list of references. Snook stated if you go to www.esci.us it will list anyone they have done work with. Craig was concerned this would not be complete before the bond measurement vote. Snook stated they could have this information completed in 45-60 days. Darrin agreed timing was going to be a challenge. Darrin asked what

the first session would cost approximately 500.00. It was asked how long a fire station last. Snook said typically 50 years. Scott motioned to continue with a work session with ESCI. Darrin seconded, passed.

Don miller asked why the council couldn't make this decision on their own. Darrin explained he would like a 3rd party to investigate current services. Scott agreed this would be beyond the councils ability to investigate the need of the city.

CALL UP BAILEY VARIANCE APPLICATION

Forrest explained to the council about a variance that is coming up to its time limit of 120 and there needs to be a decision and clarified why we have run out of time . Darrin asked what if we do not call it up. Forrest said it will remain with the pc and we would run out of time and then it would end up in front of the lc circuit court. It would be very costly. It was forrest suggestion the the council up call this issue, the hearing for the bailey variance would be nov ? and should start at 5:30.

Darrin proposed the council does not call it up and it be proposed to bailey to either extend the 120 days, Drop it or go to court. It was decided to do nothing and let the process take its course

MILLERSBURG PARK DRAINAGE

Scott mentioned he did discuss the drainage and its in the process of being resolved

CITY HALL READER BOARD

CITY HALL GENERATOR

SEWER LIFT STATIONS

FIRE SERVICE CONSULTANT

MILLERSBURG LAND USE DEVELOPMENT CODE AMENDMENT REGARDING RESIDENTIAL ACCESSORY STRUCTURES

Don informed the city council that the pc approved a 1200 sq ft accessory as this is the typical request and the issue of overhang and would that be included in the sq ft. The reason this previously changed to an administrative decision was the increased amount of request to build over a 800 sq ft shop. Can you put more than one of these on the same property? Darrin feels he is undecided on the new size. Don will come back with a clear definition of what the 1200 sq ft will encompass. Don will check with linn county on how they determine sq footage of accessory buildings.

COMMENTS FROM THE PUBLIC

Craig wanted to know how the amount is set for the variance and other land use fees. Are we charging enough. **Scott suggested the new manager look at the responsibilities of inspection of all building and development in the city.**

BILLS OF THE CITY

Motion scott approved dariin

GOOD & THE WELFARE

54th ave sign missing?

Thank you from the boys and girls club read by clayton

Sandy invited everyone to the Halloween haunted house date on counter.

Woods said there is evidence they will begin on the railroad crossing on millersburg drive.

Adjourned at 9:50