



CITY COUNCIL MEETING & PUBLIC HEARING MINUTES

July 13, 2021 @ 6:30 p.m.

A. CALL TO ORDER Meeting called to order by Mayor Lepin at 6:32 p.m.

B. PLEDGE OF ALLEGIENCE

C. ROLL CALL

Councilors Present: Mayor Jim Lepin, Councilors Scott McPhee, John Sullivan, Dave Harms

Councilors Absent: Councilor Cowan

Staff Present: Kevin Kreitman, City Manager; Janelle Booth, Assistant City Manager/City Engineer; Forrest Reid, City Attorney; Kimberly Wollenburg, City Recorder; Matt Straite, Community Development Director

Presenters: Sergeant Beth Miller, Linn County Sheriff's Office
Albany Fire Chief Shane Wooten
Events Planning Committee Chair Jenny Wolfenbarger

D. CHANGES AND ADDITIONS TO THE AGENDA

E. CONSENT AGENDA

- 1) Approval of June 20 2021 City Council Meeting & Public Hearing Minutes
- 2) Annual Liquor License Renewals
- 3) Acceptance of City Accounts Payable Report

Action: **Motion to Accept Consent Agenda as Presented made by Councilor Harms; seconded by Councilor McPhee.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Absent
Councilor Dave Harms:	Aye
Councilor Scott McPhee:	Aye
Councilor John Sullivan:	Aye

Motion PASSED: 4/0

F. GUEST PRESENTATIONS

- 1) Linn County Sheriff's Office Monthly Report

Sergeant Beth Miller introduced Deputy Chandler Bolton, who is a deputy assigned primarily to the City and Sergeant Mike Rossiter who was shadowing her. She next reviewed the June 2021 monthly report. She noted that the church had several vehicles broken into. She shared that the length of the report was due to the deputies providing more details regarding their patrols. She also noted that a lot of the reports were related to speeding complaints and running stop signs; however, the deputies were generally unable to verify the speeding and running stop signs.

She also spoke about the fourth of July weekend. It was reported to her that things seemed to stop around 11:00 p.m. and that there was only one actual call about illegal fireworks. She stated that the deputy on duty did try to investigate some issues from things he saw but was unable to track down those responsible.

2) Albany Fire Department

Fire Chief Shane Wooten provided the second quarter 2021 Albany Fire Department report for Millersburg. After reviewing the report, he shared some accomplishments by his staff and introduced a new member. He also shared that there were no fourth of July-related incidents within Millersburg and that he gave out a Chief's award to Don and Lorri Headrick with Tradewinds, noting his appreciation for all of the support provided by the Headricks to Albany Fire.

3) Events Planning Committee Celebration Update

Events Planning Committee Chair Jenny Wolfenbarger provided an update regarding the planning for the Celebration in 2021. After sharing with the Council the plans for the Celebration on September 11, she asked the Council about the purchase of a 14' LED panel holiday tree for the Celebration of Lights in December, noting the size of the tree could be increased throughout the years. The Council supported the purchase of the tree.

G. PUBLIC COMMENT

- 1) Danny Duncan, Alexander Lane, spoke about his desire to extend his driveway and explained what he wanted to accomplish, including his challenges in backing up a big RV into his driveway from Alexander Lane. Mayor Lepin asked if this was discussed with staff. Assistant City Manager/City Engineer Booth explained the Code requirements and past discussions with Mr. Duncan. She also noted that in order to allow his request, as Alexander Lane is a collector, a code change would be required. There was discussion regarding safety concerns. The Council agreed that they would like staff to further consider how the code might be changed to address Mr. Duncan's issue and bring this item to Planning Commission for consideration.

H. COUNCIL MEMBER AND STAFF COMMENTS

None

I. CITY MANAGER'S REPORT

1) Project Updates

Assistant City Manager/City Engineer Booth provided an update regarding the Fire Station Project and specific maintenance and construction activities in progress. Councilor McPhee asked about the status of the parking lot lines painting. Assistant City Manager/City Engineer Booth provided information that a request for quotes had gone out recently.

J. CITY ATTORNEY'S REPORT

None

K. UNFINISHED BUSINESS

None

L. NEW BUSINESS

1) Pacific Power Easement

City Manager Kreitman reviewed the request from Pacific Power for an access easement.

Action: **Motion to Approve the Easement with PacificCorp and Authorize the City Manager to Sign Easement made by Councilor McPhee; seconded by Councilor John Sullivan.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Absent
Councilor Dave Harms:	Aye
Councilor Scott McPhee:	Aye
Councilor John Sullivan:	Aye

Motion PASSED: 4/0

2) Master Fee Schedule – Resolution 2021-13

Community Development Director Straite presented information from the staff report regarding the background behind the creation of a Master Fee Schedule.

Action: **Motion to Adopt Resolution 2021-13 Creating a Master Fee Schedule, made by Councilor John Sullivan; seconded by Councilor Dave Harms.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Absent
Councilor Dave Harms:	Aye
Councilor Scott McPhee:	Aye
Councilor John Sullivan:	Aye

Motion PASSED: 4/0

M. CLOSING PUBLIC COMMENT

None

N. CLOSING COUNCIL COMMENT

None

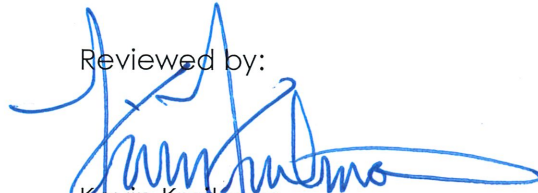
O. ADJOURNMENT Mayor Lepin adjourned the meeting at 7:48 p.m.

Respectfully submitted:



Kimberly Wollenburg
City Recorder

Reviewed by:



Kevin Kreitman
City Manager

