



## CITY COUNCIL MEETING MINUTES

via Virtual Meeting

November 9, 2021 @ 6:30 p.m.

- A. CALL TO ORDER Meeting called to order by Mayor Lepin at 6:30 p.m.
- B. ROLL CALL  
Councilors Present: Mayor Jim Lepin, Councilors Scott Cowan, Scott McPhee, John Sullivan, Dave Harms  
Councilors Absent: None  
Staff Present: Kevin Kreitman, City Manager; Forrest Reid, City Attorney; Kimberly Wollenburg, City Recorder; Matt Straite, Community Development Director  
Presenters: Lieutenant Beth Miller, Linn County Sheriff's Office
- C. CHANGES AND ADDITIONS TO THE AGENDA  
1) After receiving input from citizens and councilors, Mayor Lepin decided to withdraw the ATV agenda item.
- D. CONSENT AGENDA  
1) Approval of October 12, 2021 City Council Meeting Minutes  
2) Acceptance of City Accounts Payable Report  
Action: **Motion to Approve Consent Agenda as Presented made by Councilor Scott Cowan; seconded by Councilor Scott McPhee.**  
**Mayor Jim Lepin: Aye**  
**Councilor Scott Cowan: Aye**  
**Councilor Dave Harms: Aye**  
**Councilor Scott McPhee: Aye**  
**Councilor John Sullivan: Aye**  
Motion PASSED: 5/0
- E. GUEST PRESENTATIONS  
1) Linn County Sheriff's Office Monthly Report  
Lieutenant Beth Miller reviewed the October 2021 monthly report. She spoke about the extra patrols the deputies are performing for parking and speeding issues, as well as issues at Love's. Mayor Lepin shared that Sergeant Frambes offered for the Council and staff to do a ride-a-long with deputies and see how the speeding is reviewed.
- F. PUBLIC COMMENT  
None
- G. COUNCIL MEMBER AND STAFF COMMENTS  
1) Events Planning Committee  
Councilor Cowan provided an update regarding the upcoming Celebration of Lights with similar events to the Celebration of Lights in 2020. The theme is Winter

Wonderland. For more information and to sign up for events, visit the City's website.

H. CITY MANAGER'S REPORT

1) Fire Station Project Report

City Manager Kreitman provided an update on the Fire Station Project and construction activities in progress at the site. In addition, he reviewed the project budget and current change orders.

2) Project Updates

City Manager Kreitman provided an update regarding various maintenance and construction activities in progress throughout the City. Community Development Director Straite shared that he'd gotten the final draft of the Housing Needs Analysis and Buildable Lands Inventory and explained briefly the purpose and the reason for the studies. He noted that the studies would be used to help create the housing chapter in the Comprehensive Plan that the City received a grant to complete. The Housing Needs Analysis would be brought to the Council for review. City Manager Kreitman noted that in December or January staff would bring to the Council a request for an increase in the funds budgeted for an economic analysis.

Community Development Director Straite shared that now businesses and residents can use Millersburg as the City in the last line of the address instead of Albany. The Post Office approved the use of Millersburg or Albany on the last line of the address. City Manager Kreitman noted that in the past discussions with the postal service and federal representatives, regarding adding Millersburg as a recognized city under zip code 97321 as addressed in a report to Congress; no one could figure out what was required to allow Millersburg as recognized City. When this was shared with the current Albany Postmaster Dr. Juan Carwell, he investigated and had what was required completed within two months.

3) Information Handouts

Community Development Director Straite shared with the Council the various handouts, which have been created for things like fences, accessory structures, driveway curb cuts, and more to provide information for residents on various areas.

I. CITY ATTORNEY'S REPORT

None

J. UNFINISHED BUSINESS

None

K. NEW BUSINESS

1) ADS Contract Amendment 15

City Manager Kreitman briefed the staff report regarding the need to extend the contract.

Action: **Motion to Approve & Authorize the City Manager to Sign Amendment 15 to the ADS Flow Monitoring Contract, made by Councilor John Sullivan; seconded by Councilor Scott McPhee.**

**Mayor Jim Lepin: Aye**  
**Councilor Scott Cowan: Aye**  
**Councilor Dave Harms: Aye**  
**Councilor Scott McPhee: Aye**  
**Councilor John Sullivan: Aye**

Motions PASSED: 5/0

2) Republic Services Rate Increase

City Manager Kreitman reviewed the staff report. Executive Director, Julie Jackson, with Republic Services, reviewed the rate increase request starting with Republic Services Statement of Income related to Millersburg.

Mayor Lepin mentioned:

- 1) He requested a copy of an old agreement with Republic Services and various other cities which Ms. Jackson will supply.
- 2) He requested clarification on how the businesses are charged in the City. Ms. Jackson confirmed the rates on the rate sheets with the Council and explained how they are presented. Mayor Lepin asked if the contract should be reevaluated based on the growth of the City. Ms. Jackson shared that she believes there could be some possible changes that might work for the City. There was lengthy discussion regarding how the rate increase is calculated and the status of the recycling surcharge. Ms. Jackson provided some history regarding the timing of the surcharge and what the numbers look like compared to the past. Ms. Jackson suggested reevaluating the recycling surcharge mid-2022.

Mayor Lepin asked the Council what they would like Republic Services bring back to December meeting to discuss. Councilor McPhee asked for the recycle surcharge numbers.

City Manager Kreitman asked if the Council was interested in seeing the history of the rate increases and how rates are determined. Mayor Lepin asked the staff to bring back the information so the Council can use information for long-term discussions and decisions. A decision was made to meet with Republic services in the Spring of 2022, to review how rates are calculated including consideration of rates based on line of business profitability vs. an aggregate rate calculation for determining rates and reviewing of recycling service surcharges. Council agreed to establish a work group for the review.

Councilor John Sullivan mentioned as possible conflict of interest as he is the General Manager for a waste management company in Keizer.

Action: **Motion to Approve Resolution 21-23 Authorizing a 5.9% Increase to Republic Services Solid Waste Rates with a Quarterly Review of the Current Trends in Recycling Cost Revenue made by Mayor Jim Lepin; seconded by Councilor Scott Cowan.**

**Mayor Jim Lepin: Aye**  
**Councilor Scott Cowan: Aye**  
**Councilor Dave Harms: Nay**  
**Councilor Scott McPhee: Nay**

**Councilor John Sullivan: Aye**  
Motions PASSED: 3/2

L. CLOSING PUBLIC COMMENT  
None

M. CLOSING COUNCIL COMMENT

- 1) Mayor Lepin thanked staff for the posting of the poll on the ATVs that provided him information to determine the addition of agenda item and noted how useful the tool is going to be to receive citizen input as needed in the future.

N. ADJOURNMENT Mayor Lepin adjourned the regular meeting at 7:55 p.m.

Respectfully submitted:



Kimberly Wollenburg  
City Recorder

Reviewed by:



Kevin Kreitman  
City Manager