



CITY COUNCIL MEETING MINUTES

via Virtual Meeting

December 14, 2021 @ 6:30 p.m.

A. CALL TO ORDER Meeting called to order by Mayor Lepin at 6:30 p.m.

B. ROLL CALL

Councilors Present: Mayor Jim Lepin, Councilors Scott Cowan, Scott McPhee, John Sullivan

Councilors Absent: Dave Harms

Staff Present: Kevin Kreitman, City Manager; Forrest Reid, City Attorney; Kimberly Wollenburg, City Recorder; Matt Straite, Community Development Director

Presenters: Sergeant Steven Frambes, Linn County Sheriff's Office
Paiten Tensen, Engineering Intern

C. CHANGES AND ADDITIONS TO THE AGENDA

- 1) Mayor Lepin shared that there is an addition to the agenda under New Business to continue the participation of two Planning Commission members.

D. CONSENT AGENDA

- 1) Approval of November 9, 2021, City Council Meeting Minutes
- 2) Acceptance of City Accounts Payable Report

Action: **Motion to Approve Consent Agenda as Presented made by Councilor John Sullivan; seconded by Councilor Scott Cowan.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Aye
Councilor Dave Harms:	Absent
Councilor Scott McPhee:	Aye
Councilor John Sullivan:	Aye

Motion PASSED: 4/0

E. GUEST PRESENTATIONS

- 1) Linn County Sheriff's Office Monthly Report

Sergeant Steven Frambes reviewed the November 2021 monthly report.

- 2) Engineering Intern Presentation

Engineering Intern Paiten Tensen gave a presentation regarding his experiences working as an intern for the City of Millersburg. He shared with the Council the projects he worked on and how he benefited from working for the City.

F. PUBLIC COMMENT

- 1) Kathryn Strathern, Kaitlyn Avenue, spoke about the alternatives to weekly trash pickup. She noted there are many who do not need weekly and asked for consideration to have Republic Services offer a bi-weekly service for those residents who do not need weekly pickup which would also help

offset the increased charges. Mayor Lepin noted that this would something possible to discuss with Republic Services.

Mayor Lepin opened the public hearing at 6:51 p.m.

G. PUBLIC HEARING

1) Development Code Update – Ordinance 192-21

Community Development Director Straite presented information and reviewed the proposed revisions and updates to the Development Code.

After Community Development Director Straite finished his presentation, Mayor Lepin opened the public hearing to public comment. No public commented.

Councilor Cowan asked about our standards matching ...

Action: **Motion that the City Council Approve Application No. DC 21-01 and Adopt Ordinance No 192-21 made by Councilor Scott Cowan; seconded by Councilor Scott McPhee.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Aye
Councilor Dave Harms:	Absent
Councilor Scott McPhee:	Aye
Councilor John Sullivan:	Aye

Motion PASSED: 4/0

H. COUNCIL MEMBER AND STAFF COMMENTS

- 1) Councilor Scott McPhee asked if there is any interest from Council to proceed on this issue. He said it seems to him that the City is losing power a lot more often currently than have been in the past. He said that he doesn't see a quick fix solution but with the substation is coming online, to evaluate options to mitigate the frequent issues.

City Manger Kreitman shared what he knew from what Pacific Power has shared. He shared that Millersburg has the most redundancy and that repair time for outages is much shorter than anywhere else in their service area. He noted there would be some additional capabilities from the substation and shared what those are, particularly that most of residential will be switched to the new substation and will confirm that with Pacific Power. Councilor Scott Cowan concurred with Councilor Scott McPhee that it appears there have been more power outages.

- 2) Councilor Scott Cowan updated the Council regarding the upcoming events presented by the Events Planning Committee. He shared information regarding the parade on December 17.
- 3) Councilor Scott Cowan spoke about knowing more about the intermodal and what's going on there. He shared that he appreciated the photos and the intermodal website but had some thoughts about the concerns residents have on traffic and noise. Mayor Lepin thought there would be discussion regarding the increased traffic from the intermodal and the increased traffic accidents and issues. City Manager Kreitman shared the website for the intermodal facility: <https://www.linneconomicdevelopmentgroup.com/>

I. CITY MANAGER'S REPORT

1) Fire Station Project Report

City Manager Kreitman noted that things for the fire station project are really ramping up. Assistant City Manager/City Engineer Booth reviewed a long list of tasks accomplished within the last two weeks. In addition, he reviewed the project budget and current change orders.

2) Project Updates

City Manager Kreitman provided an update regarding various maintenance and construction activities in progress throughout the City.

3) Establish Workgroup for Republic Services Review

City Manager Kreitman provided a brief background of reason for the workgroup, and the Council then discussed that no more than two Councilors can participate. Councilor John Sullivan will participate as well as Councilor Scott McPhee.

J. CITY ATTORNEY'S REPORT

None

K. UNFINISHED BUSINESS

None

L. NEW BUSINESS

1) Municipal Code Sign Update – Repealing and Replacing MC Chapter 5.10 – Ordinance 193-21

Community Development Director Straite reviewed the staff report with the Council. Councilor Scott Cowan asked about enforcement and requested that staff communicate sign updates before assessing fines. City Manager Kreitman noted the major reason for the change is to allow the staff more teeth to enforce the removal of signs and assessing fines as needed.

Resident Ron Post asked about staff sending a communication out with the water bills to let the community know that this sign update exists. City Manager Kreitman believes that signs in the rights-of-way have been addressed but more communication can be done.

Action: **Motion to Adopt Ordinance 193-21 Repealing and Replacing MC Chapter 6.10, Municipal Code Sign Update, made by Councilor John Sullivan; seconded by Councilor Scott McPhee.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Aye
Councilor Dave Harms:	Absent
Councilor Scott McPhee:	Aye
Councilor John Sullivan:	Aye

Motions PASSED: 4/0

2) Planning Commission Appointment

City Manager Kreitman reviewed the staff report. Executive Director, Julie Jackson, with Republic Services, reviewed the rate increase request starting with Republic Services Statement of Income related to Millersburg.

Action: **Motion to Reappointment of Anne Peltier and Ryan Penning to the Planning Commission made by Councilor John Sullivan; seconded by Councilor Scott McPhee.**

Mayor Jim Lepin:	Aye
Councilor Scott Cowan:	Aye
Councilor Dave Harms:	Absent
Councilor Scott McPhee:	Nay
Councilor John Sullivan:	Aye

Motions PASSED: 4/0

M. CLOSING PUBLIC COMMENT

None

N. CLOSING COUNCIL COMMENT

- 1) Mayor Lepin reminded the Council of two events on Saturday: Old Salem Road Litter Pickup at 9:30 a.m. and the parade at 6:00 p.m.
- 2) City Manager Kreitman shared that the images on the presentation, specifically the holiday images, were taken and provided by Community Development Director Straite. City Recorder Kim Wollenburg also shared that holiday images were up on the City's website and other City social media pages.

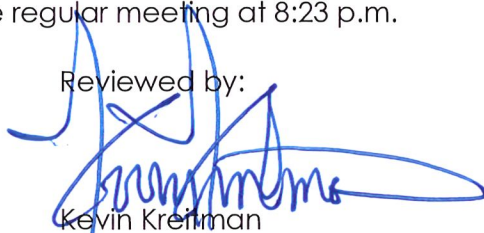
O. ADJOURNMENT Mayor Lepin adjourned the regular meeting at 8:23 p.m.

Respectfully submitted:



Kimberly Wollenburg
City Recorder

Reviewed by:



Kevin Kreitman
City Manager