

# Monthly Council Summary

August 2025



The City of Millersburg is providing this monthly summary of the regular City Council meeting in August. For more detail please see the minutes or recording of the meeting which can be found with the QR code to the right. Feel free to contact City Hall with any questions at 458-233-6300.



## Guest Presentations

In August the City had one guest presentation:

- The Linn County Sheriff's Office presented a monthly update of activity in the City.

## City Manager's Report



Every month the City Manager and staff provide updates on projects, legislation, budgets or other things the Council and the public should be aware of. Below is a list of items discussed at this Council meeting.

- *Transition Parkway* Light poles, seat walls, and landscape curbs are going into the park this month. The street curbs are going in. A full closure of the Woods Road and Conser Road intersection is planned. It will be about a month long. The closure will begin in late September or

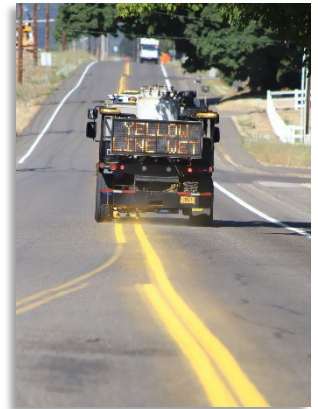
October and signage will go up in advance of the closure.

- *AC Water Line* 4 of 5 service lines (for businesses) have been connected, the last will be connected very soon. Remaining patch work will be done by the end of the month.

- *Woods Road Sidewalk Project* A sidewalk has been added to Woods Road between the two Riverstone Loop intersections. Some repair work was also done to the section between Riverstone Loop and Sonora Drive. That repair was done and paid for by a contractor who accidentally damaged the sidewalk. It's now repaired.

- *Road Maintenance* The City has completed several road maintenance projects, including street striping, crack sealing, and curb painting.

- *Woods Road Multiuse Path* The City took an important step toward building the new multiuse path on Woods Road. The design phase has begun. Property acquisition and wetland permitting will follow, with construction anticipated in or around 2027. The path will be 12 feet wide and almost a mile long. It will ultimately span from Riverstone Loop to Conser Road/Transition Parkway.



## Trim those trees

Did you know property owners are supposed to make sure trees do not block sidewalks? They should be trimmed up at least 8 feet so folks on the sidewalk don't bonk their heads.



- *Telecommunications Franchise Agreements* The City is working with three providers to modify or enter agreements. A standardized telecommunications franchise agreement is being drafted for all future agreements.

- *Website Update* A new website for the City is currently scheduled to launch on September 16<sup>th</sup>.

- *GAPS Committee* The Albany School District asked, and the Council agreed, to have Millersburg representation on a Greater Albany Long Range Facilities Committee.

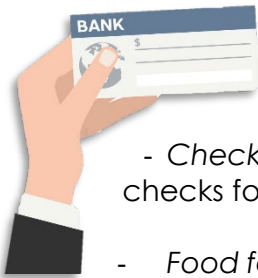
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## Council Action Items

Items from this section of the agenda may require a formal decision from the Council, some are just updates, others provide direction to staff.

- *Adoption of the Economic Opportunities Analysis (EOA)* The City commissioned a study that analyzed the City's ability to accommodate the projected jobs for the next 20 years. The study found that the City did have enough land and infrastructure to support the 20-year job forecast, with some modifications to the City sewer system.



More land in the City may be needed if larger businesses come to town. The Council adopted the study as an appendix to the Comprehensive Plan. The full study can be found using the QR code above.

- *Check Signing Authority* The Council approved a Resolution to designate who can sign checks for the City.

- *Food for Staff and Volunteers* At times, the City provides food and beverages for officials, volunteers and staff. One example is providing pizza on the day volunteers help set up for a City event at the park. A policy for documenting these existing practices for both staff, officials, and volunteers has been adopted to comply with new State Ethics opinions.

- *No Parking on Palm Harbor Cul-de-sac* The Council, with input by Cavco (Palm Harbor), has decided that no parking shall be allowed on the Palm Harbor cul-de-sac. Painted curbs and/or signage will be added soon.



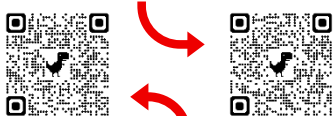
- *Code Update for Vegetation in the ROW* Property owners have always been required to maintain their sidewalks, trees and landscaping in the right-of-way along their property. However, the Code was not as clear as it could have been regarding the owners' responsibility to keep the vegetation that are not trees or shrubs off the street and sidewalks. This was addressed in a modification to a City Ordinance.

### Contact

Feel free to contact the City anytime with questions

**458-233-6300**

**422 NE Old Salem Rd.**



If you would like to sign up to receive these summaries by mail, or to get hearing notices, please see the City website here.

- *City Agricultural Lease Process* The Council approved changes to the process the City uses to approve leases for farming of City owned property.

- *Ag Leases* The Council approved two leases for farming of City owned property, one 16-acre area near Timberlab, and a 79-acre area south of Conser Road.

- *Budget Amendment* The City adopted a new budget in June, but our eagle-eye staff caught a couple errors. Council approved a Resolution to fix those. No change to any budget amounts, just putting things in the right categories.



- The Council and Staff also thank the Events Committee for the summer events!