

Monthly Council Summary

July 2025



The City of Millersburg is providing this monthly summary of the regular City Council meeting in July. For more detail please see the minutes or recording of the meeting which can be found with the QR code to the right. Feel free to contact City Hall with any questions at 458-233-6300.



Guest Presentations

In July the City had two guest presentations:

- The Linn County Sheriff's Office presented a monthly update of activity in the City. Sheriff Duncan also presented for the agenda item regarding an extension of their agreement with the City to provide additional law enforcement services.
- The Albany Fire Department presented a quarterly update on services provided to the City.

City Manager's Report

Every month the City Manager and staff provide updates on projects, legislation, budgets or other things the Council and the public should be aware of. Below is a list of items discussed at this Council meeting.

- *Transition Parkway Construction* remains ahead of schedule. The water line testing is complete. Landscape irrigation lines are being installed as are curbs, gutters, stormwater infrastructure and electrical conduits.

- *AC Water Line 1 of 5 services* have been transferred from the old water main in Old Salem Road. The rest will be transferred this month.

- *Street Sweeping* The City is changing street sweeping companies. We solicited proposals and AI's Street sweeping was selected. They are based in Albany and start in August.

- *Transportation System Plan (TSP)* The City is updating its TSP. Some of the funds for the project were awarded by the regional transportation agency. The City will be soliciting proposals from consultants soon.

- *Parking Lot, Park, and Curb Painting* The parking lots at City Hall and the Park, the basketball area inside the park, and several curbs throughout Millersburg will be (or have been) painted. This is part of the routine maintenance of City facilities.

- *New Manhole Covers* The City will be ordering storm manhole covers with a custom City design. Did you spot the Conser Lake Monster? More info on this Millersburg figure of legend will be posted on the City website soon.

- *Website Update* A new website for the City is currently scheduled to launch on September 3rd.

Summer Events!

There are two events planned for this summer, put them on your calendar.

- **July 25-** Drone Show
- **July 27-** Day in the Park, fun small town activities



More on the next page...



Council Action Items

Items from this section of the agenda may require a formal decision from the Council, some are just updates, others provide direction to staff.

- *Development Code Amendments* The Council approved some minor changes to the Development Code that included floodplain changes required by FEMA, RV Covers, ground mounted solar systems, partition standards, legal nonconforming homes, signs on chain link fencing, and some other minor edits. For more information see the QR code to the right.



- *Fuel Tax Outreach* The Council approved the City Manager to enter into a contract with Consor Strategic Planning & Communications to help provide outreach for consideration of a possible fuel tax for the City. This contract will just gather and share information on the topic. The final decision will lie with voters.



- *Municipal Code Updates* Three changes were approved to the Municipal Code affecting construction sites, specifically temporary signage and the use of trailers.

- *Jacobs Task Order #2* The Council approved a contract to continue design work on the Woods Road path including right-of-way acquisition support, design, stormwater, and permitting. AKS will also support wetland and construction permitting tasks.

- *Intergovernmental Agreement with Linn County Sheriff* The Council approved a three-year agreement for continuation of the Linn County Sheriff's Department enhanced services to the City.

- *Utility Account Reset for City Facilities* In the past, the City didn't charge itself for water and sewer

services at places like City Hall, the park, and the fire station. These costs were just treated as part of running the City. Going forward, that will change. The City will start billing its own facilities the same way it bills regular customers. To get ready for this change, we need to clear out the balances that were used only for tracking water use—there were no unpaid bills involved. This step is called a “write-off” in accounting terms, but it doesn't mean the City is losing money or forgiving debt. It's just a bookkeeping update to help us move to the new system.

Contact

Feel free to contact the City anytime with questions

458-233-6300

422 NE Old Salem Rd.



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