



CITY OF MILLERSBURG EVENTS PLANNING COMMITTEE MEETING AGENDA

December 4, 2023, 5:30 PM
City Hall

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL of NOVEMBER 13, 2023, MINUTES

D. BUDGET REPORT

E. EVENTS

- a. PARADE (Event Chair – Dick) – 10 MIN
 - i. Number of participants (do we have 12)
 - ii. “Day of” help
 - iii. Committee involvement
 - iv. Follow up communication/confirmation

- b. LIGHTING CONTEST (Event Chair Dianne) - 20 MIN
 - i. Sponsor Updates
 - ii. Prize Baskets – ordered
 - 1. Committee to determine gift cards to purchase
 - iii. Follow up communication/confirmation – participant signs
 - iv. Participant addresses on website (map?)
 - v. Winners – yard sign update (Wendy)

- c. 2024 Millersburg Celebration – 20 minutes
 - i. Members recommend month/date and why
 - ii. Theme
 - iii. Mini-Events
 - iv. Chair

F. ACTION ITEMS/NEXT MEETING DATE

G. ADJOURNMENT