



## EVENTS PLANNING COMMITTEE MEETING AGENDA

May 21, 2024, 5:30 PM  
City Hall

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL of APRIL 11, 2024, MINUTES
- D. BUDGET REPORT – Sheena - 5 MIN
- E. FARMERS MARKET – Tyler & Chelsea – 5 MIN
- F. DRONE SHOW (06/29/24 9:10 PM) – Liz for Ann – 5 MIN
- G. 2024 MILLERSBURG CELEBRATION (9/7/24 1PM – 10PM) – 65 MIN
  - a. 5/8/24 work party - reschedule
    - i. Signage
    - ii. Other
  - b. Millersburg Celebration - website and email
    - i. Graphic – created – waiting on additional info before posting
  - c. Misc Items
    - i. Porta-potty quotes – Best Pots or Better Portable Toilets – committee vote
    - ii. Social media post creator (Chelsea)
    - iii. Parking (Tyler)
    - iv. Republic Services (Tyler)
      - 1. Trash services requested
    - v. Volunteer coordinator (Kim)
      - 1. Recruiting (online and in person update)
    - vi. Business/Vendors & Donations (Dick)
      - 1. Donation Request
  - d. Events (updates and start/end time)
    - i. Music (1P-7P) - Wendy
    - ii. Kid Zone (1P-6P) - Kim
    - iii. Car Show (1P-5P) - Dick/Denise
      - 1. Registration process
    - iv. Food Trucks (1P-7P) - Tyler/Chelsea
    - v. Bingo (2P-6P)- Michelle
    - vi. Movie (8P-9:45P) – Liz
- H. ACTION ITEMS/NEXT MEETING
- I. ADJOURNMENT