



EVENTS PLANNING COMMITTEE MEETING AGENDA

JUNE 3, 2024, 5:30 PM

Millersburg Station 15

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL of May 21, 2024, MINUTES
- D. BUDGET REPORT – Liz/Ann - 10 MIN
 - a. Expense Forecasting
- E. FARMERS MARKET – Tyler & Chelsea – 5 MIN
 - a. Inclement Weather
 - b. 5th Wednesday of July
- F. DRONE SHOW (06/29/24 9:45 PM) – Ann – 5 MIN
- G. 2024 MILLERSBURG CELEBRATION (9/7/24 1PM – 10PM) – 35 MIN
 - a. Signs - Wendy
 - b. Misc Items
 - i. Republic Services (Tyler)
 - ii. Volunteer coordinator (Kim)
 - iii. Business/Vendors & Donations (Dick)
 - 1. Donation Request
 - iv. Advertising - Mom Magazine
 - v. Shirts – Committee vs Volunteers
 - c. Events (updates and start/end time)
 - i. Bingo (2P-6P)- Michelle
 - 1. Budget (Supplies & Prizes)
 - 2. Prizes (Gift Cards Local Business)
 - 3. Schedule
 - ii. "Show and Shine" Car Show (1P-5P) - Dick/Denise
 - 1. Registration
 - 2. Number of Cars
 - 3. Hats
 - 4. Charity Donation
 - iii. Kid Zone (1P-6P) - Kim
 - iv. Music (1P-7P) - Wendy
 - v. Food Trucks (1P-7P) - Tyler/Chelsea
 - vi. Movie (8P-9:45P) – Liz
- H. ACTION ITEMS/NEXT MEETING
- I. ADJOURNMENT