



## Millersburg Events Planning Committee Meeting

August 9, 2021

6:00 p.m.

Millersburg City Park – Millersburg, Oregon

### Attendees

Present: Chair Jenny Wolfenbarger, Connie Lepin, Heidi Swirbul, Carlye Schrader, Lorri Headrick, Tina Ferguson

Absent: Abby Johnson

Staff: Scott Cowan, City Council Liaison (ABSENT); Kim Wollenburg, City Liaison

Meeting called to order by Chair Wolfenbarger at 6:10 p.m.

### Consent Agenda:

- 1) None

### Old Business:

- 1) Fun Run & 5k & Car Show

Route is ready and posted. Heidi spoke about cowbells and status on logo for cowbells. The committee decided to put on Millersburg Celebration with no image. Also discussed was the medal for runners and to put the year on the ribbon not the medal so the medals can be used again. Medals and age brackets for men and women x top three in each of age brackets discussed. The committee decided to only do medals for first place.

The committee discussed T-shirts and trophies plus dash plaques and the volunteer needs for staffing and for parking. Heidi noted that members need to do more promotion for the car show.

- 2) Parade & Committee Float

Carlye updated the committee regarding the trailer for the committee for the trailer. Lots of discussion regarding decorating the trailer, the theme, and the types of decorations.

- 3) Advertising Signage and Marketing

Connie updated the committee regarding the signage and banners via Xtreme Graphix.

### Adjournment:

Committee adjourned at 7:30 p.m.

### Upcoming Meetings:

- August 31, 2021
- September 9, 2021