



## NOTICE OF DECISION

January 4, 2024

TO: Applicant/File

RE: NOTICE OF DECISION

This notice is to inform you that the Millersburg Planning Commission, on January 2, 2024, has made a Land Use Decision concerning the following application:

A site development review is for a new park proposed by the City, more specifically a concept plan for a new 4.4 acre park proposing parking, a walking trail, a playground, a shelter with picnic tables and restrooms, a second shelter with no facilities, landscaping, benches, and some built in recreational features such as bocce ball courts.

<b>APPLICANTS:</b>	City of Millersburg
<b>LOCATION:</b>	2652 NE Millersburg Drive- Southerly of NE Millersburg Drive and easterly of NE Sedona Road.
<b>TAX LOT:</b>	Township 10 South; Range 3 West; Section 17DD; Tax Lot 00600
<b>PARCEL SIZE:</b>	4.4 acres
<b>ZONING:</b>	Residential Low (RL)
<b>CRITERIA:</b>	Millersburg Development Code; Section 5.05.060
<b>FILE No.:</b>	SP 23-03

The Planning Commission approved the Site Development Review. No ex-parte or conflicts from the Planning Commission were presented.

The decision will not become final until the period for filing a local appeal has expired. An action or ruling from the Planning Commission pursuant to the Millersburg City Code may be appealed to the City Council within 15 days after the date of this notice. If the appeal is not filed within the 15-day period, the decision of the Planning Commission shall be final. A complete copy of the record, including the application, staff report and all documents, and evidence relied upon by the Planning Commission in making their decision, are available for inspection at the Millersburg City Hall at no cost. The City Hall is located at 4222 NE Old Salem Road, Millersburg, Oregon.

Written notice of an appeal shall be filed with the City. If the appeal is filed, the City Council shall hold a public hearing on the appeal. A party aggrieved by the City Council final determination in a proceeding for a land use decision or limited land use decision may have the determination reviewed by the Land Use Board

of Appeals (LUBA) A notice of intent to appeal a land use decision shall be filed not later than 21 days after the date the notice of decision is made.

Failure of an issue to be raised at the City's review or hearing, in person or by letter, or failure to provide sufficient detail to afford the decision-maker an opportunity to respond to the issue precludes appeal to the Land Use Board of Appeals (LUBA) based on that issue.

For additional information feel free to contact the City at 458-233-6300 or [mstraite@cityofmillersburg.org](mailto:mstraite@cityofmillersburg.org).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matt Straite", with a stylized flourish at the end.

Matt Straite,  
Community Development Director