



Approved 11/28/18

**CITY OF MILLERSBURG
PLANNING COMMISSION WORK SESSION**

4222 NE Old Salem Road
Tuesday, October 16, 2018
6:35 p.m.

Minutes

- A. CALL TO ORDER: Commission President Jimmie Kirkendall called the meeting to order at 6:35 pm.
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL:
Members Present: Jimmy Kirkendall, Anne Peltier, John Sullivan, Ryan Penning, Steve Vogler, Connie Lepin, Dennis Gunner, and Ed Perlenfein

Members Absent: Scott Stimpson

Staff Present: Kevin Kreitman, City Manager; Janelle Booth, Assistant City Manager/City Engineer; Kimberly Wollenburg, City Recorder; Jake Gabell, Deputy City Recorder; John Morgan, City Planning Manager; and Matt Straite, City Planner
- D. Presentation by John Morgan to the planning commission and staff.
1) The presentation included the administrative approval process, which will be included in chapter 3 in the code.
2) The new code will be broken into 4 chapters, chapters 1 and 2 have been drafted and ready for review.
3) Review of Chapter 1, General Provision. Mr. Morgan reviewed the definitions contained in Chapter 1. The fee subject was discussed and decided that it would be added to a future meeting to cover in more detail.
4) Review of Chapter 2, Zones and Zoning Regulations. Discussion included minimum lot size, zone changes, multifamily housing, and industrial zones. The review of the "Zoning Overlays" section of Chapter 2 was deferred to the next Planning Commission workshop.
- E. ADJOURNMENT: meeting adjourned at 8:45 pm.

Respectfully submitted:



Jake Gabell
Deputy City Recorder

Reviewed by:



Matt Straite
City Planner

Upcoming Meetings:

November 1, 2018 @ 6:00 p.m. – Planning Commission Workshop
November 13, 2018 @ 6:30 p.m. – City Council Meeting
November 28, 2018 @ 6:00 p.m. – Planning Commission Meeting
November 28, 2018 @ 6:30 p.m. – Planning Commission Workshop
December 6, 2018 @ 6:00 p.m. – Planning Commission Workshop

These notes are not final until approved by the Planning Commission.