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WITH INDUSTRY



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## CITY OF MILLERSBURG PLANNING COMMISSION MEETING

Tuesday, May 15, 2018  
6:00 p.m.

### Minutes

- A. CALL TO ORDER: Acting Commission President Ed Perlenfein called the meeting to order at 6:00pm.
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL:  
Members Present: Ryan Penning, Steve Vogler, Scott Stimpson, Dennis Gunner, Connie Lepin, and Ed Perlenfein  
Members Absent: Jimmy Kirkendall John Sullivan, and Anne Peltier  
Staff Present: Kevin Kreitman, City Manager; Janelle Booth, Assistant City Manager/City Engineer; Jake Gabell, Deputy Recorder; and Matt Straite, City Planner
- D. MEETING MINUTE APPROVAL  
1) Planning Commission Meeting & Public Hearing – 4-17-18  
Action: **Motion to Approve the Minutes made by Steve Vogler, seconded by Scott Stimpson**  
**Commissioner Perlenfein: Aye**  
**Commissioner Gunner: Aye**  
**Commissioner Lepin: Aye**  
**Commissioner Penning: Aye**  
**Commissioner Stimpson: Aye**  
**Commissioner Vogler: Aye**

Public hearing opened by Acting Commission President, Ed Perlenfein.

- E. QUASI-JUDICIAL PUBLIC HEARINGS  
1) Land Use File PA 18-02 Samaritan Health Partition. The applicant is requesting approval to partition 4.73 acres into 2 industrial parcels of 2.67 acres and 1.48 acres. In addition, a 0.58 acre street dedication bisects the 2 proposed parcels.

- i. City Planner, Matt Straite, presented a staff report for the Samaritan Health Partition.
- ii. Lyle Hutchens, Samaritan Health representative, gave a presentation and noted that the applicant is in agreement with the conditions of approval.
  - 1. Questions about the current condition of the property, wetlands, and partition reasoning by Commission members.
  - 2. Nancy Lucht, 38777 NE Morningstar Road, expressed concerns about drainage in the future building of the property.

Public hearing on the application closed by the acting President.

Action: **Motion to Approve the Land Partition made by Commissioner Vogler; seconded by Commissioner Gunner.**

<b>Commissioner Perlenfein:</b>	<b>Aye</b>
<b>Commissioner Gunner:</b>	<b>Aye</b>
<b>Commissioner Lepin:</b>	<b>Aye</b>
<b>Commissioner Penning:</b>	<b>Aye</b>
<b>Commissioner Stimpson:</b>	<b>Aye</b>
<b>Commissioner Vogler:</b>	<b>Aye</b>

F. New agenda item: City Planner Update

- 1) Mr. Straite requested that the June Planning Commission be moved to Wednesday, June 13, 2018.
- 2) Mr. Straite provided clarification on the latitude the Planning Commission has on changing standards or requirements unless the code specifically allows it.

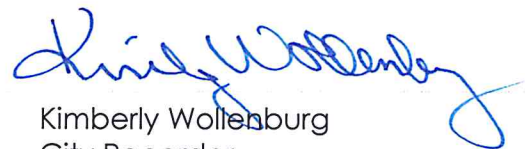
G. ADJOURNMENT: meeting adjourned at 6:30 pm.

Respectfully submitted:



Jake Gabell  
Deputy City Recorder

Reviewed by:



Kimberly Woltenburg  
City Recorder

Upcoming Meetings:

May 17, 2018 @ 6:00 p.m. – Second Budget Committee Meeting & Public Hearing  
May 22, 2018 @ 4:00 p.m. – City Council Work session