



Approved 1/15/19

**CITY OF MILLERSBURG  
PLANNING COMMISSION MEETING**

4222 NE Old Salem Road  
Tuesday, December 18, 2018  
6:00 p.m.

**Minutes**

- A. CALL TO ORDER: Commission President Jimmie Kirkendall called the meeting to order at 6:00 pm.
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL:  
Members Present: Jimmy Kirkendall, Anne Peltier, John Sullivan, Ryan Penning, Steve Vogler, Connie Lepin, Scott Stimpson, Ed Perlenfein, and Dennis Gunner  
Members Absent: None  
Staff Present: Jake Gabell, Deputy City Recorder; and Matt Straite, City Planner
- D. MEETING MINUTE APPROVAL  
1) Planning Commission Meeting & Public Hearing held on November 28, 2018 and Planning Commission Work Session held on December 6, 2018.

**Action: Motion to accept minutes as presented made by Commissioner Perlenfein; seconded by Commissioner Vogler.**

**Commissioner Kirkendall: Aye**  
**Commissioner Lepin: Aye**  
**Commissioner Peltier: Aye**  
**Commissioner Penning: Aye**  
**Commissioner Gunner: Aye**  
**Commissioner Sullivan: Aye**  
**Commissioner Vogler: Aye**  
**Commissioner Stimpson: Aye**  
**Commissioner Perlenfein: Aye**

E. QUASI-JUDICIAL PUBLIC HEARING

- 1) Public hearing on Land Use File PA 18-07 opened by President Kirkendall at 6:01 p.m. Deputy City Recorder, Jake Gabell, read disclosures. President Kirkendall finished opening the hearing; Commissioner Gunner noted that he drove by the property. No conflicts of interest noted by Commissioners.

File No: PA 18-07 Taylor Land Partition: The applicant is requesting approval to partition 0.51 acres (22,215.6 square feet) into 2 residential lots of 0.25 acres each (10,890 square feet).

- i. Staff report was presented by Matt Straite, City Planner.

- ii. Discussion between the Planning Commission, staff, and audience members. The Planning Commission asked questions about access points for the parcel to the east of the applicant's property.
- iii. Jason Chase, 4210 Waverly Drive NE, Albany OR, 97321, stated that the new houses could impact the traffic patterns on the road, which already have many homes on it and include duplexes. He also stated that the storm water from that area could also be impacted by the new parcels. There was a discussion between the Planning Commission and Mr. Chase about his concerns.
- iv. Public hearing closed at 6:19 pm by President Kirkendall.
- v. Deliberation by the Planning Commission. Commissioner Peltier had additional concerns about the traffic on the road; discussion commenced.

Action: **Motion to Approve PA 18-07 made by Commissioner Peltier; seconded by Commissioner Sullivan.**

**Commissioner Kirkendall: Aye**  
**Commissioner Lepin: Aye**  
**Commissioner Peltier: Aye**  
**Commissioner Penning: Aye**  
**Commissioner Gunner: Aye**  
**Commissioner Sullivan: Aye**  
**Commissioner Vogler: Aye**  
**Commissioner Stimpson: Aye**  
**Commissioner Perlenfein: Aye**

F. City Planner Update

There was a discussion on future Planning Commission Workshops, clarification of dates, and pending application for January's hearing.

G. ADJOURNMENT: meeting adjourned at 6:25 p.m.

Respectfully submitted:

Jake Gabell  
Deputy City Recorder

Reviewed by:

Matt Straite  
City Planner

Upcoming Meetings:

January 15, 2019 @ 6:00 p.m. – Planning Commission Meeting

*These notes are not final until approved by the Planning Commission.*