



**CITY OF MILLERSBURG
PLANNING COMMISSION WORK SESSION MEETING**

Electronic Meeting
Tuesday, September 21, 2021
6:00 pm

Minutes

A. CALL TO ORDER: Commission Chair Anne Peltier called the meeting to order at 6:01 pm.

B. ROLL CALL:

Members Present: Commissioners Monte Ayers, Connie Lepin, Anne Peltier, Mark Raum, and Caryl Thomas
Members Absent: Mike Hickam, Ryan Penning
Staff Present: Matt Straite, Community Development Director; Kimberly Wollenburg, City Recorder; Kevin Kreitman, City Manager; Assistant City Manager/City Engineer Janelle Booth; and Forrest Reid, City Attorney

C. MEETING MINUTE APPROVAL

1) Review and acceptance of August 17, 2021 meeting minutes.

Action: Motion to accept the minutes as presented made by Commissioner Raum; seconded by Commissioner Ayers.

Chair Peltier: Yes
Commissioner Ayers: Yes
Commission Hickam: Absent
Commissioner Lepin: Yes
Commissioner Penning: Absent
Commissioner Raum: Yes
Commissioner Thomas: Yes

Motion Passed: 5/0

D. CODE UPDATE WORK SESSION

1) Community Development Director Straite reviewed the staff report for DC 21-01, the Development Code update. He went over the proposed changes, including those requested by the Planning Commission in the August 17, 2021 meeting.

There was specific discussion regarding using any inflatables within the City. After lengthy discussion, the Commission clarified that the reference to inflatables in the Code refers to business but not holiday inflatables. Community Development Director Straite will craft new language based on the discussion for the Commission to review.

There was also lengthy discussion regarding temporary signs and the duration of temporary signs, particularly the proposed revision to allow temporary signs 30 days on; 30 days off. Community Development Director Straite will craft new language based on the discussion for the Commission to review.

E. ADJOURNMENT: Meeting adjourned by Commission Chair Peltier at 8:08 pm.

Respectfully submitted:



Kimberly Wollenburg
City Recorder

Reviewed by:



Matt Straite
Community Development Director