



MS

**CITY OF MILLERSBURG
PLANNING COMMISSION PUBLIC HEARING & WORK SESSION**

4222 NE Old Salem Road
Tuesday, August 17, 2021
6:00 pm

Minutes

A. CALL TO ORDER: Commission Chair Anne Peltier called the meeting to order at 6:00 pm.

B. ROLL CALL:

Members Present: Commissioners Monte Ayers, Connie Lepin, Anne Peltier, Ryan Penning, Mark Raum, and Caryl Thomas
Members Absent: None
Staff Present: Matt Straite, Community Development Director; Kimberly Wollenburg, City Recorder; Kevin Kreitman, City Manager; Assistant City Manager/City Engineer Janelle Booth; and Forrest Reid, City Attorney

C. MEETING MINUTE APPROVAL

1) Review and acceptance of July 20, 2021 meeting minutes.

Action: Motion to accept the minutes as presented made by Commissioner Raum; seconded by Commissioner Ayers.

Chair Peltier: Yes
Commissioner Lepin: Yes
Commissioner Raum: Yes
Commissioner Ayers: Yes
Commissioner Thomas: Yes
Commissioner Penning: Yes

Motion Passed: 6/0

D. QUASI-JUDICIAL PUBLIC HEARINGS

File No: SP 21-03 and CUP 21-02 Brown Industrial Project and Caretaker's Unit
Community Development Director Straite presented the staff report and provided additional information on both projects.

ACTION: Motion to Approve Site Plan 21-03 and CUP 21-02, Brown Industrial Project and Caretaker's Unit made by Commissioner Ayers; seconded by Commissioner Raum.

Chair Peltier: Yes
Commissioner Lepin: Yes
Commissioner Raum: Yes
Commissioner Ayers: Yes
Commissioner Thomas: Yes
Commissioner Penning: Yes

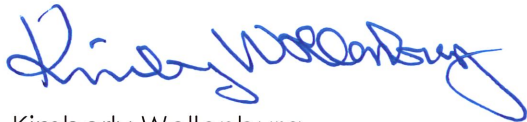
Motion Passed: 6/0

E. CODE UPDATE WORK SESSION

- 1) Community Development Director Straite reviewed the staff report for DC 21-01, the Development Code update. He went over the proposed changes. The Commission discussed the proposed changes and recommended revisions that will be done and provided to the Commission at a September work session.

F. ADJOURNMENT: Meeting adjourned by Commission Chair Peltier at 7:10 pm.

Respectfully submitted:



Kimberly Wollenburg
City Recorder

Reviewed by:



Matt Straite
Community Development Director